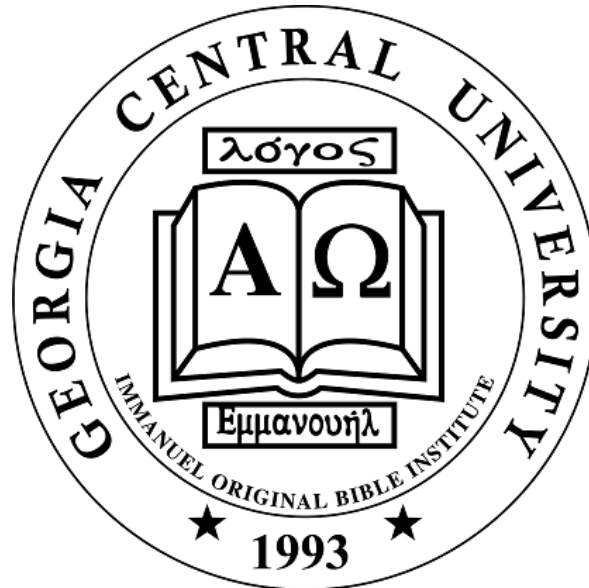


# GEORGIA CENTRAL UNIVERSITY



# CATALOG

## 2017 – 2019

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**WELCOME FROM THE PRESIDENT**

Welcome to Georgia Central University!

Our vision is to glorify God by equipping students to proclaim God’s Word and to build up the body of Christ through education. To that end, GCU emphasizes spiritual maturity, personal integrity, Biblical competence and professional skills. The foundation of our philosophy of education is the Bible. Our commitment to Jesus Christ is the driving force in achieving our God-given tasks. We are a small university, but vigorously moving ahead with new purpose and objectives to meet the challenges facing us. We are trying to touch and transform the world through quality Christian higher education. GCU is a fundamentally bilingual and bicultural institution, and we are fully sensitive to the tasks of globalization, information technology, and multiculturalism. I invite you to come and experience adventurous, creative, and cross-cultural learning in the School of Christianity, the School of Business Management, the School of Music, the School of Divinity, and the School of Computer Science at GCU. You will receive a solid education where academic competency is united with a passion for your profession, and where mature discipleship and personal integrity are emphasized with practical skills. Welcome!

Paul C. Kim, Th.D.

President/Founder

Georgia Central University

**HISTORY OF THE UNIVERSITY**

Georgia Central University began as the Immanuel Original Bible Institute in Alabama in 1993, focusing on studying Biblical languages and on Biblical interpretation. In 1995, the Institute moved to a new location in Alpharetta, a northern metropolitan area of Atlanta, Georgia, and a new name: Georgia School of Theology. In 2002 the Georgia School of Theology was certified to begin issuing I-20 student visas by the United States Citizenship and Immigration Services (USCIS). In the same year, the Georgia School of Theology and what is now Georgia Central University divided into two separate institutions, the former a religiously exempt school and the latter an authorized university.

In 2003, Georgia Central was authorized by the Georgia Nonpublic Postsecondary Education Commission (GNPEC) to grant non-degree certificates and Bachelor's, Master's, and Doctorate degrees.

In 2004, Georgia Central University moved to a campus in Lilburn, and expanded the campus in 2005. Also in 2005, GNPEC authorized GCU's Master of Science degree program in Oriental Medicine.

In 2009, GCU was approved for Candidate Status by TRACS and put forth its best efforts to achieve ever-higher educational goals.

In 2011, Georgia Central University was granted a provisional certification to participate in the Title IV Federal Student Financial Aid Program by the Atlanta School Participation Team of the US Department of Education. Also, in 2011, GCU acquired and moved to a new campus site at 6789 Peachtree Industrial Blvd., Atlanta, GA 30360, to facilitate growing demand and the need for a new educational environment.

In 2012, GCU School of Divinity became an associate member school of the Association of Theological Schools (ATS). In November 2012, GCU became a fully-accredited member of TRACS.

In 2013, the State Council of Higher Education for Virginia (SCHEV) authorized a GCU teaching site in Virginia.

In 2014, the School of Divinity was granted candidacy for accredited membership by ATS. In October, GCU installed Dr. Young Ihl Chang, former President of the Presbyterian University and Theological Seminary in Korea, as its second President. The Founder and first President, Dr. Paul C. Kim, was installed as the University Chancellor.

In 2015, Dr. Chang resigned his position to concentrate on academic and spiritual matters. Dr. Paul C. Kim was installed as the third President. A new PhD in Intercultural Studies program was approved by GNPEC.

In January 2016, GCU exchanged a MOU with Africa Theological Seminary in Kitale, Kenya to extend its educational mission in partnering with theological schools in mission fields. In March 2016, GCU was approved to open a teaching site in the State of New Jersey.

In May 2016, GCU's PhD in Intercultural Studies program was approved by TRACS. In August 2016, GCU obtained approval to open a teaching site in Sunnyvale, California.

In May 2017, GCU was endorsed by the Korean American Presbyterian Church (KAPC). In June 2017, School of Divinity was granted full accreditation from ATS.

In July 2017, the State of Georgia and GNPEC approved GCU's institutional name change request, so the University changed its name to Georgia Central University. The purpose of the institutional name change is to expand God's kingdom and be more inclusive by going beyond the Christian world.

In October 2017, ATS approve GCU's institutional named change request, so the School of Divinity changed its name to Georgia Central University School of Divinity.

In November 2017, GCU's extension site in Hackensack, New Jersey, was approved by ATS.

In December 2017, GCU voluntarily withdrew its membership from TRACS.

In January 2018, GCU's extension site in Brea, California, was approved by ATS.

In February 2018, GCU's Comprehensive Distance Education was approved by ATS.

In February 2019, GCU's Ph.D. program in Intercultural Studies was approved by ATS.

In extending its vision of advancement of God's kingdom through Christian higher education, GCU's strategic planning has led to reaching out to the world with educational and missionary endeavors in Korea, China, Hong Kong, the Philippines, Nicaragua, Ukraine, and Kenya.



GCU has exchanged Memoranda of Understanding (MOUs) with sister institutions for mutual growth and academic advancement in Korea and other countries, including Honam Theological University & Seminary (2010), Handong Global University (2012), Youngnam Theological University & Seminary (2012), Daejeon Theological University (2012), Seoul Jangshin University (2013), Galilee College in the Bahamas (2013), ATEA Institute for International Studies (2014), Korea Baptist Church Development Board (2014), the Cyber Remote Theological Seminary (2014), and Ukrainian Evangelical Seminary in Kiev, Ukraine (June 2014), and Africa Theological Seminary in Kitale, Kenya (2016).

GCU offers our heartfelt appreciation, glory and praise to our Lord Jesus Christ for establishing and raising Georgia Central University. The history of GCU has seen the rise of Christian leaders armed with a biblical worldview and teaching the Word of God.

**UNIVERSITY PROFILE****VISION**

The vision of GCU is to glorify God by equipping students who will proclaim God's Word, to build up the body of Christ through education, and to advance God's kingdom by reaching out to the globe. GCU seeks to maintain an appropriate balance between training for academics and professionalism.

**MISSION**

GCU's mission is to educate qualified students to become global leaders with biblical principles, and to equip them with competent knowledge, skills and Christian Worldview to serve the church, communities, societies, the nation, and the world through excellent Christian higher education. GCU serves its commitment to meet the educational needs of the multiethnic student body coming from diverse socioeconomic backgrounds.

**BIBLICAL FOUNDATIONS STATEMENT<sup>1</sup>**

Georgia Central University (GCU) is a Christ-centered institution of higher learning that is unwavering in its belief that the following doctrinal statements are foundational to the educational and spiritual growth of each GCU trustee, faculty, student, and staff member:

- We believe that there is one God, eternally existing in three persons: Father, Son, and Holy Spirit.
- We believe the Bible to be the inspired, the only infallible, authoritative Word of God.
- We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious atonement through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal and visible return in power and glory.
- We believe that man was created in the image of God, that he was tempted by Satan and fell, and that, because of the exceeding sinfulness of human nature, regeneration by the Holy Spirit is absolutely necessary for salvation.
- We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life, and by Whom the church is empowered to carry out Christ's great commission.
- We believe in the bodily resurrection of both the saved and the lost; those who are saved unto the resurrection of life and those who are lost unto the resurrection of damnation.

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<sup>1</sup> Adopted from ABHE "Tenet of Faith" and approved by the Board of Trustees on October 8, 2018

**OBJECTIVES**

- To nurture everyone's gift for Christian ministry, leadership in society, and service to the world
- To promote and encourage academic excellence, critical reflection, and involvement in community service
- To integrate cultural differences into effective academic development.

**CORE VALUES**

- God First, as the owner, creator and sustainer
- Excellence in Teaching, Research, Scholarship and Management
- Respect for Diverse Societies and to Fight for Justice
- Commitment to Life-Long Learning and Teaching
- Effective Career Development Opportunities

**INSTITUTIONAL PHILOSOPHY**

Georgia Central University emphasizes and believes in the Triune God: eternal, transcendent, omnipotent, and personal. God the Father, the first person of the Divine Trinity, is infinite, sovereign, and unchangeable in all his attributes. GCU believes in a sinless humanity and the absolute, full deity of Christ Jesus, indissolubly united in one divine-human person since his unique incarnation by miraculous conception and virgin birth. The Holy Spirit, the Third Person of the Trinity, resides among us always.

GCU believes that the Bible is the Word of God, and as such, it is our only infallible rule of faith and practice. We believe in the plenary, verbal inspiration of the Scriptures by the Holy Spirit; thus, we affirm the inerrancy of the original manuscripts whose objective truth is our responsibility to interpret in accordance with the principles of Scriptures and to proclaim in accordance with the imperatives of the Gospel. GCU emphasizes and believes that the universe is God's creation and his handiwork. We believe that God created human beings in His own image.

**PHILOSOPHY OF EDUCATION**

Georgia Central University believes that God calls each individual to prepare intellectually and spiritually to share Jesus Christ throughout the world. The University affirms that curriculum is designed to reflect the Spirit

of Christ. All academic programs are:

- Christ-centered;
- Based on the Bible;
- Academically relevant to degree programs that are meeting the needs of the world;
- Pursuing academic excellence;
- Taught by faculty who are Christians and comply with the institution's doctrinal beliefs;
- Taught by faculty who are dedicated to quality higher education;
- Taught by faculty who are academically credentialed;
- Taught in an environment conducive to academic and spiritual growth;
- Designed to integrate academic training with Christian commitment; and
- Based on Christian belief in God's mission for the world.

### **STATEMENT OF NON-DISCRIMINATION**

Georgia Central University does not discriminate against race and national origin in accordance with Title VI of the Civil Rights Act of 1964. Georgia Central University does not discriminate against age according to the Age Discrimination Act of 1975. Neither does GCU discriminate against sex, in accordance with Title IX of the Education Amendments of 1972.

GCU does not discriminate against any individual or permit discrimination by any member of its community against any individual on the basis of race, color, religion, national origin, sex, sexual orientation, parental status, marital status, age, disability, citizenship, or veteran status in matters of admissions, employment, housing, or services or in the educational programs or activities it operates.

Harassment, whether verbal, physical, or visual, that is based on any of these characteristics, is a form of discrimination. This includes harassing conduct affecting tangible job benefits, interfering unreasonably with an individual's academic or work performance, or creating what a reasonable person would sense is an intimidating, hostile, or offensive environment.

While GCU is committed to the principles of free inquiry and free expression, discrimination and harassment identified in this policy are neither legally protected expression nor the proper exercise of academic freedom.

Please note that while GCU does not discriminate against disability or religion, as a Christian educational institution, GCU requires all students to study Christianity and attend worship services regardless of their

religion.

## **ACCREDITATION**

GCU School of Divinity is accredited by the Commission on Accrediting of the Association of Theological Schools [ATS ([www.ats.edu](http://www.ats.edu)) 10 Summit Park Drive, Pittsburgh, PA 15275-1110; Phone: 412-788-6505; email: [communications@ats.edu](mailto:communications@ats.edu)]. ATS is recognized by the United States Secretary of Education and CHEA.

## **LOCATION**

Georgia Central University is located in the city of Atlanta, Georgia. Atlanta's population is approximately 3.5 million, some fifty thousand of whom are Korean-American. Atlanta has been ranked as one of the best places to do business and one of the most livable cities in the world. Metro Atlanta boasts beautiful residential areas, parks and playgrounds, fine schools and universities, and growing churches. The city also supports a wide variety of cultural activities as well as various sports. In 1996, the twenty-sixth Summer Olympic Games were held in Atlanta.

Atlanta is also the business capital of the Southeast US. Its banks, offices, hospitals, and industries provide numerous employment opportunities for citizens. The city is full of trees and beautiful flowers and has a mild climate throughout the year. Located approximately forty miles from the school is the Atlanta/Hartsfield International Airport, one of the world's busiest airports.

GCU also maintains external teaching sites in Herndon, VA and in Sunnyvale, CA. Contact details for these sites may be found at the end of this Catalog or on the GCU website ([gcuniv.edu](http://gcuniv.edu)). Please note that these sites are **not** branch campuses, and students can only complete certain courses there (up to a maximum of 49% of a degree program) and cannot complete a full degree program at the sites. For more details, please contact GCU Office of Admissions.

## **FACILITIES**

### **Physical Premises and Finances**

The Library collection is housed in a building separate from the main campus building, but close at hand and easily accessible. The President, in consultation with the Board of Trustees, is responsible for purchasing or leasing additional buildings as well as for repairing, renovating, and replacing facilities should such need arise.

The annual budget supports maintaining and operating the physical premises of the school. The president oversees the whole process of maintaining the GCU facilities, the annual budget, and funding resources, donations, and tuition.

**Structural Development Plan**

During the years of its operation, GCU has tried its best to develop and improve the educational environment for students and the research atmosphere for faculty and staff. GCU currently houses more than 20 classrooms, several audition halls, and research facilities where faculty members can meet their students and engage in academic work. While this is enough room for our current needs, GCU is still acting vigorously to acquire more and better facilities to guarantee an exceptional environment for students and faculty.

GCU expanded its library and classrooms to meet demand from students and faculty members during the academic year of 2011-2012, through purchasing land and office space in Atlanta. Further development plans include acquiring additional classroom facilities in nearby cities for better commuting opportunities.

**LIBRARY**

GCU has made every effort to create a viable library for study and research. So far, approximately thirty thousand books and reference works have been purchased, collected, or donated. Regular book purchases, suggested by faculty members, are made, as well as institutional purchases from annual conferences such as those of the Society of Biblical Literature and the Association of American Religion.

GCU has joined GALILEO (GeorgiA Library LEarning Online), a University of Georgia initiative to provide access to databases of periodicals and scholarly journals. Special arrangements with institutions such as Emory Divinity School, Columbia Seminary, and the International Theological Center are also being pursued to provide more sources of information for doctoral students. The Library Director and staff, along with the Library Committee, strive to continually improve library facilities and the library collection.

**LEARNING RESEARCH AND RESOURCES**

GCU's Learning Resource System, comprised of its library facilities, computer labs, and academic tutoring services, is available to support and help students. The GCU Library provides information services and biblical resources to support the scholarly and information needs of the GCU community. It shares resources with those outside the University by maintaining an excellent collection of print and non-print resources, by providing

instruction on and assistance with library use, and by creating an academic atmosphere fostering learning and intellectual inquiry. There are approximately 36,000 printed titles in the GCU Library, and the number is ever-growing. These are closely tied to the GCU curriculum and support the subject areas covered by GCU's academic programs. Many books are written in Korean for our students' convenience and to promote cultural integration.

### **Resources**

In addition to the physical collection, the GCU Library also has access to several online information resources:

- Georgia Library Learning Online (Galileo)
- EBSCOhost Religion eBook Collection, Anthropology Plus, and ATLA Religion Database with ATLASerials.
- Partnership with Homan Theological University, Kwangju, Korea: GCU has entered into an agreement for e-book and e-journal access with its sister institution, Honam Theological University. Through this partnership, the Library currently has access to 53,563 volumes of English-language and 10,399 volumes of Korean-language e-books.
- RISS International (Research Information Sharing Service): A searchable database with the full texts of more than a million Korean-language theses and dissertations.
- Korean Theological University and Seminary Library Association
- Korean Information Service System: A information resource portal for Asian studies offering full-text of Korean academic journals.
- DBpia: Online service of Korean academic journals, conference proceedings, professional journals, e-books, etc.

The Library contains several digital and software-based resources, including:

- The New Interpreter's Bible (Complete with twelve-volume commentary)
- Bible Works (Software for biblical exegesis and research)
- EarMaster 5 Beginner to Advanced (ESOL practice audio)
- Norton Recorded Anthology of Western Music (Volumes 1 and 2)
- Music: An Appreciation (music study audiobooks)
- The GCU Thesis Manual is also available in digital format in the Library.

### **Computer Labs**

There are 40 computers on campus that students may use for school activities and assignments.

**Academic Tutoring**

Individual tutoring and guidance is available to assist students with general education research and assignments. Mr. Alain Gallie, Director of ESOL, is the Academic Success Coordinator at Georgia Central University, and is available to help students with study skills, time management, test-taking strategies and assignments. Students may contact him at [agallie@gcuniv.edu](mailto:agallie@gcuniv.edu) or at 770-220-7908 to schedule an appointment.

**INSTITUTIONAL REQUIREMENT (CHAPEL)**

GCU opts for worship experience as an Institutional Requirement for the purpose of enhancing spiritual growth. Worship is the spiritual center of University life. To satisfy the Institutional Requirement (IR), worship services are held three times a week, on Monday, Tuesday, and Saturday, throughout the academic year. All students are required to attend one of these three. Online students are also required to complete IR requirement described on the Distance Education Handbook each semester. All students are also welcoming to join Bible study in consultation with the Chaplain, and to participate in all the worship services.

The chaplain, in cooperation with faculty and students, leads chapel services. The chaplain is also involved in conducting Commencements, Graduations, and Easter Week and Thanksgiving Week celebrations. Students have formed several musical groups to enrich services. The chapel choir is open to all students. Music majors may receive class credit for being members of the choir.

Failure to complete the Institutional Requirement will result in a grade of F being posted for the IR. Therefore, all students who do not meet the Institutional Requirement (i.e., those who miss more than 3 sessions) will be subject to academic dismissal. If a student fails the IR, he or she should enroll in and pay for a make-up session during the subsequent Summer or Winter semester.

**STUDENT GOVERNMENT ASSOCIATION (SGA)**

SGA responds to the concerns of the student community. This annually-elected governing body coordinates and oversees various activities of GCU Student Government Association in consultation with the Office of Student Affairs. The student body, following the procedures outlined in the Student Handbook and in SGA bylaws, elects officers and members of the Student Government Association. Its primary function is to initiate discussion and make decisions concerning student services, including Financial Services and Student Aid; coordinating prescheduled and authorized student activities throughout the given academic year; improving the educational environment of the University; and aiding students with various hardships and difficulties in



continuing to pursue their academic goals. The Association helps students to become active in serving the community and participating in University programs, provides information for student welfare, and acts as a mediator between University administration and GCU's student body.

## GCU SCHOOLS AND ACADEMIC PROGRAMS

The University's educational program consists of five major schools: Business Management, Christianity, Divinity, Music, and Computer Science; and three certificate programs: ESOL, Theological Studies, and Computer Science (Networking).

### SCHOOL OF BUSINESS MANAGEMENT (SBM)

#### Mission

SBM's goal is to produce business leaders who glorify God's Kingdom, as a part of the overall mission of GCU. We teach business techniques, and at the same time, we teach how business can be used to glorify God. Our mission is to educate and train our students to glorify God through all aspects of business. GCU's School of Business is unlike others; we emphasize all aspects of business decisions from a Christian perspective, in accordance with GCU's institutional mission and vision. GCU aims at providing a biblically-valid, Christ-centered education, and the School of Business aids this mission by educating businesspeople who are able to use their skills to advance the Kingdom of God with ethical, morally- sound business practices.

#### Degree Programs

The School of Business offers a Bachelor of Arts in Business Administration degree and a Master of Business Administration (MBA) degree. The MBA is to provide training and skills for students interested in understanding the working nature of business in a competitive environment.

#### Objectives

The students understand and are familiar with:

- Christian principles with business and managements, to be able to identify ethical dilemmas and apply Christian values to resolve those dilemmas, while taking into consideration the impact on God's world.
- The relevant economic and financial issues of the current market system and forecast future markets logically
- Techniques to maximize the potential of electronic communications and the internet in business, inside and outside of corporate organizations
- The importance of both human and material resources and the required skills for resource management
- Demonstrating foundational knowledge in each of the primary functional areas of business.
- Being able to solve unstructured business problems

**Learning Outcomes**

Graduates of the business administration program will be able to

- Assess legal, regulatory, and political ramifications of ethical issues concerning the business environment;
- Make ethical and moral choices based on a biblical worldview;
- Communicate effectively in written and oral presentations;
- Apply technology to acquire and use data as a strategic resource;
- Identify preferred leadership behavior, attitudes, and styles to effectively manage an organization in a dynamic global environment;
- Use current economic and financial models and theories for analyzing data and forecasting as it relates to the organization, industry, and global forces;
- Analyze business opportunities to develop strategic solutions to organizational goals and objectives;
- Apply knowledge to practical experiences.

**SCHOOL OF CHRISTIANITY (SC)**

**Mission**

The goal of the School of Christianity is to prepare undergraduate students as lay leaders or vocational ministers for educational leadership in local churches, linked to the GCU’s vision to glory God by equipping them with biblical principles and Christian worldview. The School stresses a basic understanding of the Bible, and the formation of a Christian worldview based on that understanding. All educational curriculum in SC contribute to the building up of the Body in local churches and community and empowering them to become global leaders, one of the GCU core vision.

**Degree Programs**

The school of Christianity offers two programs: Bachelor of Arts in Theological Studies (BATS) and Bachelor of Arts in Christian Education (BACE). The BATS program concentrates on Biblical competency, personal integrity and integration of theoretical and practical learning; and the BACE program equips students with personal integrity and provides an integration of theoretical and practical learning specially designed for educators.

**Objectives**

Students in SC will be prepared to:

- Demonstrate Christian faith and worldview in an understanding of modern society and its culture.

- Prove knowledge of the Bible and Christian theology, and Church history
- Enhance the ability to carry out the ministries of the local church.
- Demonstrate the ability to understand the counseling principles and techniques required to meet individual needs.
- Apply appropriate hermeneutics of the Bible to a lifelong pattern of spiritual growth and personal development

**Learning Outcomes**

Students will be able to

- Identify the basic contents of all books of the Old and New Testaments.
- Analyze the biblical text in original language study (either Greek or Hebrew) using biblical and theological research tools with discernment of quality sources for valuable written reports or sermons.
- Explain the major doctrines of Christianity from an evangelical perspective, including their biblical basis and canonical progression, historical development, diverse perspectives, and contemporary relevance.
- Describe a personal relationship with God in a maturing Christian faith and practice and demonstrate leadership ability by examining additional theological issues as they relate to doctrine, life, and ministry.
- Apply the biblical teaching for Christian faith and practice, and for biblical-theological research, through advanced principles of sound interpretation.

**SCHOOL OF DIVINITY (SD)****Mission**

The mission of the School of Divinity is to educate and train students for ministerial, educational, and missionary leadership for Christ and His Kingdom through rigorous programs of theological studies and personal and spiritual disciplines. It seeks in particular to serve Korean/Korean-American churches and the global Christian community in general. The School's goal is therefore entirely consistent with the University's Vision and Mission Statement, especially as they relate to ministry and mission to historically-underserved and multiethnic communities.

The purpose of the PhD in Intercultural Studies program is to equip students for the vocations of teaching and research in theological schools, colleges, and universities, or for the academic study of missional and ministerial practice.

**Degree Programs**

The School of Divinity focuses on three Masters and two Doctoral degree programs: Master of Arts in Christian Education (MACE), Master of Arts in Mission Studies and World Christianity (MAMSWC), Master of Divinity (MDiv), Doctor of Ministry (DMin), and PhD in Intercultural Studies (PhD ICS). The MACE program is designed to equip and prepare students to become competent leaders in the educational ministries of churches; the MAMSWC program is designed to integrate studies in both academic and practical theology with modern mission studies, with a concentration in either urban or global studies; the MDiv program is designed to educate and train those who seek to serve as ordained ministers, evangelists, missionaries, and other ministry leaders; the DMin program is designed to educate experienced ministers who are seeking to enhance their ministries with advanced theological understanding and research; the PhD program provides foundations in theory as the basis for original research and writing to advance missiological understanding and effective leadership, with a deep understanding of human diversity, contextual realities and cultural change in ways that inform redemptive gospel-centered ministry in the contemporary world.

**Objectives**

The School creates graduates who are expected to:

- Be faithful interpreters of the Bible, informed by contemporary biblical scholarship in the area of biblical studies, and of the Christian faith and practice, informed by Reformed-evangelical theological heritage and history;
- Be responsible communicators in diverse social and cultural contexts, informed by ethnic/cultural studies from biblical, missionary, and educational perspectives;
- Be truthful disciples of Christ, regularly practicing spiritual disciplines and demonstrating spiritual maturity in personal and public realms;
- Be competent and efficient ministerial leaders in the church and/or other settings.

Ph.D. in ICS students will be prepared to:

- Explore and clarify the biblical foundations of Christian mission based on the Bible in the context of Globalization.
- Acquire advanced academic knowledge of the discipline, research methods and theories in your field of study.
- Explore mission theologies in both Western and non-Western mission fields.
- Critically reflect on the learning, teaching and researching dimensions of theological scholarship in the church and academic communities.

- Integrate a comprehensive interdisciplinary knowledge of appropriate scholarly literature to your area of study, including applicable skills.
- Engage in scholarly research around an appropriate question, problem, or opportunity.
- Establish strategic plans for ministerial success with a fresh perspective of postmodern and globalization, along with analytical tools to excel in planning, forecasting, setting objectives and determining courses of action that are compatible with cultural issues and dynamics.

### Learning Outcomes

- *Interpret Scripture.* Students will interpret scripture effectively, using a wide variety of approaches informed by an understanding of biblical history, the social and cultural realities of ancient Israel and the early church, and the interpreter's own context.
- *Comprehension of History and Culture.* Students will demonstrate an understanding of the life and thought of the Christian community in its historical expressions and of the interrelations between Christianity and global culture.
- *Theological and Ethical Reflection.* Students will be able to engage in constructive theological and ethical reflection, informed by an understanding of the content of the Christian faith in its historical and contemporary articulations, as well as current Christian thinking on philosophical, scientific, political and cultural developments.
- *Leadership Roles.* Students will demonstrate the capacity to function successfully and effectively in the various roles of ordained leadership, evidencing critical awareness of the social context of their ministry and the capacity to have an impact on that context.
- *Spiritual Formation.* Students will demonstrate familiarity with and appreciation for the church's spiritual tradition and the disciplines of prayer and devotion and exhibit a capacity to evaluate specific instances of spiritual practice from a theological standpoint.

Ph.D. in ICS graduates will be able to:

- Demonstrate an advanced knowledge of the discipline of intercultural studies and research methodologies appropriate to do advanced interdisciplinary research in its emphasis areas
- Demonstrate an ability to critically examine mission theologies and practices with both Western and non-Western Christian perspectives
- Demonstrate an ability to analyze contemporary challenges and needs in various intercultural contexts
- Demonstrate an advanced ability to engage in learning, research, and teaching in academic and professional settings

- Demonstrate an ability to integrate a comprehensive interdisciplinary knowledge of scholarly literature and effective intercultural practices
- Demonstrate an ability to write an interdisciplinary scholarly research work in the discipline of intercultural studies

**SCHOOL OF MUSIC (SM)****Mission**

The School of Music is designed to allow students to pursue their passion for music and achieve the mission of GCU, which is to glorify God in all creations. These programs emphasize artistic creativity, professional knowledge, and technical ability, while building students' character through a strong footing in biblical values. The School of Music provides advanced training in music through our distinguished faculty and educates its students to be excellent musicians who are able to play dynamic roles as performers, composers, music scholars, and music educators in the community and the church.

**Degree Programs**

The School of Music focuses on two degree programs: Master of Arts in Music (MAM) and Doctor of Musical Arts (DMA). The Master of Arts in Music degree is intended to allow talented musicians who have completed an undergraduate degree in music to pursue intensive graduate studies in performance.

**Objectives**

The School of Music will prepare students to:

- Understand the vision and mission of educating students with a Christian worldview rooted in biblical principles.
- Be held to a high standard of technical ability and artistry in music.
- Develop specialized skills and knowledge for piano, organ, voice, other instruments, composition, choral conducting, and church music or contemporary Christian music.
- Analyze and appraise the role of music and its impact on society within a variety of cultures and historical periods.
- Navigate their career successfully, as a performer or teacher, in a manner that is consistent with Christian principles.
- Pursue higher education in music, if desired.

**Learning Outcomes**

- Articulate a Christian worldview as it applies to music and the arts.
- Develop their musicianship as it relates to their chosen performance medium, demonstrated through both juried and public performance.
- Demonstrate musical competence, including historical, theoretical, and analytical expertise; as illustrated by a senior project.
- Establish advanced performance skills and professionalism that will enrich the cultural and aesthetic strengths of the community.
- Formulate a plan for post-graduation as it pertains to each student's desired career path.

**SCHOOL OF COMPUTER SCIENCE (SCS)****Mission**

The mission of the School of Computer Science is to provide graduates with the durable knowledge necessary to become future leaders in the rapidly evolving discipline of Computer Science as well as in other computer-related fields. The Computer Science major will prepare students to succeed in a wide range of computer-science-related careers including software engineering, databases, computer security, networks, system administration, etc.

This program will produce graduates suitable for employment in industry, government, or entrepreneurial endeavors, and who can advance professionally with significant technical achievements and expanded leadership responsibilities. Graduates will have sufficient teamwork, communication, and interpersonal skills to enable them to work with others effectively in their careers, and they will be sufficiently prepared to be innovative and ethical leaders in a global society.

**Degree Programs**

The School of Computer Science offers two degree programs and one certificate program: Associate of Arts in Computer Science, Bachelor of Arts in Computer Science, and departmental Certificate Program in Networking.

The department periodically assesses and evaluates every curriculum for consistency with each student outcome and educational objective with the goal to ensure that each student outcome can be attained. This regular evaluation is used to identify program weaknesses, put improvements in place and re-evaluate the



effectiveness of those improvements, resulting in continuous improvement of the program. This assures that our students receive a high-quality education.

### **Objectives**

Graduates of the Associate of Arts in CS program are expected to demonstrate:

- an ability to apply knowledge of computing and mathematics appropriate to the program's student outcomes and to the discipline.
- an ability to analyze a problem and identify and define the computing requirements appropriate to its solution.
- an ability to design, implement, and evaluate a computer-based system, process, component, or program to meet desired needs.
- an ability to function effectively on teams to accomplish a common goal.

Graduates of the Bachelor of Arts in CS program are expected to demonstrate:

- an ability to apply knowledge of computing and mathematics appropriate to the program's student outcomes and to the discipline.
- an ability to analyze a problem and identify and define the computing requirements appropriate to its solution.
- an ability to design, implement, and evaluate a computer-based system, process, component, or program to meet desired needs.
- an ability to function effectively on teams to accomplish a common goal.
- an understanding of professional, ethical, legal, security and social issues and responsibilities.
- an ability to communicate effectively with a range of audiences.
- an ability to analyze the local and global impact of computing on individuals, organizations, and society.
- recognition of the need for and an ability to engage in continuing professional development.
- an ability to use current techniques, skills, and tools necessary for computing practice.
- an ability to apply mathematical foundations, algorithmic principles, and computer science theory in the modeling and design of computer-based systems in a way that demonstrates comprehension of the tradeoffs involved in design choices.
- an ability to apply design and development principles in the construction of software systems of varying complexity.

Graduates of departmental Certificate Program in Computer Science (Networking):

- Describe and analyze the hardware, software, components of a network and the interrelations.
- Manage multiple operating systems, systems software, network services and security. Evaluate and compare systems software and emerging technologies.
- Develop solutions for networking and security problems, balancing business concerns, technical issues and security.
- Explain concepts and theories of networking and apply them to various situations, classifying networks, analyzing performance and implementing new technologies.

### **Learning Outcomes**

Graduates of the Computer Science Program are expected to demonstrate:

- an ability to apply knowledge of mathematics, science, and engineering
- an ability to design and conduct experiments, as well as to analyze and interpret data
- an ability to design a system, component, or process to meet desired needs within realistic constraints such as economic, environmental, social, political, ethical, health and safety, manufacturability, and sustainability
- an ability to function on multi-disciplinary teams
- an ability to identify, formulate, and solve engineering problems
- an understanding of professional and ethical responsibility
- an ability to communicate effectively
- the broad education necessary to understand the impact of engineering solutions in a global, economic, environmental, and societal context
- a recognition of the need for, and an ability to engage in life-long learning
- a knowledge of contemporary issues
- an ability to use the techniques, skills, and modern engineering tools necessary for engineering practice

### **CERTIFICATE IN ENGLISH FOR SPEAKERS OF OTHER LANGUAGES**

The purpose of the Certificate program in ESOL is to develop students' academic and intercultural communication skills, vital to life in the United States. The program provides a complete course of instruction as well as electives in the linguistic and pragmatic aspects of the English language, thereby enabling students to acclimate to and fully participate in diverse communities ranging from local to international, and college to university. The curriculum also emphasizes a basic understanding of the Bible and the formation of a Christian

worldview.

**CERTIFICATE IN THEOLOGICAL STUDIES**

This program is designed to equip laypersons for teaching the Bible in the church and the community. The Certificate of Theology consists of twelve core courses: Old Testament Survey, New Testament Survey, Church History, Systematic Theology, Foundations of Christian Education, Christian Spirituality, Ethics and Society, Introduction to Pastoral Care, Christian Worship, Evangelism and Mission, Denominational Polity, and Marriage and Family (including marriage enrichment program for married persons). Six additional courses are also required: Biblical studies: Issues in Biblical Interpretation, Pentateuch, Historical Books, Major Prophets, Four Gospels, and Pauline Literature. This certificate will help lay people to be empowered by this biblical knowledge so that it may contribute to the mission of GCU to glorify God in their everyday life.

**CERTIFICATE IN COMPUTER SCIENCE (NETWORKING)**

The field of computer science leads to a variety of careers that all require core computer science skills. These skills include theory classes such as Computer Hardware, Data Structures, Databases, and Networks, as well as programming in different computer languages. Thereafter, within the field, areas of specialty lead into careers including software development, project management, system analysis, and maintenance among other areas. With the Internet being an integral part of everyday life, Web page authoring and Web application development have been other areas of high demand in the job market.

**SPECIAL PROGRAMS AND PROJECTS****INTERNET RESOURCE PROJECT FOR THE KOREAN AMERICAN CHURCH & OTHER ORGANIZATIONS**

In the summer of 1999, GCU began an internet-based project to provide resources for Korean-American churches and other organizations. This project includes providing network information services via the University's homepage. The internet project will offer syllabi of courses and access to recordings of many lectures.

**KOREAN AMERICAN THEOLOGY AND MINISTRY CENTER**

GCU supports a center for the development of a Korean/Korean-American theology and ministry program. The function of the center is to establish a research action-advocacy project. This project is also aimed at gathering data and resources, including publications and other information related to Korean-American cultural and religious heritage.

**IMMANUEL BIBLICAL LANGUAGE CENTER**

GCU cooperates with the Immanuel Biblical Language Center. This center engages in extensive study of biblical languages and biblical interpretation. The center offers seminars and workshops that enhance the in-depth biblical language study for both lay leaders and pastors.

**INSTITUTE OF BIBLICAL GEOGRAPHY**

GCU encourages its students to explore the historical and geographical background to biblical studies. This Institute, directed by Rev. Joo Seob Lee, who studied Biblical Geography at Jerusalem University and Hebrew University for about eleven years, provides an accurate historical and geographical background of the Bible through fields trips, research, etc.

**GCU PRESS**

GCU Press (GCU Publishers, Inc.) was established in 2009 to enhance the educational and academic atmosphere for students and faculty members at GCU. Faculty can publish their academic opinions and the

results of research to aid in seeking research-aid funds or grants from related organizations or professional societies.

**HISPANIC PROGRAM**

These courses are offered in Spanish to reach out Hispanic and Latino students who intend to undergo theological education and training.

**INSTITUTE FOR MISSION AND PASTORAL COMPACT TRAINING (IMPACT)**

The paradigm of modern ministry requires that mission and ministry are not separated but are a unified whole. This unification of mission and ministry is reflected in and the reason for the establishment of a missionary and pastoral leadership research program at Georgia Central University; a graduate program that demands mission expertise along with a conception of universal ministry. This program is therefore based on a new model of immigrant ministry; and offers medium- and long-term intensive training programs by world-renowned scholars for the retraining of Sabbatical missionaries and local pastors.

## ADMISSIONS POLICIES AND PROCEDURES

### ADMISSIONS POLICIES

Applicants for admission to Georgia Central University will be considered regardless of race, color, gender, and handicap, or national or ethnic origin according to our Non-discrimination Policy. The prospective student is assessed according to his/her academic background, moral character, and a personal statement of faith. In considering applications, the Admissions Faculty Committee reviews the prospective student's school records, recommendations and personal statement. Georgia Central University reserves the right to refuse admission to any prospective student who does not meet our standard of excellence.

### ADMISSIONS PROCEDURES

#### Undergraduate level

Each applicant must submit the following forms to the Admissions office, accompanied by a non-refundable \$100.00 application fee (Please see GCU Tuition and Fee Schedule for other financial requirements for admission). All forms **MUST** be received no later than 30 days prior to the beginning of the semester in which the student seeks enrollment.

- Application form for admission
- \$100.00 non-refundable application fee
- Self-description and plan of study
- Signed Biblical Foundations Statement
- Signed GCU Release and Assignment Form
- Signed GCU Student Disclosure Agreement Form
- Assumption of Risk and Liability Waiver
- Official Transcript(s), sealed
- A recommendation letter
- Valid government-issued ID (Driver's License, passport, etc.)
- SAT Critical Reading score of 400 or higher, Math 380 or higher
- ACT English 17, Math 17, and Composition Score 17
- A certified copy of the student's High School diploma or GED Certificate
- Copy of the original transcript / Fax of transcript directly from GED center (if applicable)

**Graduate Level**Masters Programs

Each applicant must submit the following forms to the Admissions Office accompanied by a non-refundable \$100.00 application fee. All forms should be received no later than 30 days prior to beginning of the semester / academic session in which the student seeks enrollment.

- Application form for admission
- \$100.00 non-refundable application fee
- Self-description and plan of study
- Signed Biblical Foundations Statement
- Signed GCU Release and Assignment Form
- Signed GCU Student Disclosure Agreement Form
- Assumption of Risk and Liability Waiver form
- Copy of valid, government-issued ID (driver's license, passport, military ID, etc.)
- Official transcripts of all college, university, or seminary records, showing all courses pursued, grades received, and degree(s) earned
- Recommendation letter completed by the reference listed on the application (two letters for MDiv)
- (MDiv applicants only) Statement of conversion experience and pastoral calling

The Admissions Committee will review all submitted information. Any student seeking admission must possess a BA, BS, or its equivalent degree from an accredited institution of higher learning, and a grade point average (GPA) of 2.50 on all previous post-secondary credits in order to be admitted (except on probationary status). When it is necessary, the Admissions Committee or the Office of Admissions will have an interview with the candidate for admission decision.

When the necessary documents and fees have been received, the application will be reviewed by the Admissions Committee. The Committee will notify the applicant. The approved application will be valid for one year from the date of approval.

**SEVIS J-1 Admissions (International Students)**

GCU welcomes international students. Applicants are classified as "international" if they meet any of the criteria listed below. Supplemental application materials are needed for each of the following criteria. Students are encouraged to review GCU's Web site to see what documents are required. An international student is anyone who:

- Is not a U.S. citizen and is currently in the United States on an J-1 (student) visa.
- Will require a J-1 visa to enter and study in the United States.
- Is a foreign national currently residing in the United States on some other class of visa. Please submit a copy of the visa from your passport.

In addition to the university's general admission requirements, the international student must follow the procedures listed below:

- Complete and return the application form.
- Provide official transcripts from all secondary and postsecondary institutions attended. Transcript(s) MUST be in English. Non-English transcripts must be translated into English. Students who wish GCU to translate transcripts must pay the cost of translation (contact the Office of Admissions for more information about translation services). All transcripts will be evaluated before applicants may be admitted.
- If coming from a non-English-speaking country, the applicant must provide proof of English-language proficiency via one of the methods below:
- Submit an official TOEFL score of at least 60 (80 for graduate school) on the Internet-based exam or 173 (213 for graduate school) on the paper-based version. All score reports must be official. TOEFL scores must be less than two years old if you have not been studying at a U.S. institution since taking the exam. Information regarding test dates and centers can be found at [www.ets.org](http://www.ets.org). Results of the TOEFL must be transmitted electronically to GCU.
- OR take English 101 and 102 (first-year composition), or their equivalents, at an accredited U.S. institution and earn a minimum 2.5 combined GPA for the two courses. This must be reflected on an official transcript.
- OR submit proof of a bachelor's degree earned at an accredited institution in the U.S.
- OR submit proof of a bachelor's degree earned at an accredited institution in the U.S.
- OR achieve a score of 71 or higher on GCU's ESOL placement test.
- International students who are unable to prove English-language proficiency must take the GCU ESOL placement test, enroll in the ESOL program and pass the program successfully before they will be allowed to enroll in degree courses. Please contact the ESOL Office and/or the Office of Admissions for more information.
- Upon acceptance to GCU, submit an Immunization Record to the Office of Admissions. The form to be used by the physician will be provided by the University in the Admission Packet.
- Have on deposit, in an account in the GCU Office of Business Affairs, sufficient funds to cover tuition,



fees, and other expenses for at least one academic semester. The amount may differ in each applicant's case, and average amount of deposit made is approximately \$3,000.00. This deposit is NOT a separate fee. It will be used against the student's first-semester tuition and fees. Any monies left over after the first semester's tuition and fees are paid from this deposit will be applied to the next semester's tuition and fees. Unpaid portions of the balance of tuition and fees are the responsibility of the student. Contact the Office of Admissions for more information.

- Submit proof of accident and health insurance. Students who can prove that they have comparable insurance coverage will not be required to purchase an insurance policy through the university. Contact the Office of Admissions for more information about purchasing insurance through the University.
- Pay a one-time International Student Fee of US\$500.00 for administrative expenses.

All of the above items must be submitted to Admissions Office no later than four (4) months prior to the student's planned enrollment. The university will issue a SEVIS (J-1) after items (1) through (7) above have been completed and approved by the International Student Advisor in consultation with the Admissions Committee.

**NOTE:** After a student's visa status has been approved, and he or she is issued an DS-2019 and granted an J-1 visa in place of his or her existing B-2 or E-2 visa, the student **MUST** attend *at least* the first full semester of classes after their J-1 approval. **NO REFUND OF TUITION WILL BE GIVEN FOR THE FIRST SEMESTER** if the student withdraws for visa-related reasons. According to Federal regulations, J-1 holders must be enrolled **AND ACTIVELY PARTICIPATING** in a "full course of study," meaning full-time enrollment status (minimum 12 credits each term for undergraduate students; minimum 10 credits each term for graduate students) at a SEVP-approved school and **ACTUALLY ATTENDING CLASSES**, in order to maintain visa status. GCU is required to report any violation of this regulation to the Federal government. For complete details regarding this policy, please contact the Office of Admissions and the International Student Advisor.

Complete Federal regulations regarding J-1 students may be found at <https://www.ice.gov/sevis>.

### **Advanced Degree Programs Admissions**

#### Doctor of Ministry (DMin)

To be eligible for admission, applicants are required to:

- Have a Bachelor of Arts degree or its equivalent from an accredited college or university. Any exceptions must be approved by the Doctor of Ministry Program Committee.

- Have completed a Master of Divinity degree or its equivalent at an accredited institution. Other two-year master's programs may be considered, but the applicant must complete the required Master of Divinity courses to enter the DMin program. Applicants must have maintained an average of 3.3 (on a standard 4-point scale) in their Master of Divinity work.
- Have demonstrated to the Doctor of Ministry Program Committee that they have sustained a sound moral and religious character in campus life.
- Field experience: Subsequent to receiving a Master of Divinity degree, applicants for the DMin program must have completed three years of full-time ministry experience at a church or similar organization and must have demonstrated excellent professional performance. Any exceptions must be approved by the Doctor of Ministry Program Committee.
- Applicants must also have completed three years of full-time ministry at a church or similar organization, with demonstrated excellent professional performance, after receiving the Master of Divinity degree. Any exception must be approved by the Doctor of Ministry Program Committee.

#### Required Admission Documents

- Application package (available on the GCU website)
- Official transcripts
- Two recommendation letters
- Two-to-three-page Academic Purpose Statement
- Certification of field experience

#### Field Experience

Applicants must have at least three years' work experience in ministry at a church or similar organization and have demonstrated excellent professional performance after receiving their Master of Divinity degree. Any exceptions must be approved by the Doctor of Ministry Program Committee.

#### Recommendations

Applicants must submit two letters of recommendation: one from a pastor, and one from an academic advisor, including former professors.

#### Academic Purpose Statement

Applicants must submit a two-to-three-page statement explaining their specific goals in pursuing a DMin degree, their prospective research topics and areas of interest, and their expectations for achieving their academic goals at GCU.

### Admissions Procedure

Applicants must complete all procedures for approval by the University's Doctor of Ministry Program Committee. Approximately sixty days should be allowed for processing applications. Applicants shall receive notice of approval from the office of Admissions. Applicants may be admitted on a conditional basis for the first year of study in the doctoral program at the discretion of the Doctor of Ministry Program Committee. The chair of the Doctor of Ministry Program Committee will notify them of the reasons for any conditional status, specify any requirements that must be fulfilled, and state any limitations to be imposed upon the proposed seminar load.

Students admitted conditionally are evaluated at the conclusion of the first year of study, and the Doctor of Ministry Program Committee governs the student's continuance in the program.

Applicants for the Doctor of Ministry Program who do not enroll in a seminar within one year from the date of approval for admission must submit a new application to the program, and the subsequent application shall be regarded as initial with no leniency for an approval.

Each applicant must submit the following forms to the Admissions office, accompanied by a non-refundable \$100.00 application fee. All forms MUST be received in original no later than 30 days prior to the beginning of the semester in which the student seeks enrollment. The Admissions Committee will review all submitted information. When it is necessary, the Admissions Committee will have an interview with the candidate for admission decision.

### International Students (J-1)

For admission to GCU's School of Divinity, international students should follow the general admission requirements that GCU asks of international students, in addition to the above requirements. Please contact the Director of Admissions for more information.

### PhD in Intercultural Studies

To be eligible for admission, applicants are required to

- Hold a Bachelor's degree
- Hold a Master of Divinity degree, Master of Arts in Missiology or Intercultural Studies, or equivalent from a fully accredited institution. Those who do not hold a Master's degree relating to theological studies must take additional/approved elective courses.
- Have a grade point average (GPA) of 3.3 or higher on the standard four-point scale.

- Submit official transcript(s) from all previous degree-awarding institutions (submitted in English or in a notarized translation).

#### Field Experience

Applicants must have at least three years of cross-cultural or intercultural work experience (e.g., mission agencies, mission fields, or Christian ministries in an intercultural context). Applicants who have teaching experience in a multicultural or intercultural setting will also be considered. Applicants must submit a certification of their field experience.

#### Recommendations

Applicants must submit two letters of recommendation: one from a colleague or mentor in the field of cross-cultural or intercultural work, and one from an academic advisor, such as a former professor. The recommendation forms may be obtained from the GCU Office of Admissions.

#### Academic Purpose Statement

Applicants must submit a two-page statement including (1) their specific goals in pursuing a PhD degree; (2) their prospective research topics and areas of interest; and (3) their expectations for achieving their academic goals at GCU.

#### Academic Research Paper Requirement

Applicants must present evidence of potential for an original academic research at the doctoral level by submitting a sample of unpublished writing or a recent academic research paper if nothing has been published. This writing sample should be written in one of the applicant's contemporary research languages (preferably, Korean or English) and in an academic writing format, and should be 20-25 pages in length.

#### Required Admission Documents

- PhD application form (available at the GCU website)
- Official transcripts
- Sample research paper
- Certification of field experience
- Two recommendation letters
- Academic purpose statement

**FINANCIAL INFORMATION<sup>2</sup>**

**TUITION AND FEES**

The cost of tuition covers only a portion of the student's education and therefore, Georgia Central University depends upon the generosity of its supporters to make up the difference. In our endeavor to keep costs as low as possible, the following fees have been set:

Application Fee	\$100.00
SEVIS J-1 Application/Reproduction Fee	\$100.00
SEVIS I-901 Fee	\$180.00
USCIS I-765 Application Fee	\$410.00
USCIS I-765 Filing & Processing Fee	\$500.00
Certificate and Continuing Education per Credit Hour	\$100.00
Tuition - Under Level per Credit Hour (AA & BA)	\$230.00
Tuition – Certificate in Computer Science (Networking)	\$200.00
Tuition - MA and MDiv (SD) per Credit Hour	\$250.00
Tuition – MA in Music per Credit Hour	\$350.00
Tuition- MBA per Credit Hour	\$390.00
ESOL Tuition	\$1400.00
Course Audit Fee per Course	\$250 (B); \$350 (M)
Enrollment Fee	\$100/course; \$300/3 or more courses*
Online Learning Enrollment Fee	\$200/course; \$600/3 or more courses
Late Registration Fee	\$100.00
Tuition Installment Fee (2 payment plan)	\$60.00
Tuition Installment Fee (3 payment plan)	\$100.00
One-time Orientation Fee	\$100.00
Graduation Fee	\$300.00
Thesis Advisement Fee – Master Level	\$600.00
Thesis Continuation Fee	\$300.00**
International Student Fee	\$500.00
Official Transcript /Document Fee	\$5.00/\$30.00 express

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<sup>2</sup> Approved by the Board of Trustees, May 13th, 2017

**GEORGIA CENTRAL UNIVERSITY****CATALOG 2017-2019**

Apostille Fee (per Document)	\$20.00
Music Facility Fee for School of Music Students	\$200.00
Registration Fee for Summer or special sessions	\$50.00
Technology Fee for Summer or special sessions	\$50.00
Student ID Reproduction Fee	\$10.00
Insufficient Fund Charge	\$50.00 (per case)
Late Payment Interest Surcharge	18% Annually
Credit Card Convenience Charge	2.5% of total amount (per case)

**DOCTOR OF MINISTRY (DMIN) DEGREE FEES**

Application fee	\$100.00
International Student Fee (J-1 visa students only)	\$500.00
Admission Fee	\$500.00
New Student Orientation Fee	\$100.00
Enrollment Fee (\$400.00 per semester)	\$1,600.00
Tuition (\$3,510.00 x 3 semesters or \$390.00 per credit; 27 credits)	\$10,530.00
Proposal Guidance Fee	\$400.00
Dissertation Tuition Fee (9 units; 1 semester)	\$3,150.00
Dissertation Advisement Fee	\$1,000.00
Continuance Fee (until graduation)	\$500 (\$1,200 for J-1 visa holders)/semester
Graduation Fee (includes Dissertation Binding Fee; 10 copies)	\$1,200.00
TOTAL (minimum; does not include Continuance Fees)	\$18,580.00
J-1 TOTAL (minimum; does not include Continuance Fees)	\$19,080.00

**DOCTOR OF PHILOSOPHY (PHD) DEGREE FEES**

Application fee	\$100.00
International Student Fee (J-1 visa students only)	\$500.00
Admission Fee	\$1,000.00
New Student Orientation Fee	\$100.00
Enrollment Fee (\$500.00 x 6 semesters)	\$3,000.00
Tuition (\$5,280.00 x 5 semesters; \$550.00 per credit; total 48 credits)	\$26,400.00
Proposal Guidance Fee	\$600.00
Dissertation Tuition Fee	\$6,600.00 (12 units)
Dissertation Advisement Fee	\$1,000.00

Continuance Fee (until graduation)	\$500 (\$1,200 for J-1 visa holders)/semester
Graduation Fee (includes Dissertation Binding Fee; 10 copies)	\$1,500.00
TOTAL (minimum; does not include Continuance Fees)	\$40,300.00
J-1 TOTAL (minimum; does not include Continuance Fees)	\$40,800.00

\*Enrollment fee includes registration fee, technology fee, & institutional fee.

\*\*International students are required to register full-time base until graduation.

All tuition and fees listed in this catalog are subject to change at the discretion of the Board of Trustees of Georgia Central University. The fees may be changed without prior notifications, although as much advance notice as possible shall be given and published. All registration and tuition fees are due and payable at the time of registration. We encourage all students to pay all fees in full at registration.

**INSTALLMENT PAYMENT PLAN**

Students may elect to make full payment of tuition due at the time of registration. Any advanced payment will be credited to the student’s account, reducing the amount to be financed through a payment plan. Any student at GCU with current charges at the institution may apply for the installment payment plan unless he or she:

- is enrolling in his or her first term at GCU
- has a prior unsettled balance at GCU
- has a previously cancelled installment payment contract

**What costs can I finance with the plan?**

All tuition and fees, room and board charges may be included in the plan. The costs for books, and for other charges, including Installment Fees or Late Registration Fees, cannot be included in the Installment Plan.

**What is the cost of the plan?**

The plan is interest-free if payments are made on time (see “What if I can’t make payments?” below), but the university does assess an administrative charge of \$60 each semester for the 2-payment plan, including initial payment at the time of registration, and \$100 for the 3-payment plan, including initial payment at the time of registration, to offset the additional cost of record keeping and possible billing. This charge is non-refundable.

**How does the plan work?**

The plan will finance your costs per academic term and be payable in equal installments during the given term

based on the enrollment date. Any installment plans must be applied for and granted through the GCU Office of Business Affairs.

**How do I apply for the Installment Payment Plan?**

Sign and return the application along with your checks for applied installment payments payable to “Georgia Central University” or “GCU” with clearly marked desired deposit dates at the time of registration. Your enrollment will not be complete unless the required first payment is received in full, and payment checks must be dated one month apart.

**What if I can’t make payments?**

Please contact the Office of Business Affairs if you cannot make your scheduled payment. The university will assess interest charges at 18% for the amount of each payment that is not credited to GCU. Any deferred payment MUST be paid by the 12<sup>th</sup> week from the first day of class each semester.

**FINANCIAL ASSISTANCE****Office of Student Financial Aid**

Georgia Central University’s Office of Student Financial Aid is committed to assisting students and their families in obtaining sufficient financial resources to make attendance GCU an academic and financial reality. There are many different sources of financial assistance available to qualified students.

Financial aid awards are based on economic need, merit, scholastic achievement, and extracurricular activities. GCU Office of Student Financial Aid awards aids to qualified applicants regardless of race, place of national origin, ethnic group, or physical disability.

**Eligibility for Institutional Scholarships and Aid**

Applicants for all institutional scholarships/aids must meet the following criteria:

- Be U.S. citizens, eligible non-citizens, or international students enrolled in a degree-seeking program.
- Maintain satisfactory academic progress (SAP) to be eligible for financial assistance.
- Not be in default on previous balance, a student loan, or obligated to pay a refund on a previous federal program.
- Demonstrate financial need by filing the GCU Scholarship Application and other required documents.



**TYPES OF FINANCIAL ASSISTANCE**

Financial Aid packages consist of three possible types of aid: (1) Institutional Scholarships/Aids, and (2) GCU Work Scholarship (also known as on-campus employment).

**Institutional Scholarship & Aid**

GCU has several programs to provide financial assistance to students in need. All GCU Institutional Scholarships/Aids are granted to students who enroll full-time (minimum 12 credit hours per semester) and complete at least two semesters' study. Scholarship amounts vary based on student need and qualifications and on availability of funds. Applicants must submit a Scholarship Application and supplementary documents to the Office of Student Financial Aid during the Registration and Late-Registration period. The forms may be obtained at the Office of Student Financial Aid, the Office of Academic Affairs, or from the GCU website at [www.gcuniv.edu](http://www.gcuniv.edu). The Scholarship Committee coordinates all institutional scholarship applications and financial aid.

**Presidential Scholarship**

Recipients are required to maintain a 3.0 grade point average and complete a minimum of 26 hours per academic year. Scholarship amounts vary based on need and qualification. Students receiving full Presidential Scholarships cannot receive other GCU institutional aid (this does not exclude students from receiving other aid from Federal, State, local and/or other assistance from outside resources).

**Academic Achievement Scholarships**

Recipients must maintain the required cumulative grade point average of 3.75 or above and the previous GPA of 3.8 or above and complete a minimum of 26 hours per academic year.

**Senior Citizen Tuition Assistance**

Recipients must be age 65 or over and maintain a 2.0 cumulative grade point average.

**Spousal Tuition Assistance**

May be granted to a student whose spouse also enrolls in a degree program full-time. Both spouses must maintain 2.0 cumulative grade point average for undergraduate and 2.5 for graduate level.

**GCU Merit Scholarship**

May be granted to those who are judged to have provided exceptional service to the University and the student

body. Recipients must maintain 2.0 cumulative grade point average for undergraduate level and 2.5 for graduate level. Please contact the Office of Student Financial Aid for information about qualifying for this scholarship.

**Tuition Assistance for Ministers and/or Ministers' Unmarried Child**

May be granted to those who serve at local Christian churches as ordained ministers (and/or their unmarried child or children) who enroll in a degree programs on a full-time basis. They are required to maintain a 2.0 cumulative grade point average for undergraduate level and 2.5, and complete 26 credit hours per academic year.

**Need-Based Tuition Assistance**

May be granted to those demonstrating exceptional financial need. Recipients must maintain a 2.0 cumulative grade point average (undergraduate level) or 2.5 (graduate level).

**Ohsan Scholarship**

Granted by the Ohsan Scholarship Foundation (Chair, Elder Joseph J. Oh). Recipients must maintain 2.5 cumulative grade point average for undergraduate level and 3.0 for graduate level. Please contact the Office of Student Financial Aid for information about qualifying for this scholarship.

**Korean-American Presbyterian Church (KAPC) Scholarship**

Granted by the Korean American Presbyterian Church General Assembly. Recipients must maintain 2.5 cumulative grade point average for undergraduate level and 3.0 for graduate level. Please contact the Office of Student Financial Aid for information about qualifying for this scholarship.

**KAPC Southeastern Presbyterian Scholarship**

Granted by the KAPC Southeastern Presbytery. Recipients must maintain 2.5 cumulative grade point average for undergraduate level and 3.0 for graduate level. Please contact the Office of Student Financial Aid for information about qualifying for this scholarship.

**On-Campus Employment Scholarship: GCU Work-Study**

GCU work-study scholarship may be awarded to students demonstrating financial need. Students normally work four to twenty hours a week. Work-Study is designed not to interfere with a student's class schedule. Applicants must have completed a minimum of 26 credit hours (or two semesters' study) to be eligible. An On-Campus Employment Application must be submitted to the Office of Student Affairs to determined

eligibility for work-study. Work-Study is subject to availability of employment positions.

NOTE: GCU On-Campus Employment Scholarship funds are credited to the student's account at the end of the semester, after approved monthly time sheets are turned in to the student's supervisor. It is the students' responsibility to make sure they do not work more than their awarded amount. Time worked over the awarded amount will not be credited or paid.

For more information regarding financial assistance, contact the Office of Student Financial Aid.

### **REFUND POLICY**

Tuition may be refunded as provided below. To formally withdraw, a student must submit an Official Withdrawal Request Form to the Office of Admissions and a dated and signed Tuition Refund Request Form to the Office of Business Affairs as soon as possible after deciding to withdraw. A student will be issued a refund if the last date of attendance is on or before the date marking the midpoint of the semester or academic session.

A student may receive a refund for overpayment, withdrawal from classes, or dismissal from the University. There is no administrative fee for discontinuing as a student of the University. All refunds are issued within 30 days of the date of withdrawal; however, if overseas delivery is required, actual delivery may take several days beyond this 30-day period.

Refunds are determined based on prorating of tuition and the percentage of a registered program completed at the time withdrawal, up through 50% of the program. For example, if a student completes 25% of the semester, as calculated on the official Academic Calendar published by GCU, he/she will receive a refund of 75% of tuition paid. If a student withdraws after completing more than 50% of the registered program, no refund of tuition will be issued.

Refunds will be issued for tuition ONLY\*. Refunds will not be issued for the following:

- Application fee
- Late registration fee (per class)
- Institutional scholarship funds
- Graduation fees
- Returned check or declined credit card fees

- Late payment fees
- Penalty for non-payment or default payment fee

\*NOTE: All monies will be refunded IF AND ONLY IF the student requests a refund within three (3) business days of signing the application paperwork, OR if no paperwork is signed and, prior to classes beginning, the student requests a refund within three (3) business days of making a payment.

A student who believes that a refund has not been calculated correctly may appeal to the Director of Business Affairs and, if need be, to the President.

Contact:

Jonguk Kim, Director of Business Affairs

Phone: 770-220-7918

Email: [chs@gcuniv.edu](mailto:chs@gcuniv.edu)

Any student who remains dissatisfied after attempting resolution through GCU channels may file a complaint with the Georgia Nonpublic Postsecondary Education Commission:

GNPEC

2082 East Exchange Pl, Ste. 220

Tucker, GA 30084

Phone: 770-414-3300

Complaints must be filed through the GNPEC website at [gnpec.georgia.gov](http://gnpec.georgia.gov).

## ACADEMIC POLICIES AND REGULATIONS

### SEMESTER SYSTEM

As authorized by NPEC, GCU operates on the semester system for the Schools of Business Management, Christianity, Computer Science, Divinity, and Music. The academic year consists of a Fall and a Spring semester with short sessions. One semester hour represents one hour of classwork per week or its equivalent in other forms of class performance (see “Definition of ‘Credit Hour’” below). Each semester has 15 to 16 weeks of classes, including the final exam week. Full-time enrollment requires a minimum of 12 credit hours per semester for bachelor’s and master’s degree programs, and 9 for doctorate programs.

Course examinations are given at least twice a semester (mid-term and finals), in addition to occasional quizzes and term papers/projects. Faculty and instructors may choose to substitute term papers or projects for exams. A student whose class attendance is less than two-thirds of all the classes held is not eligible to take the final exam. Those who have missed any final exams due to circumstances beyond their control are entitled to take make-up exams.

### SPECIAL SUMMER AND WINTER SESSIONS

During these sessions, short-term seminars and workshops may be offered along with regular courses. These courses, particularly travel seminars, are offered in various locations domestically and internationally such as Virginia, New Jersey, Florida, Arizona, the Bahamas, Israel, Turkey, Kenya, or Korea. During these special sessions/terms, carefully selected and scheduled continuing education courses are offered with local church ministers and/or leaders. Enrollment for any of these terms/sessions is limited to six credit hours.

When these courses are offered, students may enroll in them to make up lost credits or adjust their Grade Point Averages. Schedules for these special sessions vary each year, and are offered solely at the University’s discretion. Students should contact the Office of Student Affairs for more information.

### CREDIT HOURS

#### **Federal Definition of Credit Hour**

All GCU courses adhere to the US Department of Education Office of Postsecondary Education credit hour standard, as below, unless otherwise noted. The rationale for an exception for any particular course must be

documented and approved first by the School and then by the Office of Academic Affairs.

The US Department of Education definition of “credit hour,” as outlined in GEN-11-06, issued under Federal Regulation 75 FR 66832, is:

*An amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than:*

- *One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time; or*
- *At least an equivalent amount of work as required in paragraph (1) of this definition for other academic activities as established by the institution, including laboratory work, internships, practical, studio work, and other academic work leading to the award of credit hours.*<sup>3</sup>

### **Georgia Central University Equivalences of credit hour**

The institutionally-established equivalencies to the UD DoE definition of the credit hour at GCU are below. These standards apply to both undergraduate and graduate courses.

For each *semester* hour of credit, classes that meet in a face-to-face format must include one 50-minute period with the instructor and two hours of outside of class work for 16 weeks (1 credit hour = 50 minutes’ contact + 120 minutes outside work over 16 weeks for a total of 2,720 minutes of student effort).

For each *trimester* hour of credit, classes that meet in a face-to-face format must include one 50-minute period with the instructor and two hours of outside of class work for 15 weeks (1 credit hour = 50 minutes’ contact + 120 minutes outside work over 15 weeks for a total of 2,550 minutes of student effort).

One hour of credit may be awarded for laboratory and discussion sections that meet a minimum of 50 minutes per week and a maximum of 150 minutes per week. No more than one credit may be awarded for lab and discussion sections without approval of the School and then by the Office of Academic Affairs (1 credit hour = 1 to 3 lab and discussion sessions ranging from a total of 50 to 150 minutes).

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<sup>3</sup> <https://www.ifap.ed.gov/dpclletters/attachments/GEN1106.pdf>

Classes that do not have the required face-to-face contact time (for example, hybrid or online courses) meet the credit hour standard if they meet one of the following criteria:

the course covers the same material in the same depth as a face-to-face version of the same course, OR the course has been evaluated by the School for content and rigor, and the School has approved the credit to be awarded.

Any off-cycle course must be equivalent in both contact and outside work totals as a semester/trimester-length course. If outside work is not assigned, lost hours must be made up through additional contact time. For example, a one-semester-hour workshop course meeting for 5 days and without assigned outside work would need to meet 8.8 semester or 8.5 trimester hours per day, calculated as follows (figures in parentheses indicate trimester):

- 50 minutes contact time x 16 (15) weeks = 800 (750) minutes total contact time
- 120 minutes outside work x 16 (15) weeks = 1920 (1800) minutes total outside work
- 800 (750) minutes total contact time + 1920 (1800) minutes total outside work = 2720 (2550) minutes of student engagement in course
- 2720 (2550) minutes total student engagement = 45 (42.5) hours = 9 (8.5) hours per day, 5 days per week, for 1 semester (trimester) hour

**NOTE:** Standard undergraduate and graduate courses are offered for three semester/trimester credits. Courses that do not meet the credit hour standards outlined above must be reviewed and approved by the School first and then by the Office of Academic Affairs. Requests for credit hour exceptions should be directed to the Dean of Academic Affairs.

**INDEPENDENT STUDY**

Students in a Master’s degree program who have completed at least two semesters of academic work, and who have a current average of at least 3.0 on a 4.0 GPA scale, may apply for an Independent Study course in order to pursue special-interest topics pertaining to their degree program. Students who are enrolled in graduate-level programs are entitled to request Independent Study courses after their first semester of enrollment. The student is responsible for obtaining the instructor's consent before registering for an Independent Study and must submit the Independent Study form to the Office of Academic Affairs.

Independent Studies may not be substituted for courses regularly taught and may not be used to fulfill requirements. Ordinarily, a student may undertake a total of two Independent Study courses while enrolled in a single degree program. However, under extraordinary circumstances, a student may exceed undertake more than two Independent Study courses, in consultation with the Office of Academic Affairs.

**REGISTRATION AND TRANSFER**

The regular registration period is approximately 2-3 weeks prior to the beginning of each semester. A late registration period is available (certain non-refundable fees will accrue; see “Financial Information,” above). Any student who fails to register during the official registration period without the express written approval of the Office of Academic Affairs is subject to academic dismissal, and the University takes no responsibility for the student’s subsequent academic or visa status.

Information regarding the dates of the official registration period each semester is widely available, through the published Academic Calendar (see elsewhere in this Catalog), the GCU website, orientation materials, posted notices on the GCU campus, or directly from the Office of Academic Affairs. Claims of ignorance of the registration schedule will not be entertained.

Those who intend to transfer out to another institution should submit the “Transfer Request” form 30 days prior to the scheduled registration period. The transferring procedures will be completed after the applicant’s records from all related departments (Financial Aid, Business Affairs, Library, Student Affairs, and Academic Affairs) are cleared.

**ACADEMIC ADVISING AND COUNSELING**

Academic advising is available at the main office with the Office of Academic Affairs and/or with an academic advisor. Advising is done by appointment, or on a first-come, first-served basis. Students seeking advisement for registration are asked to make an appointment at least 3 weeks prior to registration. Please keep in mind that waiting lines for those without appointments may be extremely long, so plan ahead. Students are advised to maintain contact with their student advisor to avoid issues with registration.

**ADDING, DROPPING, OR CHANGING CLASSES**

Please consider all possibilities and the recommendations of your counselor and your instructors before adding



or dropping courses. Courses may be added or dropped during the first week of classes each semester. The Course Add/Drop/Change form is available at the Office of Academic Affairs or on the GCU website. Any tuition expense incurred for an added course will be due the same day. Please refer to the refund policy for any refund that may be due for dropped courses. Also, keep in mind that all international students must remain enrolled full-time in order to maintain J-1 visa status.

## **ATTENDANCE**

Georgia Central University requires all students to attend all their registered classes including chapel (Institutional Requirement). Any students missing more than 3 class sessions will be permanently dismissed from the class for that particular semester with a grade of "F." This attendance policy is non-negotiable and is a requirement of the United Immigration Services for international students; university officials are required to terminate any such student's J-1 visa status in any case of failure to attend classes. Three late attendances to any class will be regarded as one absence.

In case of an emergency, a student may submit an official Absence Excusal Form to the faculty member in charge of each of the courses in which the student is enrolled. This form is available at the Office of Academic Affairs and on the GCU website. This form must be completed and signed by the applicant; the decision to grant a recognized absence then relies on the faculty's judgment and on submitted documentation. If the student has official permission from the Office of Student Affairs to be absent due to an emergency situation (including injury, hardship or sickness), the student may miss the class on the stated dates and such absences will not count towards his/her attendance.

## **SATISFACTORY ACADEMIC PROGRESS**

GCU's Satisfactory Academic Progress policy evaluates both the quality (grade point ratio) and quantity (credit hours completed) of a student's academic work. Students must earn a GPA that meets the requirements for continuing enrollment and graduation. This requirement applies to all terms regardless of whether or not the student received financial aid. Progress is reviewed annually, at the end of the academic year. GCU's academic year begins on July 1st and ends on June 30th each year.

- Undergraduate students must maintain a minimum cumulative GPA of 2.00
- Graduate students must maintain a minimum cumulative GPA of 3.00

Satisfactory academic progress levels are established as of the last day to register or to add classes. Satisfactory academic progress is evaluated at the end of the spring semester, and the determination of satisfactory or unsatisfactory status is applicable to the succeeding academic year. Failure to complete the minimum number of credit hours per academic year or maintain the minimum GPA will result in the cancellation of all institutional funds. Students whose aid is cancelled are not eligible for additional financial aid until the necessary coursework is completed or their GPA is improved sufficiently to meet the minimum academic requirements for student financial aid. In order to maintain satisfactory academic progress, the student must have completed (per semester):

- 26 credit hours during the academic year if the student was enrolled full-time during both semesters as of the last day to register;
- 10 credit hours for any semester in which he or she was enrolled three-quarter time (9-12 hours) as of the last day to register. “Full-time” means 13 or more credit hours. This is also necessary to maintain F-1 visa status.
- 7 credit hours for any semester in which the student was enrolled half-time (6-9 credit hours) as of the last day to register.

NOTE: Part-time students must complete 80% of the credits for which they are assigned. If a student fails to maintain SAP, he/she may not be eligible to receive financial aid for the subsequent awarding year until SAP is recovered.

**ACADEMIC ASSESSMENT SYSTEM (GRADING)**

The quality of work done by students in courses is reported by use of the following grading scale.

<b>Grade</b>	<b>Point Value</b>	<b>Definition</b>
A	4.0	Excellent
A-	3.70	
B+	3.30	
B	3.00	Good
B-	2.70	
C+	2.30	
C	2.00	Satisfactory
C-	1.70	

D+	1.30	
D	1.00	Poor
D-	0.70	
F	0	Failure
P	-	Pass (Satisfactory)
F	0.00	Fail (Unsatisfactory)
I		Incomplete
W	0.00	Official Withdrawal
UW	0.00	Unofficial Withdrawal

All course work must be completed by the last day of the semester in which the course is taken. In exceptional cases and at the discretion of the instructor, a student may apply for an incomplete ("I") grade for the course. This petition must be submitted to the instructor by the last day of the semester. If granted, the applicant must complete any assigned work by the date designated on the petition. The extended time cannot exceed four weeks from the end of the term. If the work is not completed by that date, the "I" grade will be changed to a "F."

**SATISFACTORY ACADEMIC PROGRESS APPEALS**

After termination/denial of financial aid, a student may appeal. Appeals for financial aid will be considered only when

- sufficient credit hours are earned
- the student’s GPA meets the required level for continuing enrollment
- it is established through the financial aid appeals process that the student encountered some type of extenuating circumstance during the semester in question that hindered academic performance (e.g., prolonged hospitalization, death in the family, etc.).

Students wishing to appeal a financial aid decision must submit a letter to the Office of Student Financial Aid by July 1st each year, stating their reasons for failing to meet the satisfactory progress requirement and explaining whether or not they have solved their difficulties or hardships. Students who make unsatisfactory academic progress have the opportunity to earn credits to meet the minimum requirements during summer school. However, because summer grades are not always available in time for an appeal to be reviewed, such students may need to pay out-of-pocket for the subsequent Fall semester.

Students will be reimbursed the cost of tuition if their appeals are granted. Students who are deficient in hours may take transferable courses at other institutions; however, students who need to improve their GPA must take their coursework at GCU.

Please note that withdrawing from classes may not hurt a student's GPA; however, it can hurt a student's satisfactory academic progress if sufficient hours are not completed.

**COURSE REPEAT**

When a student repeats the same course, the better grade will be utilized to calculate the cumulative GPA that is used for academic probation and dismissal, admission to degree candidacy and graduation.

**DISMISSAL**

Conditions for academic dismissal include (but are not limited to):

- Failure to register during the prescribed period.
- Illness requiring extensive hospitalization.
- Violation of school regulations governing discipline and misconduct.
- Disqualification by failure to meet all requirements of graduation.

Any student desiring to withdraw from the institution during the academic year is required to notify the Office of Admissions and Record and fill out the necessary withdrawal forms. Failure to comply with proper withdrawal procedures may result in denial of future readmission.

**LEAVE OF ABSENCE (LOA)**

Leave of Absence (LOA) refers to a specific time period during a program when a student is not in attendance. Students who require a temporary break of enrollment in their program of study that will last for more than 29 days have the option of requesting a Leave of Absence. Exceptions shall be discussed with the VP or Dean of Academic Affairs in an emergent case such as medical reasons (a doctor's note should be attached). An LOA must meet certain conditions to be counted as a temporary interruption in a student's education rather than being counted as a withdrawal. There must also be a reasonable expectation that the student will return from the LOA in order for the leave to be approved.

A LOA request must be signed, dated and submitted on or before the last day of class attendance in a course and must include the reason for the student's request. The request must be completed on the GCU Leave of Absence form. Any request submitted after the last day of class in a course will be denied unless unforeseen circumstances prevented the student from doing so.

GCU policy allows only one LOA of up to 60 calendar days in any 12-month period.

Students who do not return from an approved LOA will be withdrawn from the University as of their last date of documented attendance.

A student wishing to request a LOA will need to initiate the process with the Office of Student Financial counselor.

### **OFFICIAL AND UNOFFICIAL WITHDRAWAL**

*Official Withdrawal* refers to an action taken by a student to discontinue enrollment at GCU after the Drop/Add period has passed. The student's courses will be recorded on his or her transcript with a grade of W.

*Course Withdrawal* or *Partial Withdrawal* occurs when a student withdraws from one or more classes but remains enrolled in at least one class.

A *Term/Session Withdrawal* or *Complete Withdrawal* occurs when a student drops or withdraws from all of his or her courses for the current term. This can occur all at one time or over a period of time within a term.

*Unofficial Withdrawal* refers to a student who fails to attend or stops attending one or more classes without officially withdrawing from the University. Their courses will be recorded on the student's transcript with a grade of UW.

### **Course Drop**

*Course Drop* is an action taken by a student prior to the start of the term or during the Drop/Add period of a term. The dropped course does not appear on his/her transcript. Please refer to the Course Add/Change/Drop Policy on course drops.

### **Official Withdrawal Deadlines**

Complete Semester Withdrawals: Students may officially withdraw from the University prior to the start of

finals.

**Summer Session Withdrawals:** Students may officially withdraw from the University prior to the start of finals for the session.

**Course Withdrawals/Partial Withdrawals:** Students may officially withdraw from one or more classes through the 8th week of the semester. Please refer to the Academic Calendar on the on the University website for specific dates in each semester.

### **Withdrawal Methods**

The University permits students to withdraw from a course, semester, or session by submitting a completed Withdrawal Application Form (available in the Office of Academic Affairs).

A student may withdraw in person, by fax, or by email by submitting a signed and completed Official Withdrawal Request Form to the Office of the Registrar/Academic Affairs by the withdrawal deadline. Forms are processed upon receipt. Any forms faxed outside business hours, during weekends or holidays will be processed the following business day.

### **Process**

Students can drop course(s) during the first week of a semester/session. Please refer to the Course Add/Change/Drop Policy (Catalog) for details on course drops.

A student may notify the Office of the Registrar of their intent to withdraw from the University via e-mail with the Withdrawal Request Form attached. Due to FERPA regulations, the University cannot respond to requests from outside email sources.

### **Withdrawal Impacts**

#### **Effective Dates of Withdrawals**

*Official Withdrawals:* The withdrawal date will be recorded effective from the date on which all forms are completed, signed and returned to the Office of the Registrar.

*Unofficial Withdrawals:* The withdrawal determination date for students who do not officially withdrawal will be recorded as the last date of the semester. For Federal financial aid purposes, it will be assumed that the

student unofficially withdrew at the midpoint of the term. See the Grading Policy for additional details.

**Tuition Liability/Refund**

*Official Withdrawals and Drops:* The effective date of drops and/or withdrawal will determine the student tuition liability or refund due to the student. See Tuition Refund Policy for additional details.

*Unofficial Withdrawals:* The student is responsible for all associated tuition charges and fees.

**Transcript/Grades**

*Official Withdrawals:* A grade of W will be assigned for the course or courses and will appear on the student's transcript.

*Unofficial Withdrawals:* A grade of UW will be assigned for the course or courses and will appear on the student's transcript.

*Drops:* The course will not appear on or will be removed from the student's transcript.

**Credits Attempted/Earned**

*Official Withdrawals:* The course or courses will be considered attempted but not earned.

*Unofficial Withdrawals:* The course or courses will be considered attempted but not earned.

*Drops:* The course or courses will neither be considered attempted nor earned.

**Grade Point Average**

Withdrawals and dropped courses do not affect a student's grade point average, assuming correct procedure is followed.

**Financial Aid Adjustments**

Students who receive financial aid and who drop classes or withdraw from the University may be subject to adjustments of their financial aid:

*Change in Student Status:* Students who change their enrollment status from full-time to part-time, or from full or part-time to below half-time, due to a partial drop or withdrawal, and/or University aid adjusted. The

University may also be required to report the student's change in enrollment status to lenders, which can trigger the repayment of student loans. Students will be notified in these cases via writing.

*Cancellation of Financial Aid:* Students will have their financial aid cancelled if they drop all courses and do not incur any liability or fail to meet satisfactory academic progress standards as a result of the withdrawal. Financial aid for future terms may also be cancelled. See SAP Policy (Financial Aid Policy & Procedures) for more details.

### **Future Enrollment**

Students who withdraw from all courses may be permitted to re-enroll at GCU. Students who withdraw from the University must be in good financial standing in order to register for future classes and to have access to their official and unofficial transcript.

## **MAINTAINING GOOD ACADEMIC STANDING**

Students are expected to maintain good academic standing, as indicated by Grade Point Average (GPA). GPA is calculated according to the Academic Assessment System (see “Academic Policies and Regulations,” elsewhere in this Catalog). Students who fail to maintain good academic standing will be placed on academic warning, academic probation or academic suspension, as described below. These standards apply to all undergraduate students, full-time and part-time, who are enrolled in any degree or certificate program other than ESOL.<sup>4</sup>

### **Academic Warning, Probation, and Suspension**

A cumulative GPA of 2.0 is required for an undergraduate student to maintain good academic standing at GCU (Graduate students must maintain a B- average [2.7 GPA]). Cumulative GPA is calculated using only those credits earned or attempted at GCU; credits earned at other institutions will not be evaluated for the purpose of maintaining good academic standing at GCU. Students whose GPA falls below 2.0 may be subject to Academic warning, probation, or suspension. Academic warnings, probations, and suspensions will be handled on a case-by-case basis, based on the discretion and requirements of the Office of Academic Affairs, the Dean of the School in which the student is enrolled, and the Academic and Student Standing Committee. This

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<sup>4</sup> This policy does not apply to students who are enrolled only in GCU's ESOL program (which has its own probation policy and requirements), and who are not enrolled in any other program. Students enrolled in the ESOL program AND another degree or certificate program ARE subject to this policy, as it pertains to their non-ESOL enrollment.



Committee oversees cases of student academic probation and suspension, as outlined in the *GCU Faculty Handbook*<sup>5</sup>:

*The Academic and Student Committee fulfills the following responsibilities:*

1. *Reviews progress of students toward degrees*
2. *Reviews Academic Probation cases*
3. *Communicates with the respective student and adviser*
4. *Recommends list of academic achievement scholarships*
5. *Considers disciplinary issues raised by the School Head, Instructor, member of the faculty, student, [and] the Admissions Committee, and recommends, when appropriate, cases for expulsion to the Faculty*

Terms of warnings, probations, and suspensions may vary from case to case. Terms of the warning, probation, or suspension (including results of failure to follow through on the terms) will be agreed upon by all parties, and all parties will sign off on the terms. Failure on the part of the student to follow through on the terms of an academic agreement may be grounds for dismissal of the student from GCU. Duration periods of warnings, probations, and suspensions may vary according to the discretion and recommendations of the OAA, the ASSC, and the Dean of the School in which the student is enrolled.

## **ACADEMIC MISCONDUCT**

Academic Misconduct includes, but is not limited to, the following actions:

### **Plagiarism**

A student plagiarizes if he/she uses the ideas, words or work of another person as their own ideas, words or work. Plagiarism is to be distinguished from inadequate and/or inappropriate attempts to acknowledge the words, works or ideas of someone else. Plagiarism includes, but is not limited to:

- Copying unacknowledged passages from textbooks
- Reusing in whole or in part the work of another student or persons modified or otherwise
- Obtaining materials from the Web and submitting them, modified or otherwise, as one's own work

### **Cheating**

A student is considered cheating if he/she does not abide by the conditions set for a particular learning

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<sup>5</sup> Georgia Central University *Faculty Handbook*, page 14

experience, items of assessment and/or examination. Cheating includes, but is not limited to:

- Falsifying data obtained from surveys or similar activities
- Copying the answers of another student in an examination or allowing another student to copy answers in an examination
- Taking unauthorized materials into an examination
- Sitting in examination for another student or having another person at an examination on behalf of oneself
- Removing an examination question paper from an examination room where this is contrary to instructions
- Improperly obtaining and using information about an examination before an examination
- Making changes to an assignment that has been marked then returning it for re-marking claiming that it was not correctly marked.

### **Collusion**

Collusion is seen to occur when a student works without the permission of the instructor with another person or persons to produce work which is then presented as having been completed independently by the student.

Collusion includes, but is not limited to:

- Writing the whole or part of an assignment with another person
- Using the notes of another person to prepare an assignment
- Using the resource materials of another person that have been annotated or parts of the text highlighted or underlined by another person
- Allowing another student, who has to submit an assignment on the same topic, access to one's own assignment under conditions which would give that other student an advantage in submitting his or her assignment.

### **Other**

A student commits an act of academic misconduct when he/she inhibits or prevents other people's legitimate learning or teaching. Such actions include but are not limited to:

- Any infringement of the library rules, including specifically (i) withholding books from the library in such a way as prevents other students having access to the books at the time they may need them (ii) defacing books from the library, or (iii) stealing books from the library
- Any disruption of classes
- Any other conduct which unreasonably impairs the rights of other persons to pursue their work, studies

or research.

- Students are advised to consult the Student Handbook for a full explanation of the Code of Conduct, expected behavior, and possible penalties.

## **READMISSION**

Any former student seeking admission after an absence of one to two years is required to submit a new application form. After two years of absence, students seeking readmission must complete the entire application process.

A student who has been placed on academic probation is eligible to apply for re-enrollment after one grade period following the probation. Requests for re-instatement must be addressed in writing to the Office of Admissions and Record. All requests must be completed and submitted to the Registrar's office at least 30 days before registration period starts. A re-admitted student would be enrolled on academic probation.

If re-admission is granted, the student must pay a re-admission fee in addition to regular tuition and fees.

## **TRANSCRIPTS**

All grades are permanently recorded on a student's academic grade report and documented on his or her scholastic record. Grade reports of all academic work done at GCU and the cumulative grade point averages from other post-secondary institutions are permanently kept. The cumulative academic record includes personal identification (name, student I.D. number, date of birth, and date of entrance), degree completed and conferred, and graduation date.

Student academic records are available for inspection by the student involved, but these records are regarded as confidential and are never released to unauthorized persons. Student academic records are released to other persons or institutions only with the written consent of the student and are made available only to authorized persons designated on the consent form. See "Family Educational Rights and Privacy Act" elsewhere in this Catalog for more information.

No official document of a student's records will be released until all financial obligations have been resolved. In order to issue an official transcript or other documents, a student must submit an "Official Document Request Form," which can be found at the Office of Academic Affairs or on the GCU web site, to the Office

of Academic Affairs, and pay a fee of \$5.00 per document and \$20.00 for express service (1 to 2-day turnaround) per document to the Office of Business Affairs. It usually takes 5-7 business days to process the request. Official transcripts cannot be emailed or faxed. The issued document will be retained at the Office for 30 days.

### **TRANSFERRING OF CREDITS**

All transfers of credit from other institutions will be evaluated by the Dean of the relevant School, who will report the transfer to the Office of Academic Affairs, based on the following criteria. A student's grade point average (GPA) does NOT transfer with the student. A new GPA will begin with the student's matriculation at GCU. Additionally, certain types of credits may not transfer, such as experience-based credits, credits for non-academic courses (internships, practica, etc.), and credit for courses not taught at GCU (see #3 below). In all cases, final transfer of credit decisions shall be at the sole discretion of the Dean of the School to which the student is applying.

**All transfer credit that complies with these criteria will be considered; however, GCU does not guarantee acceptance of any or all transfer credit, and reserves the right to refuse transfer credit that, after evaluation, is not considered to meet these criteria.**

The student must provide GCU with official, up-to-date transcripts from all institutions previously attended, in accordance with GCU admission policies. No transfer of credit will be allowed before the receipt of these transcripts. Transfer credits must be requested within the first academic year of the student's matriculation at GCU.

All coursework that is to be considered for transfer credit must come from a regionally- or nationally-accredited institution. Proof of such accreditation may be required. International students transferring from an institution that is not accredited by a US regional accrediting body MUST use an evaluation service that offers a course-by-course transcript evaluation. It is the applicant's responsibility to engage this service, and to pay any and all associated fees for the service. GCU is not responsible for errors resulting from the use of such a service. For a list of approved services, contact the Office of Admissions.

All transfer credit must be comparable to similar courses or programs of study at GCU. The suitability of transfer credits is solely the decision of the Dean of the relevant School. GCU reserves the right to refuse transfer credit that is not, in the opinion of the Dean of the relevant School, comparable to available courses

or programs at GCU.

Transfer credits must be based on *semester hours*. If a student is requesting transfer credit from an institution that uses quarter hours or any other non-semester or non-hour system, the Office of Academic Affairs will convert the student's credits to semester hours.

To be eligible for transfer, all credits must show a minimum earned grade of C minus (C-) for undergraduate transfer credits and a minimum B minus (B-) for graduate transfer credits. Courses graded with a number will, if eligible, be transferred based on GCU's grading policy (see the *GCU Catalog* for details). Courses graded on a Pass/Fail or Satisfactory/Unsatisfactory basis are not eligible for transfer credit.

Students in undergraduate and most graduate programs must complete at least half of their regular course work at GCU. However, two-thirds of the credits required in an ATS approved master's degree may be granted based on transfer credits.

Advanced standing may be granted with maximum nine (9) credits counted toward the D. Min program and with maximum twelve (12) credits counted toward the Ph.D. program based on appropriate evaluation and approval processes.

Decisions regarding transfer of credits from one field of study at GCU to another field of study at GCU (i.e. a change of major) are subject to evaluation on a case-by-case basis by the Dean of the School to which the student wishes to transfer. The decision of the Dean of the School in such GCU-to-GCU transfer cases is final.

To ensure fairness and equal treatment, transfer credits from any institution with which GCU has any affiliation or agreement (such as a Memorandum of Understanding) will be evaluated using the same criteria as any other potential transfer credits. No exceptions will be made to this policy.

Students wishing to transfer to another institution from GCU may obtain copies of their GCU transcripts by completing the relevant request form(s). Students requiring transcripts may request an unofficial transcript or an official, sealed transcript. Transcript requests may be subject to a fee. GCU cannot be responsible for ensuring timely delivery of transcripts. Requests for transcripts should be made a *minimum* of 30 days before the transcripts are required, in order to give time for processing.

**Credits earned at GCU may not be accepted at other institutions; students should be familiar with the**

**other institution's transfer-of-credit policies before attempting to transfer credit from GCU.**

If transfer of credit is denied, the student may appeal the decision to the Office of the Academic Affairs by completing an appeal form. Appeals decisions are final.

## **ACADEMIC NON-CREDIT COURSE AUDITING POLICIES AND PROCEDURES**

### **Purpose**

Georgia Central University (hereinafter, "GCU") is committed to and well aware of the importance of ensuring growth of the student body; thus, it emphasizes academic achievement, spiritual growth, promotion, community services, and planning for expansion of practical curriculum that are useful and practical in daily lives for community members.

### **Definition**

Audit is a registration status allowing students to attend a course without receiving credit. Both graduate and undergraduate students may audit courses. Audit units do not count toward full-time status, nor do audited courses count toward the determination of continuous enrollment for *Catalog* purposes.

### **Academic Policy on Course Auditing**

Though auditing of course work is not encouraged at GCU, an auditor may attend lectures and other class meetings, take part in class discussions, and may request a written confirmation of attendance in a form of "Certificate of Attendance" from the Office of Academic Affairs/Registrar. An auditor will not receive evaluations of participation and will not be allowed to submit assignments or write examinations and tests, except by special and express permission. GCU's Code of Conduct and other admission requirements will apply to auditors.

Students may audit a regularly scheduled class for no grade and no credit; however, participation in the course is noted on their official records. Auditing provides students with an opportunity to pursue an interest in a subject without being graded on the effort. Acceptable performance, attitude, and attendance, as defined by the instructor for the course, are expected. Audit enrollments do not fulfill requirements for coursework for degree completion, requirements for load considerations by the Veterans Administration for educational benefits, or requirements for financial aid awards.

Auditing students will be allowed to participate in the class to the extent to which they choose. Since the auditing student's name will not appear on the official roster, the Student ID # with specific auditing period or

GCU Student Account Statement will serve as verification that the student may attend class. Auditing students may use the library facilities and materials and be allowed to borrow books and references in accordance with the GCU Library policy. The instructor is not obligated to accept any papers, tests, or examinations from the auditing student. An auditing student is free from such course requirements as attendance, written work, and tests. Credit will not be granted for auditing a course. Once a student has registered as an auditing student, he/she cannot change to credit status, nor may a credit status student change to an auditing status once the semester has begun. Neither the instructor nor the University assumes responsibility for the academic progress of an auditing student. No refunds of tuition and fees will be granted to auditing students.

### **Priority for Access to Courses**

In all cases, students registered at GCU on a full-time basis will have priority over students who are not registered. Consideration for access to courses as auditors will be given in the following order:

1. Current GCU Students
2. GCU Graduates
3. Prospective students
4. A person who is not a current student

### **Procedures**

1. The auditor registers before or on the first day on the semester. The auditor must submit the Application forms, Audit Registration form and pay a one-time application fee of \$100.
2. As the Registrar receives the Audit Registration form, she/he will enroll in the course as an auditor.
3. The Dean of the Academic Affairs will notify each instructor about auditing student(s).

### **Discretion**

1. No faculty, School, or University is required to make courses accessible by any individual as an auditor except when it has approved a registered student to audit the course.
2. If a School or University does make courses accessible to auditors, it will follow this policy, and may restrict access to:
  - a. Students registered in the School, or
  - b. Students registered in the University
3. If a School or University decides to make courses accessible to auditors, the final determination of whether a person should be allowed to audit and whether space is available for an auditor in the course will be made by the Office of Academic Affairs in writing prior to the first day of a course work.
4. If a School or University decides not to make courses accessible to auditors, instructors do not have

discretion to allow auditing in their individual courses.

### **Admission Procedures**

1. All required application material and all agreement forms **MUST** be submitted (except degree information, testing results, financial verification, or identification)
2. The Office of Academic Affairs explores possibilities of accepting auditing students in its own discretion by formally inquiring the matter of instructors of wished courses.
3. With an approval from the Dean of Academic Affairs, the Office of Admissions makes data entry of student information in the GCU student database under the “Audit” category with specific course taking period.
4. The Office of Business Affairs collects tuition and fees as follows and produces the GCU Student Account Statement for the Auditing student:
  - a. Non-refundable Tuition
    - \$250 per Undergraduate Program course Audited
    - \$350 per Graduate Program course Audited
  - b. Non-refundable Music Facility Fee (\$200.00 per semester if Music course is audited)
5. The Office of Business Affairs may produce Student ID # if the auditor wishes.
6. The Office of Academic Affairs keeps and maintains the student’s information in separate filing/storage space for reference.
7. The Office of Academic Affairs announces the list of Auditing students per course audited; though not listed on student roster.

### **Certificates of Attendance**

1. If an auditor wishes to receive a Certificate of Attendance, the Registrar may issue the Certificate to the auditor who has attended at least 75 percent of the meetings of the class.
2. Students who wish to receive a Certificate of Attendance must accordingly notify the instructor in writing at or before the first meeting of the class; otherwise the School or University is under no obligation to issue a certificate.
3. Records of attendance must be kept for students who wish to receive a Certificate of Attendance.
4. No Certificate of Attendance will be given if an auditor later registers or re-registers in the course or at the University. Certificates of Attendance will not be part of the Official Student Academic Record.
5. A Certificate of Attendance may be issued only once. Replacements will not be issued.
6. The Certificate may not be used as an official attendance letter for immigration purpose or official excuse from a workplace.



**STUDENT INFORMATION****FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)**

The privacy and confidentiality of student education records is protected, as provided for by Federal law (20 U.S.C. § 1232g; 34 CFR Part 99). This Act replaced by this law, the Family Educational Rights and Privacy Act (FERPA) applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 *OR* attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the eligible student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- School officials with legitimate educational interest;
- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount

of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

For additional information or technical assistance, you may call (202) 260-3887 (voice). Individuals who use TDD may call the Federal Information Relay Service at 1-800-877-8339, or contact:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, D.C. 20202-5920

## **STUDENT GRIEVANCES PROCEDURE**

Georgia Central University (GCU) maintains a grievance process available to all students that provides an open and meaningful forum for complaints and resolution of complaints and is subject to clear guidelines. This procedure does not address complaints related to the unlawful harassment, discrimination and/or retaliation for reporting harassment/discrimination against students. Those complaints are handled by the State Board Procedure: Unlawful Harassment and Discrimination of Students.

### **Informal Complaint Procedure**

A student has 10 business days from the date of the incident to resolve their complaint informally by approaching their instructor, or any other staff or faculty member directly involved in the grieved incident. Where this process does not result in a resolution of the grievance, the student may proceed to the formal grievance procedure.

### **Formal Complaint Procedure**

- Within 15 business days of the incident, the student must file a grievance in the office of the Director

for Student Affairs (DSA).

- If the grievance is against the DSA, the student shall file the grievance in the Office of the President.
- The DSA, or his/her designee, will investigate the matter and supply a written response to the student within 15 business days.
- The DSA, or his/her designee, shall be granted an additional 15 business days to investigate the grievance upon notice to the aggrieved student.

### **Appeal of Staff Response**

- If a student is unsatisfied with the response from the DSA, the student may appeal the decision to the President of the University.
- A student shall file a written appeal to the President within 5 business days of receiving the response.
- The appeal will be decided based entirely on documents provided by the student and the administration, therefore, the student must ensure that he has provided all relevant document with his appeal.
- At the President's sole discretion, grievance appeals may be held in one of two ways:
- The President may review the information provided by the student and administration and make a final decision; or
- The President may appoint a cross-functional committee comprised of 5 members, including one chair, to make final decision.

The decision of either the President or the cross-functional committee shall be made within 10 business days of receipt by the President of the appeal. Whichever process is chosen by the President; the decision on the grievance appeal is final. Retaliation against a student for filing a grievance is strictly prohibited.

### **Record Retention**

Documents relating to formal grievances including investigations, dispositions and the grievance itself shall be held for 2 years after the graduation of the student or the date of the student's last attendance.

### **Responsibility**

The Director of Student Affairs has the overall responsibility for ensuring the grievance procedure is implemented. Should the student so elect, he or she may contact the State of Georgia Nonpublic Postsecondary Education Commission (NPEC) or GCU's accrediting body after all internal procedures, as outlined above, have been exhausted. Contact information for is below:

Georgia Nonpublic Postsecondary Education Commission  
Standards Administrator  
2082 East Exchange Place – Suite 220  
Tucker, GA 30084-5305  
Phone (770)414-3300 Fax (770)414-3309  
[gnpec.georgia.gov](http://gnpec.georgia.gov)

Complaint forms may be downloaded from the GNPEC website at  
<https://gnpec.georgia.gov/student-complaints>

### **UNIVERSITY CODE OF CONDUCT**

Students of Georgia Central University are held to a high standard of ethical conduct. Each student is expected to comply with the GCU Code of Conduct, as outlined below, and in the Student Handbook. The publication of these disciplinary regulations serves to give notice of prohibited activities and behaviors. The Code of Conduct is not written with the specificity of a criminal statute, but is binding upon the University community, and all students, faculty, staff, and administration agree to abide by it. The full Code of Conduct, including definitions of terms, may be found in the Student Handbook, but a summary of expectations and prohibited actions is given here.

The Georgia Central University Code of Conduct applies to conduct that occurs on University premises, at University-sponsored activities, and to off-campus conduct that adversely affects the University Community, its reputation, and/or the pursuit of its objectives. Each member of the community shall be responsible for his/her conduct from the time of application for admission or employment through the actual awarding of a degree or termination of employment, even though conduct may occur before classes (or employment) begins or after classes (or employment) end, as well as during the academic year and during periods between terms of actual enrollment (or while on leave or vacation) even if his/her conduct is not discovered until after a degree is awarded or employment terminated. The University Code of Conduct shall apply to a student's conduct even if the student withdraws from school while a disciplinary matter is pending. For student behavior, the Director of Student Affairs or designee shall decide whether or not the University Code of Conduct shall be applied to conduct occurring off-campus on a case-by-case basis.

The Director of Student Affairs oversees all cases involving alleged violations of conduct. To determine whether an organization is responsible for a violation of the Code of Conduct, all circumstances will be considered, including, but not limited to:

- whether the misconduct was committed by one or more members of the organization;
- whether officers of the organization had prior knowledge of the misconduct;
- whether organization funds were inappropriately reimbursed;
- whether the misconduct occurred as a result of an organization-sponsored function; and
- whether members of the organization intentionally lied about the incident.

Any violation of policies and regulations in the Georgia Central University Code of Conduct may result in disciplinary action, including dismissal.

### **CONFLICTS OF INTEREST**

All members of the University Community owe a duty of undivided and unqualified loyalty to the organization and may not use their positions to profit personally or to assist others in profiting in any way at the expense of the organization.

All members of the University Community are expected to regulate their activities so as to avoid actual impropriety and/or the appearance of impropriety which might arise from the influence of those activities on business decisions of the University, or from disclosure or private use of business affairs or plans of the University.

If any person is in doubt about whether a situation constitutes a conflict of interest, the matter should be fully disclosed to that person's supervisor or the Provost so that a determination can be made. Violation of this policy will result in appropriate disciplinary action up to and including termination of employment, cessation of business with a vendor, and other appropriate remedies.

### **CLASSROOM STANDARDS**

The individual faculty member is primarily responsible for managing the classroom environment. If a student engages in any prohibited or unlawful acts or other behavior that results in disruption of a class, he or she may be directed by the faculty member to leave the class for the remainder of the class period. Longer suspensions from a class, or dismissal on disciplinary grounds, must be preceded by a disciplinary conference or hearing. Professors and instructors will encourage free discussion, inquiry, and expression in the classroom whenever possible. Student grades must be evaluated on academic performance based solely on class assignments and/or examinations, not on opinions expressed or on conduct unrelated to academic criteria, unless this conduct is

disruptive to the academic endeavor.

**ATTENDANCE**

Given the importance of class attendance to the pursuit of excellence in academia, Georgia Central University requires all students to attend all the classes for which they are registered, including Institutional Requirement (chapel attendance). Any student missing more than 3 class sessions will be permanently dismissed from that class for that particular semester with a grade of “F.” This attendance policy is non-negotiable and is strictly imposed by United States Immigration Services for International Students; which allows university officials to terminate a student’s F-1 visa status in any case of failure to attend. GCU is required by SEVP regulations to report the attendance of J-1 visa-holding students. Every 3 late attendances (“tardies”) will be counted as one absence.

In case of emergency (such as accident, hardship or sickness), a student may submit an official absence request form to each faculty member in charge of the student’s courses. This form is available at the Office of Academic Affairs. The absence request must be drafted and signed by the applicant only, with the decision to grant an excused absence reliant upon the judgment of faculty and documentation submitted by the student. If the student is granted permission from the Office of Academic Affairs, the student may miss class on the stated dates, and such absences will not count against the student’s attendance record.

If an instructor is late in meeting a class without notice, students shall wait 30 minutes after the start time. If the instructor has not arrived by that time, the students may leave the class.

**RESPONSIBILITY FOR NOTICES**

All students are required to give written notice to Georgia Central University regarding any change of address, emergency contact information, visa status and/or any other relevant information, in order to maintain effective communication and to avoid legal action. It is the student’s responsibility to notify the University in writing of all transfers and paperwork needs, such as certificates of graduation or transcripts. All students are required to check the school website regularly for any changes in school policies or schedules.

**SPECIAL INFORMATION FOR INTERNATIONAL STUDENTS**

It is important for students and exchange visitors to understand the concept of immigration status and the consequences of violating that status. Being aware of the requirements and possible consequences will make it

more likely that you can avoid problems with maintaining your status. Every visa is issued for a particular purpose and for a specific class of visitor. Each visa classification has a set of requirements that the visa holder must follow and maintain. Those who follow the requirements maintain their status and ensure their ability to remain in the United States. Those who do not follow the requirements violate their status and are considered “out of status.” It is the responsibility of the visitor to be aware of and to maintain their own visa status. If you have any questions about your visa status as it relates to GCU, please contact the Office of Admissions or the International Student Advisor.

Failure to maintain status can result in arrest, and violators may be required to leave the United States. Violation of status also can affect the prospect of readmission to the United States for a period of time. Most people who violate the terms of their status are barred from lawfully returning to the United States for years. Remember that the University is required by law to report visa violations. In the event of student failure to provide proper notice of changes in personal mailing address or contact number, the University may be forced to adjust the student’s status. In order to avoid this, students are asked to visit the Office of International Student Advisement Center to file correct personal information. The best way to keep your visa status is to stay in contact with the University and attend your classes.

### **INTELLECTUAL PROPERTY POLICY & RESPECT SYSTEM**

Georgia Central University honors all intellectual property rights, including all copyrights, patents, trademarks, trade secrets and computer software licenses. This applies to students as well as to faculty and staff. All infringements by students, faculty or staff of intellectual property are subject to punishment by law and by Georgia Central University Policy. All GCU students are required to respect the intellectual rights of fellow students and faculty members. Any activity such as copying or borrowing from works without the proper citation (see below) is strictly prohibited. Any course materials, printed information, documents, visual aids, recorded course works, and academic development processes and systems are strictly protected by Georgia Central University.

### **POLICIES ON THE APPROPRIATE USE OF SOURCES**

Education and campus life is an on-going, critical, ever-challenging, and constructive communication among students, faculty members, administration, staff, church, and the sources of knowledge which are used to inform them. When sources of information are not acknowledged or shared, communication loses its power and authority, students lose their voice, and the sources lose their integrity. Therefore, at GCU, plagiarism is considered a serious threat to good learning and academic standards because it threatens the communication

necessary for better educational conditions at GCU. See “Academic Misconduct” under Academic Policies and Regulations elsewhere in this Catalog for more information regarding plagiarism and cheating.

**STUDENT ALCOHOL POLICY**

Georgia Central University complies with all federal, state, and local laws and policies on the abuse of alcohol and other drugs by its students. GCU’s alcohol policy is noted on our school website. The legal drinking age in Georgia is 21. Due to federal and state laws, health issues and concern for academic success, all students are prohibited from engaging in the unlawful use or abuse, possession, manufacture, distribution, dispensation, and sale of alcoholic beverages, controlled substances, and other drugs on campus.

**STUDENTS WITH DISABILITIES OR SPECIAL NEEDS**

In accordance with Section 504 of the Rehabilitation Act of 1973, Georgia Central University seeks to give equal opportunity and access to students with disabilities. The Office of Student Affairs coordinates the accommodation requests of disabled students for the university. A student with a disability who requires special attention or accommodation should contact the Office of Student Affairs to establish his/her disability and make a “Reasonable Accommodation” request. The student should submit in writing the following information:

- The nature of the disability or the special request(s)
- Any documents establishing the disability or special needs
- The student’s request for special accommodation

As some accommodations may take time to arrange or to be coordinated, requests should be made as soon as possible after a student is admitted to Georgia Central University. On the day of Orientation for new students or during the first week of semester, the designated officer will meet with the student to discuss the request; then the request will be submitted to the Academic and Judicial Committee for further recommendations for accommodation.

**HOUSING INFORMATION**

GCU does not have dormitories or apartments; however, GCU can provide information on local housing to help new students find a residence near the university. Please contact the Office of Student Affairs for more information.



**CAREER OPPORTUNITIES AND JOB PLACEMENT**

Georgia Central University offers comprehensive career services to the students across all undergraduate and graduate departments. Please contact the Director of Student Affairs regarding possible job opportunities. The Office of Student Affairs is well-informed about the job search process and prepared to assist students with job search-related matters, such as:

- Graduate career aspirations, concerns, and challenges
- How to write resumes, *curriculum vitae*, and cover letters
- Providing access to employers via seasonal job fairs
- How to develop and implement effective job search strategies
- How to improve interviewing and negotiating skills

Additionally, some Schools provide employment support to their students. Contact the School in which you are enrolled for more information.

The Alumni Association also provides alumni with continued access to the college's resources, news and special events while facilitating a dynamic network. Graduates are encouraged to become members of the Alumni Association. Members receive benefits, including extended career services, access to exclusive alumni workshops, social media networking and invitations to complimentary professional networking events.

**GENERAL EDUCATION****MISSION**

In support of the University's mission to "educate qualified students to become global leaders with biblical principles, and to equip them with competent knowledge, skills and Christian Worldview to serve the church, communities, societies, the nation, and the world through excellent Christian higher education," the General Education component at Georgia Central University provides a common integrative learning experience for all undergraduates, regardless of their major or their program of study. As a fundamental component of all academic programs, it draws from many disciplines, introduces students to an array of intellectual approaches and perspectives, and prepares them to be thoughtful, informed, global citizens. General Education at GCU promotes a Christian consciousness and worldview and fosters academic excellence, interdisciplinary dialog, respect for self and others, and social responsibility.

**GUIDELINES**

Georgia Central University requires in each undergraduate degree program the successful completion of a general education component that:

- is based on a coherent rationale
- is a substantial component of each undergraduate degree program
- ensures breadth of knowledge
- is general

**Coherent Rationale**

GCU's General Education component supports the University's mission by:

- preparing students to be thoughtful, informed, global citizens.
- promoting a Christian consciousness and worldview.
- fostering academic excellence, interdisciplinary dialog, respect for self and others, and social responsibility.

**Substantial Component**

- For degree completion in the associate program, the General Education Component constitutes 32 semester hours, or 58% of the total semester hours required at that level.

- For bachelor’s degree programs, the General Education component constitutes 36-63 semester hours, or 29%-49% of the total semester hours required at the level.
- These credit hours include at least one course from Fine Arts and Humanities, Behavioral and Social Sciences, Mathematics and Statistics, and Science.

**Breadth of Knowledge**

The General Education component draws from many disciplines and introduces students to an array of intellectual approaches and perspectives. It promotes Christian consciousness and worldview, develops communication skills and foreign languages, acquaint students with multiple modes of thoughts in science, politics, history, humanities, ethics, social science, and literature, and broadens their intellectual and social horizons.

The General Education component offers courses in the following subject areas:

- Writing and Communication
- Foreign Languages
- Fine Arts and Humanities
- Behavioral and Social Sciences
- Mathematics and Statistics
- Science
- Computer Literacy

**General Characteristics**

- They draw from many disciplines and introduce students to an array of intellectual approaches and perspectives.
- They are open to students of all majors, without heavy loads of prerequisite requirements.
- They do not narrowly focus on skills, techniques, and procedures specific to a particular occupation or profession.
- General Education Core courses (marked \*) promote Biblical/and theological worldview and principles

**GOALS AND LEARNING OUTCOMES**

<b>SUBJECT AREAS</b>	<b>GOALS</b>	<b>LEARNING OUTCOMES</b>
<b>Writing and</b>	Students will communicate	Students will be able to:

<p><b>Communication</b></p>	<p>effectively in writing.</p>	<ul style="list-style-type: none"> <li>• demonstrate fluency in a writing process that involves planning, drafting, revising, and editing</li> <li>• research, organize, and produce texts in a variety of written modes for specific audiences</li> <li>• demonstrate understanding and recognition of plagiarism</li> <li>• apply ethical reasoning in the use of language.</li> </ul>
<p><b>Foreign Languages</b></p>	<p>Students will acquire basic proficiency in two modern, widespread languages and in two biblical languages.</p>	<p>Student will be able to:</p> <ul style="list-style-type: none"> <li>• demonstrate firm grounding in the principles of Spanish and Chinese grammar</li> <li>• demonstrate basic oral proficiency in Spanish and Chinese</li> <li>• demonstrate basic knowledge of Greek grammar and vocabulary</li> <li>• demonstrate understanding of the fundamental tasks of exegesis and textual criticism</li> <li>• demonstrate basic knowledge of the basic principles of phonology, morphology, and syntax of Biblical Hebrew</li> <li>• translate and analyze selected portions of the Hebrew Bible</li> </ul>
<p><b>Fine Arts and Humanities</b></p>	<p>Student will develop their knowledge and understanding of culture, history, and the human condition.</p>	<p>Student will be able to:</p> <ul style="list-style-type: none"> <li>• demonstrate understanding elements of culture in relation to history, values, politics, communication, economy, beliefs, and practices</li> <li>• use relevant critical, analytic, creative, speculative and/or reflective methods</li> </ul>
<p><b>Behavioral and Social Sciences</b></p>	<p>Student will develop a deeper understanding of the relation of self to world through investigation of the influence of social, cultural, economic,</p>	<p>Students will be able to:</p> <ul style="list-style-type: none"> <li>• define key terms and main concepts within the discipline</li> <li>• identify the basic approaches and theories used</li> </ul>

	and political institutions in shaping human thought, value, and behavior.	<p>within psychology.</p> <ul style="list-style-type: none"> <li>• identify psychological principles and research used to explain social issues, solve problems, and understand individual behavior.</li> <li>• share the key values of the discipline which includes human diversity and appreciation of their civic, social, and global responsibilities regarding the limits of their psychological knowledge and skills.</li> </ul>
<b>Mathematics and Statistics</b>	Students will comprehend and use quantitative concepts and methods to interpret and to critically evaluate data and to effectively problem-solve in a variety of contexts demanding quantitative literacy.	<p>Students will be able to:</p> <ul style="list-style-type: none"> <li>• perform calculations with integers, fractions (rational numbers), decimals, ratios, and percentages.</li> <li>• use arithmetic, algebraic, and/or geometric and statistical methods to solve applied and word problems</li> <li>• demonstrate understanding of the terms and symbols used to generate, present, and analyze data</li> <li>• interpret and evaluate quantitative or symbolic models such as graphs, tables, units of measurement, scales, distributions</li> <li>• Represent and communicate quantitative or symbolic information</li> <li>• generate and apply conclusions based on pattern recognition</li> </ul>
<b>Science</b>	Students will comprehend and apply the basic principles of science and methods of scientific inquiry.	<p>Students will be able to:</p> <ul style="list-style-type: none"> <li>• differentiate among facts, laws, theories, and hypotheses</li> <li>• define major concepts, principles, and fundamental theories in at least one area of science</li> <li>• demonstrate an understanding of the basic terminology in at least one area of science</li> </ul>

		<ul style="list-style-type: none"> <li>• formulate a hypothesis, given a simple problem or questions, and design a valid experiment to test it</li> <li>• make informed decisions on contemporary consumer or social issues demanding scientific literacy</li> </ul>
<b>Computer Literacy</b>	Students will demonstrate competence in computer literacy, including fundamental concepts of computing and fluency in the use of contemporary computing and information technology.	<p>Students will be able to:</p> <ul style="list-style-type: none"> <li>• effectively organize, manage, and present data, using contemporary software applications such as spreadsheets, word processing, databases, and electronic presentation software</li> <li>• store and retrieve data from locally (e.g. from within the computer, a CD-ROM, or USB drive) or remotely (e.g. via a network virtual drive, FTP service, or WebDAV service)</li> <li>• understand the relationships of key components behind concepts such as hardware, networks, data storage, operating systems, and software programs</li> </ul>

**COURSE LISTINGS**

CATEGORIES	COURSES	CREDIT HOURS
<b>Writing and Communication</b>	ENGL101 English I	3
	ENGL102 English II	3
	ENGL101 Business English I	3
	ENGL102 Business English II	3
	ENGL103 Theological English I*	3
	ENGL104 Theological English II*	3
<b>Foreign Languages</b>	LAN101 Spanish I	3
	LAN102 Spanish II	3
	LAN131 Chinese I	3
	LAN132 Chinese II	3

	LAN111 Biblical Greek I*	3
	LAN121 Biblical Hebrew I*	3
<b>Fine Arts and Humanities</b>	BS101 A Survey of the Bible*	3
	BT100 Christian Worldview*	3
	ART120 Western Art History	3
	ART121 Theories of Design & Color	3
	MUS105 Fundamentals of Music	3
	MUS100 Music Appreciation	3
	MUS351 Music & Worship*	3
	MUS106 University Chorus	3
	HUM101 Spiritual Classics	3
	HUM102 Introduction to Philosophy and Theology*	3
	HUM103 Introduction to Christian Ethics	3
	HUM104 Religions of the World	3
	HUM105 Multi-Cultural Leadership in Education	3
<b>Behavioral and Social Sciences</b>	ECON101 Fundamental Economics	3
	ECON201 Introduction to Microeconomics	3
	BCOM101 Business Communication I	3
	HIS140 History of America	3
	SOC102 Marriage and Family	3
	SOC103 Race and Ethnic Relations	3
	SOC110 Introduction to Sociology	3
	SOC146 Christianity and Economic Thoughts*	3
	PSY130 Introduction to Psychology	3
	SOC104 Education and Cultural Diversity	3
	SOC105 Seminar on Urban Problems	3
	PSY106 Psychology of Religious Experience*	3
	SOC107 Moral Development and Moral Education	3
	SOC108 Theories of Faith Development	3
	SOC101 Sociology of Religion*	3
<b>Mathematics and Statistics</b>	MATH101 College Algebra	3
	MATH102 Calculus	3
	MATH204 Probability	3

	MATH221 Discrete Mathematics	4
	MATH222 Applied Calculus I	4
	MATH223 Applied Calculus II	4
	MATH224 Linear Algebra	3
	MATH202 Statistics for Management I	3
<b>Science</b>	SCI101 Chemistry	3
	SCI102 Biology	3
	SCI103 Physics	3
	SCI104 Bible and Science*	3
<b>Computer Literacy</b>	CIS230 Microsoft Excel	3
	CIS232 Microsoft Access	3
	CIS235 QuickBooks	3
	CS221 Computer Networking	3
	CIS231 Advanced Excel with Visual Basic for Applications	3
	CIS371 Microsoft Word I	3
	CIS339 Microsoft Outlook – Comprehensive Course	3
	CS102 Internet, HTML and Web Design	3

**\*General Education Core courses: Students in the BACS and BABUS programs are required to complete a minimum of 10 GE Core Courses, and students in AA & Certificate programs are required to complete a minimum of 4 GE Core courses.**



**FAITH IN ACTION PROGRAM**

Participation in the Faith in Action Program is required of every undergraduate student. The type of participation, specific requirements, and number of credits earned vary in each educational program. Students enrolled in a bachelor's degree program will earn 3 credits for successfully accomplishing all the requirements, and students enrolled in Associate degree and Certificate programs will be awarded 1 credit.

**MISSION STATEMENT**

The purpose of the Faith in Action Program is to develop students' personal, academic, and spiritual maturity, to expose them to a breadth of service/ministry issues, and to equip them with a variety of practical skills.

**GOALS**

The Faith in Action Program intends to accomplish its mission by pursuing the following goals:

- Enable students to discover and develop individual spiritual gifts, talents, and skills.
- Encourage students to serve others and meet needs through local church or community organization involvement and personal ministry/service.
- Provide students with tools that allow for continuous discernment of God's plan for each person.
- Develop cultural sensitivity in light of the reality of the God's mission for the world.
- Encourage students to exercise individual skills and disciplines necessary in building communities of faith, Christian character, and ministry skills.

**OUTCOMES**

Upon completion of the Faith in Action Program, students will be able to:

- Describe spiritual and individual gifts/talents as they relate to church ministry or community service.
- Use their educated knowledge and ministry skills to identify and meet the needs of others in the community and the world at large.
- Readily volunteer for personal ministry or community service in a wider variety of circumstances and opportunities.

**COMPONENTS AND REQUIREMENTS**

<b>Programs</b>	<b>Courses</b>	<b>Credits</b>
AACS	CMS200 Service Learning	1
BACS	CS499 Internship	3
BABUS	MGMT371 Internship	3
BATS	PM313 Field Education/Mentored Ministry	3
BACE	CE340 Education Practicum	3
Certificates	CMS200 Service Learning	1

**DEGREES AND CERTIFICATES OFFERED**

Georgia Central University grants the following approved degrees and certificates:

<b>Undergraduate Programs</b>	
Associate of Arts	<ul style="list-style-type: none"> <li>• Computer Science</li> </ul>
Bachelor of Arts	<ul style="list-style-type: none"> <li>• Theological Studies</li> <li>• Christian Education</li> <li>• Business Administration</li> <li>• Computer Science</li> </ul>
<b>Graduate Programs</b>	
Master of Arts	<ul style="list-style-type: none"> <li>• Christian Education</li> <li>• Mission Studies and World Christianity</li> <li>• Music</li> </ul>
Master	<ul style="list-style-type: none"> <li>• Business Administration (MBA)</li> </ul>
Master	<ul style="list-style-type: none"> <li>• Divinity (MDIV)</li> </ul>
<b>Doctoral Programs</b>	
Doctor	<ul style="list-style-type: none"> <li>• Ministry (DMIN)</li> </ul>
Doctor	<ul style="list-style-type: none"> <li>• Musical Arts (DMA)</li> </ul>
Doctor of Philosophy (PhD)	<ul style="list-style-type: none"> <li>• Intercultural Studies</li> </ul>
<b>Certificate Programs</b>	
Certificate	<ul style="list-style-type: none"> <li>• Theological Studies</li> </ul>
Certificate	<ul style="list-style-type: none"> <li>• Computer Science (Networking)</li> </ul>
Certificate	<ul style="list-style-type: none"> <li>• English for Speakers of Other Languages (ESOL)</li> </ul>

**UNDERGRADUATE PROGRAMS****ASSOCIATE OF ARTS IN COMPUTER SCIENCE (AACS)****PURPOSE**

The Associate Degree in Computer Science is designed to provide students with the basic skills in computer networking, programming and databases that are standard in information technology and software design industries.

This program prepares students for transfer upon graduation to four-year institutions to pursue a baccalaureate degree in Computer Science or a related field, or to enter the computer technology job market directly. The program emphasizes mathematically-oriented computer applications. Employment opportunities for positions such as application programmer, systems programmer, systems analyst, and software engineer have traditionally been reserved for graduates with a BS or BA in Computer Science. However, due to the rapid growth in computer technology, there are now many job opportunities for AS graduates. Typical entry-level positions include technical support specialist, network technician, database application specialist and PC technician. Computer science associate's degree programs may offer opportunities to gain practical experience.

**OBJECTIVES**

Graduates of the program are expected to demonstrate:

- an ability to apply knowledge of computing and mathematics appropriate to the program's student outcomes and to the discipline.
- an ability to analyze a problem and identify and define the computing requirements appropriate to its solution.
- an ability to design, implement, and evaluate a computer-based system, process, component, or program to meet desired needs.
- an ability to function effectively on teams to accomplish a common goal.

**COMPONENTS AND REQUIREMENTS****CURRICULUM**

**General Education (38 credits)**

Each undergraduate student is required to complete 38 credit hours in general education courses. The General Education curriculum for the Associate of Arts in Computer Science degree requires two courses in writing and communication, three course in fine arts/humanities, one course in the behavioral/social sciences, five courses in mat,h and one course in sciences.

**Writing and Communication (6 credits) Credit Hours**

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ENGL101/102 English I/II 6

**Fine Art/Humanities (9 credits) Credit Hours**

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BS101 A Survey of the Bible\* 3

BT100 Christian Worldview\* 3

ART120 Western Art History 3

ART121 Theories of Design & Color 3

MUS105 Fundamentals of Music 3

MUS100 Music Appreciation 3

MUS351 Music & Worship\* 3

MUS106 University Chorus 3

**Behavioral/Social Sciences/Computer Literacy (3 credits) Credit Hours**

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ECON101 Fundamental Economics 3

ECON201 Introduction to Microeconomics 3

BCOM101 Business Communication I 3

HIS140 History of America 3

HUM103 Introduction to Christian Ethics\* 3

SOC102 Marriage and Family 3

SOC103 Race and Ethnic Relations 3

SOC110 Introduction to Sociology 3

SOC146 Christianity and Economic Thoughts\* 3

PSY130 Introduction to Psychology 3

CIS230 Microsoft Excel 3

CIS232 Microsoft Access 3

CIS235 QuickBooks 3

CS221 Computer Networking 3

CIS231 Advanced Excel with Visual Basic for Applications 3

CIS371 Microsoft Word I	3
CIS339 Microsoft Outlook – Comprehensive Course	3
CS102 Internet, HTML and Web Design	3

**Mathematics/ Statistics (17 Credits) Credit Hours**

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BMAT101 College Algebra	3
BMAT102 Calculus	3
BMAT204 Probability	3
MATH221 Discrete Mathematics (NEW)	4
MATH222 Applied Calculus (NEW)	4

**Science (3 credits) Credit Hours**

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SCI101 Chemistry	3
SCI102 Biology	3
SCI103 Physics	3
SCI104 Bible and Science*	3

**\*GE Core courses. Students are required to complete a minimum of 4 (12 credits) GE Core courses.**

**Faith in Action Program: CMS200 Service Learning (1 credit)**

**Computer Science Core Courses (23 credits)**

The major coursework requirements for the Associate of Arts degree in Computer Science are 23 semester hours in computer programming, networking and database management.

**Courses Credit Hours**

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CIST101 Introduction to Business Computing	3
CS101 Introduction to Computer Science & Object-Oriented Programming (NEW)	3
CS102 Internet, HTML and Web Design (NEW)	3
CS121 Object-Oriented Programming I (NEW)	4
CS122 Object-Oriented Programming II (NEW)	4
CS221 Computer Networking (NEW)	3
CS222 Database Design & Application Development (NEW)	3
CS499 Internship	3

**Spiritual Discipline (4 Credit Hours) and Institutional Requirement (Chapel)**

Students are required to take SP 101 Spiritual Discipline (1 credit) and WS305 Institutional Requirement (chapel attendance/no credit) every semester enrolled until graduation. Students will receive a Pass/Fail grade for SP101 and WS305 IR.

**SUGGESTED COURSE SEQUENCING**

<b>First Semester</b>	<b>Credit Hours</b>
SP101 Spiritual Discipline	1
BT 100 Christian Worldview*	3
BMAT101 College Algebra	3
ENGL101 English I	3
CS101 Introduction to Computer Science & Object-Oriented Programming (NEW)	3
IIST101 Introduction to Business Computing	3
<b>Total</b>	<b>16</b>

<b>Second Semester</b>	<b>Credit Hours</b>
SP101 Spiritual Discipline	1
Select One from Behavioral/Social Sciences/Computer Literacy*	3
CS121 Object-Oriented Programming I (NEW)	4
BMAT102 Calculus	3
ENGL102 English II	3
CS102 Internet, HTML and Web Design (NEW)	3
<b>Total</b>	<b>17</b>

<b>Third Semester</b>	<b>Credit Hours</b>
SP101 Spiritual Discipline	1
BMAT204 Probability	3
CS122 Object-Oriented Programming II (NEW)	4
MATH221 Discrete Mathematics (NEW)	4
CS499 Internship	3
Select One from Science	3
<b>Total</b>	<b>18</b>

<b>Fourth Semester</b>	<b>Credit Hours</b>
SP101 Spiritual Discipline	1
CS221 Computer Networking (NEW)	3
CS222 Database Design & Application Development (NEW)	3
MUS351 Music & Worship*	3
MATH222 Applied Calculus	4
BS101 A Survey of the Bible*	3
CMS200 Service Learning	1
<b>Total</b>	<b>18</b>
<b>Total Course Hours Required for Graduation</b>	
	<b>69</b>

**BACHELOR OF ARTS IN COMPUTER SCIENCE (BACS)**

**PURPOSE**

The mission of the Computer Science program at GCU is to provide graduates with the durable knowledge necessary to become future leaders in the rapidly evolving discipline of Computer Science as well as in other computer-related fields.

The Computer Science major will prepare undergraduate students to succeed in a wide range of computer-science-related careers including software engineering, databases, computer security, networks, system administration, etc.

This program will produce graduates suitable for employment in industry, government, or entrepreneurial endeavors, and who can advance professionally with significant technical achievements and expanded leadership responsibilities. Graduates will have sufficient teamwork, communication, and interpersonal skills to enable them to work with others effectively in their professional careers and they will be sufficiently prepared to be innovative and ethical leaders in a global society.

**OBJECTIVES**

Graduates of the program are expected to demonstrate:

- an ability to apply knowledge of computing and mathematics appropriate to the program's student



outcomes and to the discipline.

- an ability to analyze a problem and identify and define the computing requirements appropriate to its solution.
- an ability to design, implement, and evaluate a computer-based system, process, component, or program to meet desired needs.
- an ability to function effectively on teams to accomplish a common goal.
- an understanding of professional, ethical, legal, security and social issues and responsibilities.
- an ability to communicate effectively with a range of audiences.
- an ability to analyze the local and global impact of computing on individuals, organizations, and society.
- recognition of the need for and an ability to engage in continuing professional development.
- an ability to use current techniques, skills, and tools necessary for computing practice.
- an ability to apply mathematical foundations, algorithmic principles, and computer science theory in the modeling and design of computer-based systems in a way that demonstrates comprehension of the tradeoffs involved in design choices.
- an ability to apply design and development principles in the construction of software systems of varying complexity.

**COMPONENTS AND REQUIREMENTS**

**CURRICULUM**

**General Education (63 credits)**

Each undergraduate student is required to complete 63 credit hours (21 courses) in general education courses. The General Education curriculum for the Bachelor of Arts in Computer Science degree two courses in writing and communication, two courses in foreign language, four courses in fine arts/humanities, five courses in the behavioral/social sciences, eight courses in math and one course in sciences.

**Writing and Communication (6 credits)**

**Credit Hours**

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ENGL101/102 English I/II

6

**Foreign Language (select one language; 6 credits) Credit Hours**

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LAN101/102 Spanish I/II	3
LAN131/132 Chinese I/II	3
ENGL103/104 Theological English I/II*	6

**Fine Art/Humanities (12 credits) Credit Hours**

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BS101 A Survey of the Bible*	3
BT100 Christian Worldview*	3
ART120 Western Art History	3
ART121 Theories of Design & Color	3
HIS140 History of America	3
HUM103 Introduction to Christian Ethics*	3
HUM104 Religions of the World*	3
MUS105 Fundamentals of Music	3
MUS100 Music Appreciation	3
MUS351 Music & Worship*	3
MUS106 University Chorus	3

**Behavioral/Social Sciences (15 credits) Credit Hours**

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ECON101 Fundamental Economics	3
ECON201 Introduction to Microeconomics	3
BCOM101 Business Communication I	3
SOC102 Marriage and Family	3
SOC103 Race and Ethnic Relations	3
SOC110 Introduction to Sociology	3
SOC146 Christianity and Economic Thoughts*	3
PSY130 Introduction to Psychology	3
PSY106 Psychology of religious Experience*	3
CIS230 Microsoft Excel	3
CIS232 Microsoft Access	3
CIS235 QuickBooks	3
CS221 Computer Networking	3
CIS231 Advanced Excel with Visual Basic for Applications	3
CIS371 Microsoft Word I	3

CIS339 Microsoft Outlook – Comprehensive Course	3
CS102 Internet, HTML and Web Design	3

**Mathematics/ Statistics (21 Credits) Credit Hours**

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BMAT101 College Algebra	3
BMAT102 Calculus	3
BMAT204 Probability	3
MATH221 Discrete Mathematics (NEW)	4
MATH222 Applied Calculus I (NEW)	4
MATH223 Applied Calculus II (NEW)	4
MATH224 Linear Algebra (NEW)	3

**Science (6 credits) Credit Hours**

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SCI101 Chemistry	3
SCI102 Biology	3
SCI103 Physics	3
SCI104 Bible and Science*	3

**\*GE Core courses. Students are required to complete a minimum of 10 (30 credits) GE Core courses.**

**Computer Science Core Courses (33 credits)**

The major coursework requirements for the Bachelor of Arts in Computer Science degree are 30 semester hours in computer programming, networking, database management and senior project.

**Courses Credit Hours**

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CIST101 Introduction to Business Computing	3
CS100 Computer Ethics and Social Issues	3
CS101 Introduction to Computer Science & Object-Oriented Programming (NEW)	3
CS102 Internet, HTML and Web Design (NEW)	3
CS121 Object-Oriented Programming I (NEW)	4
CS122 Object-Oriented Programming II (NEW)	4
CS221 Computer Networking (NEW)	3
CS222 Database Design & Application Development (NEW)	3
CS495 Senior Project (NEW)	4
CS499 Internship	3

**Elective Courses (21 credits)**

<b>Courses</b>	<b>Credit Hours</b>
CS331 Computer Architecture/Organization I (NEW)	3
CS410 Operating Systems and File Organization (NEW)	3
CS440 Software Engineering (NEW)	3
CS330 Systems Analysis & Design (NEW)	3
CS431 Computer Architecture/Organization II (NEW)	3
CS445 Digital Communication / Design (NEW)	3
CS420 Programming Languages (NEW)	3
CS446 Numerical computation (NEW)	3
CS447 Data communication (NEW)	3
CS448 Computer graphics (NEW)	3
CS453 Artificial intelligence (NEW)	3
CS454 Human-computer interaction (NEW)	3
CS455 Information Theory (NEW)	3
CS456 Software testing (NEW)	3
CS457 Information assurance (NEW)	3
CS458 Internship (NEW)	3
CS560 Database Concepts and Applications	3
CS580 Internet Programming	3
CS581, JavaScript and Dynamic HTML	3
CS584 Programming with XML	3
CS586 Android Development	3
CS653 iOS Development with Objective-C	3
CS653 iOS Mobile App Development	3
CS653 iOS Advanced Mobile App Development	3

**Spiritual Discipline (8 Credit Hours) and Institutional Requirement (Chapel)**

Students are required to take SP101 Spiritual Discipline (1 credit/semester) and WS305 Institutional Requirement (chapel attendance/no credit) every semester enrolled until graduation. Students will receive a Pass/Fail grade for SP101 and WS305 IR.

**SUGGESTED COURSE SEQUENCING**

<b>First Semester</b>	<b>Credit Hours</b>
SP101 Spiritual Discipline	1
BT 100 Christian Worldview	3
BMAT101 College Algebra	3
ENGL101 English I	3
Select One from Behavioral Social Sciences	3
CS101 Introduction to Computer Science & Object-Oriented Programming (NEW)	3
IIST101 Introduction to Business Computing	3
<b>Total</b>	<b>19</b>

<b>Second Semester</b>	<b>Credit Hours</b>
SP101 Spiritual Discipline	1
Select One from Behavioral Social Sciences	3
CS121 Object-Oriented Programming I (NEW)	4
BMAT102 Calculus	3
ENGL102 English II	3
CS102 Internet, HTML and Web Design (NEW)	3
<b>Total</b>	<b>17</b>

<b>Third Semester</b>	<b>Credit Hours</b>
SP101 Spiritual Discipline	1
BMAT204 Probability	3
CS122 Object-Oriented Programming II (NEW)	4
MATH221 Discrete Mathematics (NEW)	4
Select One from foreign language	3
BS101 A Survey of the Bible	3
<b>Total</b>	<b>18</b>

<b>Fourth Semester</b>	<b>Credit Hours</b>
SP101 Spiritual Discipline	1
CS221 Computer Networking (NEW)	3
CS222 Database Design & Application Development (NEW)	3
Select One from Fine Art/Humanities	3
MATH222 Applied Calculus (NEW)	4

Select One from Science	3
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**Total 17**

**Fifth Semester**

**Credit Hours**

SP101 Spiritual Discipline	1
Select One from Behavioral Social Sciences	3
CS100 Computer Ethics and Social Issues (NEW)	3
MATH223 Applied Calculus II (NEW)	4
Two Elective Courses	6

**Total 17**

**Sixth Semester**

**Credit Hours**

SP101 Spiritual Discipline	1
Select One from foreign language	3
Select One from Behavioral Social Sciences	3
MATH224 Linear Algebra (NEW)	3
Two Elective Courses	6

**Total 16**

**Seventh Semester**

**Credit Hours**

SP101 Spiritual Discipline	1
Select One from foreign language	3
Select One from Behavioral Social Sciences	3
Select One from Fine Art/Humanities	3
CS499 Internship	3
One Elective Courses	3

**Total 16**

**Eighth Semester**

**Credit Hours**

SP101 Spiritual Discipline	1
CS495 Senior Project (NEW)	4
Select One from Behavioral Social Sciences	3
Two Elective Courses	6

**Total 14**

**Total Course Hours Required for Graduation 128**

**BACHELOR OF ARTS IN THEOLOGICAL STUDIES (BATS)****PURPOSE**

The goal of the Bachelor of Arts in Theological Studies is to prepare undergraduate students as lay leaders or vocational ministers for educational leadership in local churches, linked to the GCU's vision to glory God by equipping them with biblical principles and Christian worldview. The BATS program concentrates on Biblical competency, personal integrity and integration of theoretical and practical learning.

**OBJECTIVES**

Graduates of the BATS will be prepared to:

- Demonstrate an understanding of modern society and its culture.
- Prove knowledge of the Bible and Christian theology, and Church history
- Enhance the ability to carry out the ministries of the local church.
- Demonstrate the ability to understand the counseling principles and techniques required to meet individual needs.
- Apply appropriate hermeneutics of the Bible to a lifelong pattern of spiritual growth and personal development

**PROGRAM REQUIREMENTS**

The BATS program requires 126 credit hours for graduation. The curriculum includes 45 credit hours in general education courses and 81 credit hours in major coursework. IR (WS305 Institutional Requirement) is required of all students, every semester of enrollment. A full-time student following the course sequencing provided will be able to complete the program in eight semesters, or four years.

**CURRICULUM****General Education (45 Semester Hours)**

Each undergraduate student is required to complete 45 credit hours in general education courses. The General Education curriculum for the Bachelor of Arts in Theological Studies requires two courses in writing and communication, two courses in foreign language, one course in fine arts or music, four courses in the humanities, three courses in the behavioral/social sciences, one course in both math and sciences, and one

elective from any general education courses which is not used to fulfill the other curriculum requirements.

**Writing and Communication (6 credits) Credit Hours**

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ENGL101/102 English I/II	6
ENGL103/104 Theological English I/II*	6

**Foreign Language (select one language; 6 credits) Credit Hours**

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LAN101/102 Spanish I/II	6
LAN111/112 Biblical Greek I*	6
LAN121/122 Biblical Hebrew I*	6
LAN131/132 Chinese I/II	6

**Humanities (12 credits) Credit Hours**

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BS101 A Survey of the Bible*	3
BT100 Christian Worldview*	3
HIS140 History of America	3
HUM101 Spiritual Classics	3
HUM102 Introduction to Philosophy and Theology*	3
HUM103 Introduction to Christian Ethics*	3
HUM104 Religions of the World*	3
HUM105 Multi-Cultural Leadership in Education	3

**Fine Arts/Music (3 credits) Credit Hours**

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ART120 Western Art History	3
ART121 Theories of Design & Color	3
MUS105 Fundamentals of Music	3
MUS100 Music Appreciation	3
MUS351 Music & Worship*	3
MUS106 University Chorus	3

**Behavioral/Social Sciences (9 credits) Credit Hours**

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ECON101 Fundamental Economics	3
SOC101 Sociology of Religion*	3
SOC102 Marriage and Family	3
SOC103 Race and Ethnic Relations	3



SOC104 Education and Cultural Diversity	3
SOC105 Seminar on Urban Problems	3
PSY106 Psychology of Religious Experience*	3
SOC107 Moral Development and Moral Education	3
SOC108 Theories of Faith Development	3
SOC110 Introduction to Sociology	3
SOC146 Christianity and Economic Thoughts*	3
PSY130 Introduction to Psychology	3

<b>Mathematics/ Statistics (3 credits)</b>	<b>Credit Hours</b>
MATH101 College Algebra	3
MATH102 Calculus	3
MATH204 Probability	3
MATH202 Statistics for Management I	3

<b>Science (3 credits)</b>	<b>Credit Hours</b>
SCI101 Chemistry	3
SCI102 Biology	3
SCI103 Physics	3
SCI104 Bible and Science*	3

**\*GE Core courses.**

**Electives (3 credits)**

Students may choose any one of the general education courses not used to satisfy any other curriculum requirements.

**Major Fields of Study (81 Semester Hours)**

<b>Foundations of the Bible</b>	<b>Credit Hours</b>
BS200 History of Israel	3
BS 202 Historical Geography of the Bible	3
BS210 Background of the New Testament World	3
BS220 Inter-Testamental Period History	3
BS230 Interpretation of the Bible*	3
BS250 Biblical Hermeneutics	3

<b>Old Testament</b>	<b>Credit Hours</b>
OT200 Introduction to the Old Testament*	3
OT202 Pentateuch**	3
OT203 Historical Books**	3
OT204 The Major Prophets	3
OT205 The Minor Prophets	3
OT206 Wisdom Literature	3
OT301 Genesis	3
OT305 Nehemiah	3
OT306 Psalms	3
OT308 Inter-Testamental Period	3
OT320 Old Testament Theology	3

<b>New Testament</b>	<b>Credit Hours</b>
NT200 Introduction to the New Testament*	3
NT202 Synoptic Gospels**	3
NT203 Gospel of John	3
NT204 Pauline Literature	3
NT205 General Epistles	3
NT300 Romans	3
NT304 Acts of the Apostles	3
NT305 1 Corinthians	3
NT306 Letter of James	3
NT310 The Parables of Jesus	3
NT320 Gospel of Mark as a Story	3
NT350 New Testament Theology	3

<b>Philosophy, Theology, Ethics and History</b>	<b>Credit Hours</b>
CH201 Church History I*	3
CH202 Church History II**	3
CH210 History of Christian Thoughts**	3
CH300 History of Korean Christianity	3
CH303 Asian-American Church--Theology and History	3
CH304/305/306/307 A Seminar on Augustine, Luther, Calvin or Wesley	3

CH310 World Christianity	3
TH200 Systematic Theology*	3
TH301 Christology**	3
TH302 Doctrine of the Holy Spirit	3
TH305 Contemporary Theology	3
TH310 Theology in a Scientific Age	3
ES200 Christian Social Ethics**	3
ES205 Ethics and Economic Life	3
ES206 Christian Ethics of Peace and War	3
PT200 Theology & Practice of the Sacraments**	3
PT205 Women in the Bible	3

**Society, Culture, and Mission** **Credit Hours**

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ME201 Introduction to Christian Mission*	3
ME202 Intro. to the Church through Mission and Ecumenical Involvement	3
ME203 A History of Christian Mission	3
ME205 Evangelism in Multicultural Society **	3
ME300 Christianity and Postmodernism	3
PC200 Introduction to Pastoral Care	3
CC200 Introduction to Christian Counseling	3

**The Church, Its Ministry, and Education** **Credit Hours**

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PT210 Foundations of the Church*	3
PT300 Homiletics	3
CE200 Foundations of Christian Education*	3
CE203 Christian Education and Theology	3
CE225 Church's Educational Ministry	3
CE271 Teaching and Learning Methods	3
PM300 Administration Skills and Leadership Development	3
PM313 Field Education/Mentored Ministry**	3
SFE200 Spiritual Formation*	3
WS200 Christian Worship*	3
SP101 Spiritual Discipline	1

\* Indicates School Core (SC) courses that are required for students of School of Christianity. Students will choose seven courses (totaling 21 credit hours) from the list of SC courses:

BS230 Interpretation of the Bible  
OT200 Introduction to the Old Testament  
NT200 Introduction to the New Testament  
CH201 Church History I  
TH200 Systematic Theology  
ME201 Introduction to Christian Mission  
PT210 Foundations of the Church  
CE200 Foundations of Christian Education  
SFE200 Spiritual Formation  
WS200 Christian Worship

\*\* Indicates Department Core (DC) courses that are required for all the students in each department. Students will choose nine courses (totaling 27 credit hours) from the list of DC courses:

OT202 Pentateuch  
OT203 Historical Books  
NT202 Synoptic Gospels  
CH202 Church History II  
CH210 History of Christian Thoughts  
TH301 Christology  
ES200 Christian Social Ethics  
PT200 Theology & Practice of the Sacraments  
ME205 Evangelism in Multicultural Society  
PM313 Field Education/Mentored Ministry

**Electives (11 Courses; 33 Credit Hours)**

Students are to choose eleven courses in the areas of BSL, TEH, SCM, and/or CME to complete their field of studies.

**Institutional Requirement (IR)**

Students are required to take WS305 Institutional Requirement (chapel attendance) every semester enrolled until graduation. Students will receive a Pass/Fail grade for WS305 IR.

**SUGGESTED COURSE SEQUENCING**

Students are required to work with an advisor in planning their course of study and selecting courses each semester to meet program and curriculum requirements, as well as individual goals. The following course sequencing is given as a suggestion for meeting the program requirements and completing the program within eight semesters of full-time enrollment. An individual student’s course plan may differ if, in consultation with the advisor, alternate (approved) courses are selected to complete the program requirements.

<b>First Semester</b>	<b>Credit Hours</b>
ENGL103 Theological English I	3
Select One from Foreign language I	3
Select One from Humanities	3
Select One from Behavioral/Social Sciences	3
Select One from Mathematics/Statistics	3
SP101 Spiritual Discipline	1
<b>Total</b>	<b>16</b>

<b>Second Semester</b>	<b>Credit Hours</b>
ENGL104 Theological English II	3
Select One from Foreign language II	3
Select One from Humanities	3
Select One from Fine Arts/Music	3
Select One from Behavioral/Social Sciences	3
SP101 Spiritual Discipline	1
<b>Total</b>	<b>16</b>

<b>Third Semester</b>	<b>Credit Hours</b>
Select One from Science	3
Select One from Behavioral/Social Sciences	3
BT100 Christian Worldview	3
BS101 A Survey of the Bible	3
CH201 Church History I	3
SP101 Spiritual Discipline	1
<b>Total</b>	<b>16</b>

<b>Fourth Semester</b>	<b>Credit Hours</b>
General Education Elective	3
TH200 Systematic Theology	3
BS210 Background of the New Testament World	3
CH202 Church History II	3
SFE200 Spiritual Formation	3
SP101 Spiritual Discipline	1
<b>Total</b>	<b>16</b>

<b>Fifth Semester</b>	<b>Credit Hours</b>
NT202 Synoptic Gospels	3
TH301 Christology	3
NT200 Introduction to the New Testament	3
OT200 Introduction to the Old Testament	3
ME205 Evangelism in Multicultural Society	3
SP101 Spiritual Discipline	1
<b>Total</b>	<b>16</b>

<b>Sixth Semester</b>	<b>Credit Hours</b>
WS200 Christian Worship	3
CH300 History of Korean Christianity	3
CE200 Foundation of Christian Education	3
OT203 Historical Books	3
NT204 Pauline Literature	3
SP101 Spiritual Discipline	1
<b>Total</b>	<b>16</b>

<b>Seventh Semester</b>	<b>Credit Hours</b>
PT 210 Foundations of the Church	3
BS230 Interpretation of the Bible	3
ME201 Introduction to Christian Mission	3
OT202 Pentateuch	3
Select one from Electives (DE)	1
<b>Total</b>	<b>15</b>

<b>Eighth Semester</b>	<b>Credit Hours</b>
PT200 Theology & Practice of the Sacraments	3
Select Three from Electives (DE)	9
CH210 History of Christian Thought	3
<b>Total</b>	<b>15</b>
<b>Total Course Hours Required for Graduation</b>	
	<b>126</b>

**BACHELOR OF ARTS IN CHRISTIAN EDUCATION (BACE)**

**PURPOSE**

The Bachelor of Arts in Christian Education (BACE) program equips students with personal integrity and provides an integration of theoretical and practical learning specially designed for educators. Graduates of the program will be ready for competent leadership in the educational ministries of church and school. This degree is designed to explore faith, to understand human lives, and to help students choose from a variety of ministry career choices. The courses are designed to give students the academic preparation and skills necessary for deeper and more informed service and ministry to the Church and to the world. In particular, this degree is aimed at serving the immigrant church, and allows students to study the immigrant context and understand Christian education in a multicultural environment.

**OBJECTIVES**

Graduates of the BACE will be prepared to:

- demonstrate understanding of the foundations of teaching and learning theories in Christian context;
- demonstrate basic understanding of the Bible, theology, & ministries to shape Christian educational praxis
- enhance the ability to use appropriate teaching skills and methods in various age groups;
- apply the understanding of theories in diverse Christian educational contexts; and
- synthesize theories and practice to a lifelong pattern of spiritual growth

**PROGRAM REQUIREMENTS**

The Bachelor of Arts in Christian Education degree program requires 126 credit hours. IR (WS305 Institutional Requirement) is required of all students, every semester of enrollment. The curriculum includes 45 credit hours in general education courses, 81 credit hours in major coursework, and the Institutional Requirement. A full-

time student following the course sequencing provided will be able to complete the program in eight semesters, or four years.

**CURRICULUM**

**General Education (45 Semester Hours)**

Each undergraduate student is required to complete 45 credit hours in general education courses. In order to meet the general education requirements, every undergraduate level student in Christian Education will complete, two English writing and communication courses, two foreign language courses, one fine arts or music course, four humanities courses, three behavior/social science courses, a math course, a science course, and will choose one elective from any of the general education courses which is not used to fulfill the other curriculum requirements.

**Writing and Communication (6 credits)**

**Credit Hours**

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ENGL101/102 English I/II	6
ENGL103/104 Theological English I/II*	6

**Foreign Language (select one language; 6 credits)**

**Credit Hours**

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LAN101/102 Spanish I/II	6
LAN111/112 Biblical Greek I*	6
LAN121/122 Biblical Hebrew I*	6
LAN131/132 Chinese I/II	6

**Humanities (12 credits)**

**Credit Hours**

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BS101 A Survey of the Bible*	3
BT100 Christian Worldview*	3
HIS140 History of America	3
HUM101 Spiritual Classics	3
HUM102 Introduction to Philosophy and Theology*	3
HUM103 Introduction to Christian Ethics*	3
HUM104 Religions of the World*	3
HUM105 Multi-Cultural Leadership in Education	3



**Fine Arts/Music (3 credits) Credit Hours**

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ART120 Western Art History	3
ART121 Theories of Design & Color	3
MUS105 Fundamentals of Music	3
MUS100 Music Appreciation	3
MUS351 Music & Worship*	3
MUS106 University Chorus	3

**Behavioral/Social Sciences (9 credits) Credit Hours**

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ECON101 Fundamental Economics	3
SOC101 Sociology of Religion*	3
SOC102 Marriage and Family	3
SOC103 Race and Ethnic Relations	3
SOC104 Education and Cultural Diversity	3
SOC105 Seminar on Urban Problems	3
PSY106 Psychology of Religious Experience*	3
SOC107 Moral Development and Moral Education	3
SOC108 Theories of Faith Development	3
SOC110 Introduction to Sociology	3
SOC146 Christianity and Economic Thoughts*	3
PSY130 Introduction to Psychology	3

**Mathematics/ Statistics (3 credits) Credit Hours**

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MATH101 College Algebra	3
MATH102 Calculus	3
MATH204 Probability	3
MATH202 Statistics for Management I	3

**Science (3 credits) Credit Hours**

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SCI101 Chemistry	3
SCI102 Biology	3
SCI103 Physics	3
SCI104 Bible and Science*	3

\*GE Core courses.

**Electives (3 credits)**

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Students will choose one of the general education courses not used to satisfy any other curriculum requirements.

**Major Fields of Study – Christian Education (81 Semester Hours)**

The major coursework for the Bachelor of Arts in Christian Education are 81 semester hours in basic Biblical/theological/historical competencies, theoretic education areas, and practical Christian education of the curriculum.

<b>School Core (21 credits)</b>	<b>Credit Hours</b>
BS230 Interpretation of the Bible	3
OT200 Introduction to the Old Testament	3
NT200 Introduction to the New Testament	3
CH201 Church History I	3
TH200 Systematic Theology	3
ME201 Introduction to Christian Mission	3
PT210 Foundations of the Church	3
CE200 Foundations of Christian Education	3
SFE200 Spiritual Formation	3
WS200 Christian Worship	3
SP101 Spiritual Discipline	3

<b>Department Core (27 credits)</b>	<b>Credit Hours</b>
CE202 Philosophy & History of Christian Education	3
CE204 Christian Education in Multi-Cultural Context	3
CE205 Teaching the Bible	3
CE207 Christian Education and Human Development	3
CE212 Curriculum Survey	3
CE216 Biblical Models of Education	3
CE271 Teaching/Learning Methods	3
CE225 Church’s Educational Ministry	3
CE227 Psychology and Christian Education	3
CE300 Educational Leadership Development	3
CE340 Education Practicum	3

<b>Electives (33 credits)</b>	<b>Credit Hours</b>
CE208 Christian Education and Theology	3
CE210 Christian Education and Spirituality	3
CE211 Christian Education and Practical Theology	3
CE212 Curriculum Survey	3
CE215 A Biblical Theology of Christian Education	3
CE218 Principles of Teaching	3
CE220 Children and Christian Education	3
CE224 Ministry with Youth and Their Families	3
CE226 Teaching with Imagination	3
CE230 Teaching/Learning Styles	3
CE272 Teaching Adults and Teachers of Adults	3
CE273 Theory and Practice of Christian Education	3
CE280 Assessing Christian Education Ministry Effectiveness	3
CE301 Educational Ministry in Conflicts	3
CE303 Ministry with Second Generation Asian-Americans	3
CE305 Youth and Young Adult Ministry	3
CE309 Current Issues in Christian Education	3
CE310 Christian Education in a Changing World	3
CE320 The Christian Home	3
CC200 Introduction to Christian Counseling	3

**Institutional Requirement (IR)**

Students are required to take WS305 Institutional Requirement (chapel attendance) every semester enrolled until graduation. Students will receive a Pass/Fail grade for WS305 IR.

**SUGGESTED COURSE SEQUENCING**

Students are required to work with an advisor in planning their course of study and selecting courses each semester to meet program and curriculum requirements, as well as individual goals. The following course sequencing is given as a suggestion for meeting the program requirements and completing the program within eight semesters of full-time enrollment. An individual student’s course plan may differ if, in consultation with the advisor, alternate (approved) courses are selected to complete the program requirements.

<b>First Semester</b>	<b>Credit Hours</b>
ENGL103 Theological English I	3
Select One from Humanities	3
Select One from Behavioral/Social Sciences	3
Select One from Fine Arts/Music	3
CE203 History of Christian Education	3
SP101 Spiritual Discipline	1
<b>Total</b>	<b>16</b>

<b>Second Semester</b>	<b>Credit Hours</b>
ENGL104 Theological English II	3
Select One from Behavioral/Social Sciences	3
Select One from Mathematics/Statistics	3
CE200 Foundations of Christian Education	3
BS101 A Survey of the Bible	3
SP101 Spiritual Discipline	1
<b>Total</b>	<b>16</b>

<b>Third Semester</b>	<b>Credit Hours</b>
Select One from Foreign Language I	3
Select One from Behavioral/Social Sciences	3
BT100 Christian Worldview	3
OT200 Introduction to the Old Testament	3
CE201 Philosophy of Christian Education	3
SP101 Spiritual Discipline	1
<b>Total</b>	<b>16</b>

<b>Fourth Semester</b>	<b>Credit Hours</b>
Select One from Foreign Language II	3
Select One from Science	3
General Education Elective	3
Select One from Humanities	3
CE204 Christian Education in Multi-Cultural Context	3
SP101 Spiritual Discipline	1
<b>Total</b>	<b>16</b>

<b>Fifth Semester</b>	<b>Credit Hours</b>
NT200 Introduction to the New Testament	3
CH201 Church History I	3
CE216 Biblical Models of Education	3
CE227 Psychology and Christian education	3
PT210 Foundations of the Church	3
SP101 Spiritual Discipline	1
<b>Total</b>	<b>16</b>

<b>Sixth Semester</b>	<b>Credit Hours</b>
CE271 Teaching Learning Methods	3
CE207 Christian Education and Human Development	3
Elective Course	3
CE205 Teaching the Bible	3
TH200 Systematic Theology	3
SP101 Spiritual Discipline	1
<b>Total</b>	<b>16</b>

<b>Seventh Semester</b>	<b>Credit Hours</b>
BS230 Interpretation of the Bible	3
SFE200 Spiritual Formation	3
CE225 Church’s Educational Ministry	3
Elective Course	3
WS200 Christian Worship	3
<b>Total</b>	<b>15</b>

<b>Eighth Semester</b>	<b>Credit Hours</b>
CE300 Educational Leadership Development	3
ME201 Introduction to Christian Mission	3
Elective Course	3
Elective Course	3
CE340 Education Practicum	3
<b>Total</b>	<b>15</b>

**Total Course Hours Required for Graduation      126**

**BACHELOR OF ARTS IN BUSINESS ADMINISTRATION (BABUS)****PURPOSE**

The School of Business (SB) goal is to produce leaders in business who glorify God's Kingdom, as a part of the overall mission of GCU. We teach business techniques and, at the same time, we teach how business can be used to glorify God. BABUS courses offered of theoretical and practical knowledge and skills that will enable them to work as professional business managers upon graduation. As a business major, a student is likely to at Georgia Central University (GCU) are designed for prospective students in need of gaining a mix be eligible for employment as a professional manager in a variety of profit-oriented and non-profit business entities; from small, local enterprises to large multinational or international corporations. Graduates may perform executive decisions for their own businesses, or fill positions ranging from first-line management through to senior executive level, and they will be equipped to effectively plan, organize, lead and control an organization's resources so that it is better able to achieve its objectives.

**OBJECTIVES**

Graduates of the Bachelor's Program in Business Administration understand and are familiar with

- the relevant economic and financial issues of the current market system and forecast future markets logically
- techniques to maximize the potential of electronic communications and the internet in business, inside and outside of corporate organizations
- the concepts in marketing a corporate product, including price, location, productivity, efficiency, value added and time the importance of both human and material resources and the required skills for resource management
- review procedures for justifying corporate decisions
- proposal presentation
- corporate organization and structure
- corporate business plans and corporate culture
- legal requirements and protections governing intellectual property regulations governing environment protection and employee rights

**COMPONENTS AND REQUIREMENTS**

**Admissions policies**

Students wishing to pursue a Bachelor of Arts in Business Administration degree, and who have completed the required courses in the College of Liberal Arts and Sciences may apply to the School of Business at GCU as a junior. Students who enter as a freshman must complete the required general education and business preparation courses by the end of the sophomore year.

GCU prefers students have a minimum grade point average of 3.0 for admission. Applicants must submit completed application forms. Applicants who are not currently GCU students must submit official transcripts from all previous colleges and universities attended to the Office of Admissions to be eligible for admission.

**Transferring Students**

Transferring students may find it to their advantage to enroll at GCU in their sophomore year or at least during the summer session prior to their junior year. Otherwise, some students may need more than two years to complete the degree.

Students who intend to transfer to GCU and enter the School of Business should consult with an advisor to select first- and second-year courses that will ensure progress toward the degree. Academic advisement is available Monday through Friday, though advance appointments for consultation are strongly recommended.

**General Curricular Requirements**

GCU's curriculum for the School of Business combines carefully-constructed and outstanding business courses, chapel, and elective courses to provide students with a strong foundation in critical thinking and reasoning.

During the first and second years, the primary academic emphasis is on General Education, Core courses and the Institutional Requirement (IR). Focus shifts to business courses in the junior and senior years. Students must complete more than 126 credits plus IR, comprised of 45 general education credits, 48 business core course credits, 33 elective course credits. Note that WS305 Institutional Requirement (chapel) is required of all students, every semester through graduation.

Students not completing these requirements within five years of matriculation must reapply for admission under the requirements in place at the time of readmission.

**CURRICULUM****General Education (45 credits)**

Each undergraduate student is required to complete 45 credit hours in general education courses. The General Education core curriculum for the Bachelor of Arts in Business Administration requires two courses in foreign languages, four courses in fine arts/humanities, five courses in the behavioral/social sciences, three courses in math, and one course in the sciences.

**Foreign Language (select one language; 6 credits) Credit Hours**

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LAN101/102 Spanish I/ II	6
LAN131/132 Chinese I/II	6
LAN103/104 Theological English I/II*	6

**Fine Art/Humanities (12 credits) Credit Hours**

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BS101 A Survey of the Bible*	3
BT 100 Christian Worldview*	3
ART120 Western Art History	3
ART121 Theories of Design & Color	3
HIS140 History of America	3
MUS105 Fundamentals of Music	3
MUS100 Music Appreciation	3
MUS351 Music & Worship*	3
MUS106 University Chorus	3

**Behavioral/Social Sciences (15 credits) Credit Hours**

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ECON101 Fundamental Economics	3
HUM103 Introduction to Christian Ethics*	3
HUM104 Religions of the World*	3
SOC102 Marriage and Family	3
SOC103 Race and Ethnic Relations	3
SOC110 Introduction to Sociology	3
SOC146 Christianity and Economic Thoughts*	3
PSY130 Introduction to Psychology	3
PSY106 Psychology of Religious Experience*	3

**Mathematics/ Statistics (9 Credits) Credit Hours**

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BMAT101 College Algebra	3
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BMAT102 Calculus	3
BMAT204 Probability	3

**Science (3 credits) Credit Hours**

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SCI101 Chemistry	3
SCI102 Biology	3
SCI103 Physics	3
SCI104 Bible and Theology*	3

\*GE Core courses. Students are required to complete minimum 10 (30 credits) GE Core courses.

**Business Core Courses (48 credits)**

**Courses Credit Hours**

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ACCT201 Principles of Accounting	3
ACCT301 Managerial Accounting	3
BCOM101 Business Communication I	3
BCOM102 Business Communication II	3
BLAW151 Legal Environment of Business	3
BSTA202 Business Statistics	3
CIST101 Introduction to Business Computing	3
CIST301 Management Information System	3
ECON201 Microeconomics	3
FINS101 Basic Finance	3
MKTG101 Principles of Marketing	3
MGMT101 Principles of Management	3
MKTG405 International Marketing	3
MGMT301 Process and Operations Management	3
MGMT321 Human Resource Management	3
MGMT401 Organizational Behavior	3
MGMT371 Internship	3

**Elective Courses (33 credits)**

**Courses Credit Hours**

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ACCT202 Principles of Accounting II	3
ACCT305 Principles of Federal Taxation	3

BCOM401 Business Communication III	3
BLAW313 Law and Accounting	3
BLAW320 Product Liability	3
BLAW401 Survey of Business Law	3
BLAW404 Merger and Acquisition	3
BSTA301 Statistics for Management II	3
BSTA403 Statistical Method	3
CIST104 Introduction to E-Commerce	3
ECON201 Introduction to Microeconomics	3
ECON202 Introduction to Macroeconomics	3
ECON301 International Economics	3
ECON305 History of Economic Development	3
ECON351 Environmental and Resource Economics	3
ECON401 Managerial Economics	3
ECON405 Economics of Labor and Discrimination	3
FINS151 Personal Finance	3
FINS301 Corporate Finance	3
FINS302 Financial Issues for Small Business	3
FINS354 Financial Statement Analysis	3
FINS401 Investments	3
FINS405 Real Estate Finance	3
MKTG301 Marketing Promotion	3
MKTG302 Consumer Behavior	3
MKTG 330 E-Marketing	3
MKTG351 Research and Analysis	3
MKTG401 Marketing Research Methods	3
MKTG405 International Marketing	3
MKTG411 Retail Marketing	3
MGMT311 Leadership	3
MGMT411 Strategic Management	3
MGMT421 Principles of E-Commerce	3
MGMT431 Labor Relations	3
MGMT441 Entrepreneurship	3
MGMT451 Supply Chain Management	3
MGMT461 Senior Field Project	3

MGMT471 Internship	3
SP101 Spiritual Discipline	1

**Institutional Requirement**

Students are required to take WS305 Institutional Requirement (chapel attendance) every semester enrolled until graduation. Students will receive a Pass/Fail grade for WS305 IR.

**SUGGESTED COURSE SEQUENCING**

<b>First Semester</b>	<b>Credit Hours</b>
SP101 Spiritual Discipline	1
Select One from Foreign Language I	3
BMAT101 College Algebra	3
CIST101 Introduction to Business Computing	3
ECON101 Fundamental Economics	3
Select One from Behavioral Social Sciences	3
<b>Total</b>	<b>16</b>

<b>Second Semester</b>	<b>Credit Hours</b>
SP101 Spiritual Discipline	1
Select One from Foreign Language II	3
BMAT102 Calculus	3
ECON201 Microeconomics	3
Select One from Fine Art/Humanities	3
BS101 A Survey of the Bible	3
<b>Total</b>	<b>16</b>

<b>Third Semester</b>	<b>Credit Hours</b>
SP101 Spiritual Discipline	1
BCOM101 Business Communications I	3
ACCT201 Principles of Accounting I	3
Select One from Behavioral/Social Sciences	3
BMAT204 Probability	3
BT100 Christian Worldview	3
<b>Total</b>	<b>16</b>

<b>Fourth Semester</b>	<b>Credit Hours</b>
SP101 Spiritual Discipline	1
BCOM102 Business Communication II	3
Select One from Science	3
BSTA202 Business Statistics	3
BLAW151 Legal Environment of Business	3
Select One from Behavioral/Social Sciences	3
<b>Total</b>	<b>16</b>

<b>Fifth Semester</b>	<b>Credit Hours</b>
SP101 Spiritual Discipline	1
FINS101 Basic Finance	3
MKTG101 Fundamentals of Marketing	3
Select One from Behavioral Social Sciences	3
MGMT101 Principles of Management: Faith-based Perspective	3
Select One from Fine Art/Humanities	3
<b>Total</b>	<b>16</b>

<b>Sixth Semester</b>	<b>Credit Hours</b>
SP101 Spiritual Discipline	1
CIST301 Management Information System	3
MGMT301 Process and Operations Management	3
Three Elective Courses	9
<b>Total</b>	<b>16</b>

<b>Seventh Semester</b>	<b>Credit Hours</b>
MGMT401 Organizational Behavior	3
MGMT 321 Human Resource Management	3
MGMT371 Internship	3
Two Elective Courses	6
<b>Total</b>	<b>15</b>

<b>Eighth Semester</b>	<b>Credit Hours</b>
ACCT301 Managerial Accounting	3

MGMT 462 Strategic Issues in Management (Capstone Course)

3

Three Elective Courses

9

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**Total 15**

**Total Course Hours Required for Graduation 126**

**UNDERGRADUATE COURSE DESCRIPTIONS****UNIVERSITY CORE****BS101 A Survey of the Bible (3 credits)**

This course helps students lay a foundation for other courses by reading through the entire Bible, both Old and New Testaments. The major events, persons, and histories of the Bible are introduced, as well as the major themes of each individual book. The redemptive-historical thread of the Bible, from Genesis to Revelation, is traced. Required course for all BABM and BAM students. For BATS and BACE students, this course may be replaced by OT200 or NT200.

**BT 100 Christian Worldview (3 credits)**

An introduction to the development and function of the Christian Worldview, which includes an examination of the biblical, philosophical and theological foundations for a Christian view of reality, knowledge, ethics, and aesthetics. This course compares and contrasts the Christian worldview with those of naturalism, humanism, and transcendentalism.

**BT101 Jesus Christ in Global Society (3 credits)**

This course provides the Biblical basis for the identity of Jesus in the fundamental beliefs of Christianity. The student will examine and investigate the Christological question, "Who is Jesus Christ?" according to the texts of the canonical Christian Scriptures and their community of Faith. Students will come to understand and learn the true meaning of Jesus in the various contexts of our multi-cultural society, world religions and differing social locations. Students will develop their worldview as Christians, in order to carry out their Christian responsibilities and to practice biblical faith in real-life situations.

**ACCOUNTING****ACCT201 Principles of Accounting I (3 credits)**

A study of concepts of accounting, theories of accounting valuation and their effect on management decisions; the meaning of financial data; and interpretation and use of accounting-produced financial data as a basis for management decisions. (Prerequisite: BMAT101 or BCOM101)

**ACCT202 Principles of Accounting II (3 credits)**

This course emphasizes partnerships, corporations and financial analysis thereof, including cost/managerial

accounting concepts. (Prerequisite: BMAT102 or ACCT201)

**ACCT301 Managerial Accounting (3 credits)**

A continuation of Financial Accounting I. A study of concepts of materials, labor, and overhead control; budget administration; cost accounting systems including standard costing, full costing, and direct costing; income determination; differential costing; break-even analysis; accounting statement analysis; and use of return on investment as a basis for management decisions. (Prerequisite: ACCT202 or BCOM102)

**ACCT305 Principles of Federal Taxation (3 credits)**

Presents the study of federal taxation as it relates to individuals and related entities. Includes tax planning, compliance, and reporting. (Prerequisite: ACCT301)

**BUSINESS LAW****BLAW151 Legal Environment of Business (3 credits)**

A course designed to acquaint the student with the basic principles of law that are applicable to business transactions in the modern business world and the legal system.

**BLAW313 Law and Accounting (3 credits)**

Elementary techniques and basic theoretical concepts of accounting for lawyers; bookkeeping, financial statements and statement analysis, accounting and operating cycles, fixed asset accounting, depreciation methods, tax accounting procedures, partnership and corporate accounting, financial analysis and valuation of business interests. This course is recommended for students without previous accounting training, and permission of the instructor to enroll will be required for those having taken more than two undergraduate accounting courses. (Prerequisite: BLAW151 or ACCT202)

**BLAW320 Product Liability (3 credits)**

The development of the concept of recovery for injuries caused by products; survey of civil actions for harm resulting from defective and dangerous products; study of problems associated with hazard identification and the process of evaluation of risk; government regulation of dangerous and defective products; review of the Consumer Products Safety Act and current legislation dealing with injuries and remedies in specific areas. (Prerequisite: BLAW313)

**BLAW401 Surveys of Business Law (3 credits)**

This course focuses on legal and regulatory environment of business. Fundamental ideas on the law and its

relationship to business are presented, including government regulation and such topics as employment relationship law, occupational safety and health, financial regulation, antitrust law, consumer protection, product liability, and the environment. (Prerequisite: BLAW320)

**BLAW404 Merger and Acquisition (3 credits)**

The course provides an understanding of the issues arising in business acquisition and divestiture transactions. Coverage is given to theories underlying acquisitions, alternative acquisition techniques and planning considerations that bear on the choice among those techniques. (Prerequisite: BLAW320)

**CHRISTIAN EDUCATION****CE200 Foundations of Christian Education (3 credits)**

This course is an introduction to the educational foundations for ministry in the church, including historical, theological, and philosophical aspects, and the underlying dynamics of the teaching-learning process. It also includes an understanding of different learning styles as well as practical guidelines for providing Christian education that is both biblical and contemporary.

**CE201 Philosophy of Christian Education (3 credits)**

In this course students will explore questions about the purpose, ends, and means of Christian education, and assess Christian philosophy through readings, discussions, and lectures. Students will be required to engage in philosophical debates about controversies in modern education and the ultimate goal of Christian education.

**CE203 History of Christian Education (3 credits)**

This course surveys the history of Christian education from Biblical times to the present day. The course identifies and examines individuals and movements whose contributions to the theology and philosophy of Christian education continue to shape Christian education practice.

**CE204 Christian Education in Multi-Cultural Contexts (3 credits)**

Christian education in the immigrant church should be applied in the context of the differing cultures of the first and second generations. This course shows how this context affects the role of the Christian educator. Leadership in a multi-cultural context is a core issue in this course.

**CE205 Teaching the Bible (3 credits)**

A Study of uses of the Bible in Christian education. Topics include the ways in which the Bible shapes personal faith, purposes and methodologies for teaching the Bible, teaching aids, the evaluation of methods and materials



in the Christian educational context, and criteria for selecting Bible study materials from developmental and cultural perspectives.

**CE207 Christian Education and Human Development (3 credits)**

This course presents theories of human development and their application to religious education as a lifelong process central to the Church's mission and the role of the teacher.

**CE208 Christian Education and Theology (3 credits)**

The aim of this course is to ensure consistency between theology and education in the Church's educational ministries. It examines the implications of theological propositions, assumptions, and traditions for the practice of Christian education. Theological approaches are examined from the perspectives of knowledge of God, revelation, the nature of the Church, the nature of humanity, and the mission of the Church.

**CE210 Christian Education and Spirituality (3 credits)**

A course of reading and discussion of patterns of spiritual development reflected in the wealth of Christian devotional literature. The student engages firsthand the writings of Bunyan, Augustine, Bernard, Francis and other great Christian figures. The relationship between Christian education and spirituality as the core foundation of mature learning is explored.

**CE211 Christian Education and Practical Theology (3 credits)**

This course explores the field of practical theology as it relates to the missions of religious institutions, communities of faith, and lived religious experience; that is, how faithful people live out their faith in social, political, and cultural settings. Because it requires analyses of history and theology that are effective or normative for such institutions, communities, and situations, practical theology requires a substantial understanding of these topics. The field of practical theology is eminently interdisciplinary and involves contextual research both inside and outside of Christian congregations. This course presents this interrelation from the perspectives of theology and education.

**CE212 Curriculum Survey (3 credits)**

This course introduces students to the principles of curriculum development and structure and surveys the available curriculum resources for Sunday school, Bible study, youth groups, communicant classes, and other educational settings of the Church. A particular emphasis is placed on evaluation of each curriculum in terms of theology, use of the Bible, and teaching methods for various age groups.

**CE215 A Biblical Theology of Christian Education (3 credits)**

The praxis of Christian education must be grounded in a well-defined Biblical theology that seeks to justify the educational task of the Church. This course is designed to expose students to the Biblical model of “witness” grounded in a Reformed understanding of the Biblical covenants and offered as a comprehensive Biblical rationale for the praxis of Christian education. Students gain a new appreciation for the harmony that exists between the Testaments, as well as a new understanding of the educational implications of theological concepts.

**CE216 Biblical Models of Education (3 credits)**

The course considers the components for a model of education in the Church, and then examines several models of education and teaching in the Old and New Testaments. Particular attention is given to Jesus Christ as Teacher. Students explore implications of the use of these models in the Church’s educational work and apply models to their own work in the Church.

**CE220 Children and Christian Education (3 credits)**

This course aids students in the ministry of teaching the Bible to children from preschool through upper elementary grades. It is designed to consider age-level characteristics, developmental aspects, appropriate methods, and biblical curriculum materials. Students will also participate in both real and simulated teaching experiences.

**CE224 Ministry with Youth and their Families (3 credits)**

The course considers theories of adolescence, the history of youth work in the Church, contemporary youth experience, and models of programs and patterns which offer possibilities for the Church in its youth ministry.

**CE225 Church's Educational Ministry (3 credits)**

A study of the meaning and significance of the church's educational ministry with attention to the enhancement of skills for planning, leadership development, and curriculum development for the local church. Required for MACE students.

**CE226 Teaching with Imagination (3 credits)**

This course will help students develop a more imaginative approach to teaching by experiencing a variety of teaching methods. Attention will be given to understanding how theology affects methodology.

**CE227 Psychology and Christian Education (3 credits)**

Learning is a complicated process, and to be effective, education must reflect a knowledge of the ways in which people learn, especially in different cultural situations. This course introduces students to the psychology of learning. It explores the ways in which we learn, and how theory may be applied to real educational contexts,

such as those encountered in the immigrant church.

**CE230 Teaching/Learning Styles (3 credits)**

This course analyzes various learning style theories from a biblical perspective. Special attention will be given to discovering students' own preferred styles and to the application of learning styles theory to the classroom experience and Christian ministry.

**CE271 Teaching/Learning Methods (3 credits)**

This is a practical course designed to train students in using a range of teaching/learning methods and approaches. The course uses a laboratory or practice approach to equip students to teach using creative methods for information giving, information processing, group interaction, spiritual formation, and action/reflection. Special attention is given to appropriate methodology for age groups, and to the choice of methods for implementing learning goals and objectives.

**CE272 Teaching Adults and Teachers of Adults (3 credits)**

The course focuses on helping pastors and educators improve their teaching of adults in the Church through development of skills such as preparing and delivering educationally sound lectures, leading lively discussions, constructing and posing probing questions, and helping adults to articulate their faith. Special attention is given to the design of training workshops for transferring these skills to teachers of adults in the Church.

**CE273 Theory and Practice of Christian Education (3 credits)**

This is an advanced course designed for students intending to specialize in Christian education. It aims to help students determine and develop their own theologically-based theories and models for Christian education work in the local Church. The tasks and responsibilities of the Christian educator or pastor with major responsibilities in Christian education receive special attention.

**CE280 Assessing Christian Education Ministry Effectiveness (3 credits)**

Program evaluation principles and practices are integrated within a Christian education ministry context to form a comprehensive framework for conducting assessments of educational programs. Students are given opportunities to engage in the assessment of current Christian education ministries and to reflect upon the Biblical basis for the practice of ministry evaluation.

**CE300 Educational Leadership Development (3 credits)**

A course designed to develop strategies and skills for effective educational ministry. Students are taught to understand and develop their own leadership style as well as develop their own philosophies of leadership and

educational ministry based on theological, philosophical, and leadership principles.

**CE301 Educational Ministry in Conflicts (3 credits)**

A study of methods of analyzing and intervening in church conflicts, with special emphasis on educational ministry.

**CE303 Ministry with Second Generation Asian-Americans (3 credits)**

Challenges abound for pastors and educators serving second generation Asian-American congregations. This course will examine the particular context of ministry in Asian-American congregations with specific attention paid to youth and young adult ministry, Asian vs. American cultures, and resolving conflicts in family and church situations.

**CE305 Youth and Young Adult Ministry (3 credits)**

Designed especially for those who will have responsibility for youth and young adult ministry, this course begins with an exploration of today's youth sub-culture and its implications for ministry. Other topics to be explored include the particular developmental challenges of youth and young adults, ministry with young people in crisis, changing family patterns and emergent strategies in ministry with youth. The course will also focus on young adults and how churches are reaching out and including them in their congregations.

**CE309 Current Issues in Christian Education (3 credits)**

This is a reading course conducted under the guidance of department faculty. Students explore current issues in the field of Christian education. Topics to be studied and reading assignments will be determined by a department member in consultation with the student. This course can be taken as an independent study course.

**CE310 Christian Education in a Changing World (3 credits)**

This course will address the question, "How does the Church educate people to discern what God is calling them to do and be, in new, complex, and challenging contexts?" Through readings, field exploration, and creating their own curriculum resources, students will explore and construct Christian educational responses to on-going change in the world.

**CE320 The Christian Home (3 credits)**

This course addresses a fundamental examination of the family, its origins, members, purposes, and roles in society and the church, from a Biblical perspective. Principles and practices for promoting and maintaining Christian living in the home will be emphasized. Some alternative models and current issues for the family will also be discussed and evaluated in the light of Biblical principles.

**CE340 Education Practicum (3 credits)**

This course facilitates the student's mastery of skills and competence in designing, executing, and evaluating an educational ministry event or program of the student's own choosing. Under the guidance of faculty, the student plans, prepares, and executes an educational program/event at a local church or a related educational organization; integrating theological and educational content learned across the disciplines of study during his/her educational experience. Minimum requirement for this course is to complete at least half of the entire program of study.

**CE350 Independent Studies (3 credits)**

This course will be conducted by the direct professor in consultation with the Dean of the Christian Education Department.

**CHURCH AND ITS MINISTRY****PC200 Introduction to Pastoral Care (3 credits)**

Attention is given to psychological and theological aspects of human needs as well as perspectives on pastoral response. Emphasis is given to conceptualizing one's ministry to persons and families in practical situations.

**CC200 Introduction to Christian Counseling (3 credits)**

This course provides a comprehensive knowledge and understanding of Christian counseling for leaders of the Christian community, who are called by God to serve people in need, in the church or the world, through counseling. This course will explore theories, perspectives and foundations of both Christians and non-Christians; in their similarities and particularities, in order to understand them and identify their differences and unique qualities in approaches to counseling. The purpose of this course is to equip students with introductory knowledge and understanding of Christian counseling; the need for Christian counseling; the uniqueness of Christian counseling; the various theories and practices of counseling; marriage and family counseling; counselors and ethics, and more.

**PT200 Theology & Practice of the Sacraments (3 credits)**

This course reviews significant developments in the theology of the Sacraments in the Reformed tradition, both classic and contemporary. Attention is given to ways of enhancing congregational participation in and appreciation of baptism and the Lord's Supper. The course provides opportunities for students to practice presiding at both sacraments.

**PT205 Women in the Bible (3 credits)**

This course examines the roles and image of women in the Bible. It is designed to aid students in critical reflection on and academic study of biblical literature, as well as to challenge students to reflect upon the ways the Bible has impacted modern understandings of women and women's roles. Students develop their own views of the subject matter through reading primary and secondary sources, in-class discussion, and independent research.

**PT210 Foundations of the Church (3 credits)**

This course is designed to instruct students in ecclesiology, focusing on mission, structure, and the doctrines of the Church. It explores the foundations of the Church based on biblical, classical, and contemporary arguments. It also discusses mission and function of the Church.

**PT300 Homiletics (3 credits)**

This course is designed to aid students in the preparation and delivery of sermons. Examination is made of the three traditional sermon types: topical, textual, and expository. In-class practice of preaching is required and constructive criticism by the instructor and peers will be given.

**PM300 Administration Skills and Leadership Development (3 credits)**

A study of the administration of educational ministry in local churches, with attention to theological, multicultural, and systematic understandings and skills for empowering teachers and leaders. The course includes an examination of the implementation of educational programs and strategies.

**PM313 Field Education/Mentored Ministry (3 credits)**

Supervised and mentored field-based training at local churches and/or church-related organizations. Under the guidance of faculty, the student plans, prepares, and executes a ministerial program/event by integrating theological and biblical content learned across the disciplines of study during his/her academic experience. Minimum requirement for this course is to complete at least half of the entire program of study. (Prerequisite: SFE200)

**SFE200 Spiritual Formation (3 credits)**

This introductory course examines the biblical and theological framework of Christian spirituality. It provides opportunities for students to grow in grace through Bible study, prayer, personal discipline, the reading of devotional classics, and discussion and fellowship in small groups. A portion of each session is devoted to "spiritual formation" groups which model similar groups in the local church.

**SP101 Spiritual Discipline (1 credit)**

This course is designed to exercise and elevate students' spiritual formation and development. Students are required to give their devotional attention to a variety of sermons provided by the university chapel services for their spiritual discipline and application.

**WS305 Institutional Requirement (Chapel Attendance)**

Chapel attendance is required of all students at GCU for expressing and learning the importance of worship and praise. Students will have the chance to regularly share their faith with other students and faculty members and to be reminded of God's love.

**CHURCH HISTORY****CH201 Church History I (3 credits)**

An overview of Christian history, tracing the major doctrinal and ecclesiological developments in the context of their times, from the close of the apostolic age through the ecumenical councils. Also covers the rise of Papacy and scholasticism, up to the dawn of the Reformation.

**CH202 Church History II (3 credits)**

A survey of the history of the Reformation and the development of its three major branches in their historical contexts and up to the present day. The development of the Roman Catholic and Eastern Orthodox communions are focuses of this course. Special attention is given to the elaboration of Reformation doctrine by Puritan and Continuing Reformation leaders and their impact on the birth of the contemporary evangelical movement.

**CH210 History of Christian Thought (3 credits)**

This course examines the development of Christian thought and practice from the apostolic Fathers to the modern period, with an emphasis on the development of doctrines and theology. Important thinkers of the early church, the Reformation, and the 17<sup>th</sup> - 18<sup>th</sup> centuries will be highlighted.

**CH300 History of Korean Christianity (3 credits)**

This course introduces students to the history of the Korean church, including how evangelistic work began and how the Korean church has grown. It explores the development of the church, evangelistic strategies, persecution, growth, and mission. It also reflects critically, in the light of an evangelical missiology, on various aspects of Korean mission.

**CH303 Asian-American Church: Theology and History (3 credits)**

An overview of sociological and psychological studies of Asian Americans.

**CH304 Augustine (3 credits)**

A study of the life, theology, and influence of Augustine of Hippo, with attention to Augustinian thought in the Middle Ages, the Reformation, and modern times.

**CH305 Martin Luther (3 credits)**

Special emphasis is given to his doctrines of justification, predestination, and the sacraments, along with his methods of reforming the church. The relationship of later Lutheran orthodoxy to Luther and his influence on the Reformed tradition will also be examined.

**CH306 John Calvin (3 credits)**

A study of the life and doctrine of John Calvin, including a detailed study of his *Institutes of the Christian Religion* with special attention paid to the relationship of Calvin's thought to that of Luther, Zwingli, Beza, Turretin, and later Reformed orthodoxy.

**CH307 John Wesley (3 credits)**

Examines John Wesley's role in the Revival and the Revival's involvement in moral and social reform, in the context of social and religious conditions in 18th century Britain.

**CH308 Seminar on Augustine, Luther, Calvin or Wesley (3 credits)**

A study of the life, theology, and influence of Augustine of Hippo, Martin Luther, John Calvin, and John Wesley during the Middle Ages, the Reformation, 18 century England, and modern times.

**CH310 World Christianity (3 credits)**

This course is an overview of how Christianity became a world religion and how it is expressed globally. This course will introduce the main trends and issues of World Christianity, such as the global Pentecostal Movement, along with the role of local initiatives and indigenous responses and the demographic shifts of World Christianity.

**COMPUTER AND INFORMATION TECHNOLOGY****CIST101 Introduction to Business Computing (3 credits)**

An introduction to the use of computers in management, concepts of computer software and hardware, and systems analysis. Applications will include electronic spreadsheets, database management software, and other special-purpose tools. Word processing tools will be used for most graded assignments. Programming will be studied in the context of spreadsheet macros.



**CIST104 Introduction to E-Commerce (3 credits)**

This course teaches students how to conduct business online and how to manage the technological issues associated with constructing an electronic-commerce website. Students will implement a genuine transaction-enabled business-to-consumer website, examine strategies and products available for building electronic-commerce sites, examine how such sites are managed, and explore how they can complement an existing business infrastructure. (Prerequisite: CIST101)

**CIST301 Introduction to Management Information Systems (3 credits)**

An undergraduate business major course emphasizing the importance of information technology in today's businesses. (Prerequisite: CIST104)

**COMPUTER SCIENCE****ASSOCIATE DEGREE OF ARTS IN COMPUTER SCIENCES****MATH221 Discrete Mathematics (3 Credits)**

The purpose of this course is to understand and use (abstract) discrete structures that are backbones of computer science. This class is meant to introduce logic, proofs, sets, relations, functions, counting, and probability, with an emphasis on applications in computer science.

**CS101 Introduction to Computer Science & Object-Oriented Programming (3 Credits)**

This subject is aimed at students with little or no programming experience. It aims to provide students with an understanding of the role computation can play in solving problems. It also aims to help students, regardless of their major, to feel justifiably confident of their ability to write small programs that allow them to accomplish useful goals. The class will use the Matlab™ programming language.

**CS102 World Wide Web and the Internet (3 Credits)**

Provides a broad introduction to the World-Wide Web and Internet-related software including e-mail, HTML, Telnet, and FTP. Includes discovery of ethical and privacy issues in e-commerce. Specifically, this course introduces students to the languages and protocols of the web, and to a wide range of tools and technologies to creatively participate in basic web development. A key social issue explored is the impact of the WWW and Internet on issues of personal privacy and computer system security. The course emphasizes several essential skills including critical thinking and ethical reasoning regarding the issues of personal privacy and computer security in the WWW environment.

**CS121 Object-Oriented Programming I (4 Credits)**

This course teaches students how to develop object-oriented solutions to computational problems. Students learn fundamental concepts of object-oriented programming, basic object-oriented design principles, further develop the programming skills learned in previous courses, write medium-sized object-oriented programs in a modern programming language, and – as the first course required for computer science majors and minors – get a deeper introduction to the field of computer science.

**CS122 Object-Oriented Programming II (4 Credits)**

The purpose of this course is to give students a thorough introduction to computer data structures and algorithms in the context of object-oriented programming. It is also expected that students will gain experience and practice with sophisticated object-oriented programming. The focus in the course is on developing skills and experience in individual person software development.

**CS221 Computer Networking (3 Credits)**

This course will explore research topics in computer networks, primarily at the IP layer and above. You will gain exposure to burgeoning areas of computer networks and learn how to use the tools commonly used for networking research today, as well as the learning the underlying principles and architecture upon which the modern Internet is constructed today.

**CS222 Database Design & Application Development (3 Credits)**

An introduction to database design and development. Database normalization, data integrity, concurrent updates, and data security will also be discussed and practiced. Emphasis will be on using at least two popular database management systems to build and maintain relational databases. The student will create databases, queries, custom forms and reports.

**BACHELOR OF ARTS IN COMPUTER SCIENCES****CS495 Senior Project (3 Credits)**

Offers a focused team-based design experience incorporating appropriate engineering standards and multiple realistic constraints. Projects are proposed by industry and/or other partners and are completed within a defined development process.

**CS331 Computer Architecture/Organization I (3 Credits)**

The first course in the Systems series helps students understand the basic operation of computing hardware, how it works, and how it interfaces to software. Upon completing this course, students should have a high-level understanding of the role played by compilers, assemblers, instruction sets, and hardware. Students will also

learn system-level programming and apply their knowledge of computer architectures to programming for performance.

**CS431 Computer Architecture/Organization (3 Credits)**

This course aims to provide a strong foundation for students to understand modern computer system architecture and to apply these insights and principles to future computer designs. The course is structured around the three primary building blocks of general-purpose computing systems: processors, memories, and networks. The course delves into more advanced techniques and will enable students to understand how these three building blocks can be integrated to build a modern shared-memory multicore system. Topics include superscalar execution, out-of-order execution, register renaming, memory disambiguation, branch prediction, and speculative execution

**CS410 Operating Systems and File Organization (3 Credits)**

Provides basic working knowledge of computer operating system commands, functions and management using the DOS, Windows, Linux and Unix operating environments. Topics include: memory management, process management, device management, file management and operating system tools. Introduces command structures and explores operations using GUI and Command Language Interfaces. Students will demonstrate proficiency by completing various task related laboratory assignments. focuses on the main topics covered in the A+ Operating Systems Technologies Examination.

**CS440 Software Engineering (3 Credits)**

The course will cover topics in developing reliable software other than programming, including testing, bug finding, verification, and methodologies for constructing robust code. The emphasis is on modern technology for developing reliable software at reasonable cost. The course will be offered for different numbers of units, depending on whether students plan to do the homework assignments. The assignments will focus on applying these techniques to realistic software systems.

**CS330 Systems Analysis & Design (3 Credits)**

Successful contemporary information systems analysis, design, implementation and evaluation are a complex endeavor. It requires not only technical understanding, business acumen, and knowledge of systems analysis theory and methods, but also the ability to be an effective change agent within multifaceted organizations.

**CS445 Digital Communication / Design (3 Credits)**

Advanced techniques in the design of digital systems. Hardware description languages, combinational and sequential logic synthesis and optimization methods, partitioning, mapping to regular structures. Emphasis on

reconfigurable logic as an implementation medium. Memory system design. Digital communication including serial/parallel and synchronous/asynchronous methods.

**CS420 Programming Languages (3 Credits)**

The topics covered in this course include: name binding, scope, control flow, data types, type systems, object orientation, scripting languages, functional languages, and possibly runtime systems, polymorphism and concurrency. By the end of this course, students will understand key issues related to programming language design, such as the paradigm (procedural, functional, etc.), and implementation (interpreter, compiler, virtual machine, etc.). To facilitate learning these fundamental concepts, students will gain first-hand experience through written assignments and programming assignments in different programming languages.

**CS446 Numerical computation (3 Credits)**

The goal of this course is to give students an introduction to numeric and algorithmic techniques used for the solution of a broad range of mathematical problems, with an emphasis on computational issues and parallel processing. In addition, students will become familiar with one or more array-oriented numeric programming environments: Matlab, Scilab, or some similar package.

**CS447 Data communication (3 Credits)**

This is a first class on the fundamentals of data communication networks, their architecture, principles of operations, and performance analyses. One goal will be to give some insight into the rationale of why networks are structured the way they are today and to understand the issues facing the designers of next-generation data networks. Much of the class will focus on network algorithms and their performance. Students are expected to have a strong mathematical background and an understanding of probability theory. Topics discussed will include: layered network architecture, Link Layer protocols, high-speed packet switching, queueing theory, Local Area Networks, and Wide Area Networking issues including routing and flow control.

**CS448 Computer graphics (3 Credits)**

The goal of this course is to provide an introduction to the theory and practice of computer graphics. The course will assume a good background in programming in C or C++ and a background in mathematics including familiarity with the theory and use of coordinate geometry and of linear algebra such as matrix multiplication. Students will use the standards-based OpenGL library in several programming projects illustrating the theory and practice of programming computer graphics applications.

**CS453 Artificial intelligence (3 Credits)**

This course will be a survey of the field of Artificial Intelligence. It is an applications course and will focus on

problems in the field of AI and techniques and algorithms for solving those problems. Students will not be expected to have any prior knowledge of AI, but they will be expected to have good programming skills and a grasp of basic theoretical techniques for analyzing computer algorithms. Students will also be expected to have a good command of the English language, as the course will include coverage of how to write scientific papers, both through discussion in lecture and through writing papers for homework assignments.

**CS454 Human-computer Interaction (3 Credits)**

Human-Computer Interaction (HCI) is the study of the principles and methods with which one builds effective interfaces for users. A basic precept of HCI is that users should be able to focus on solving problems, rather than dealing with the intricacies of complex software. Interfaces must be accessible, meaningful, visually consistent, comprehensive, accurate, and oriented around the tasks that users tend to perform. The course will provide a balance of practical and theoretical knowledge, giving students experience ordinarily not provided by other courses in computer science.

**CS455 Information theory (3 Credits)**

This course will explore the basic concepts of Information theory. It is a prerequisite for research in this area, and highly recommended for students planning to delve into the fields of communications, data compression, and statistical signal processing. The intimate acquaintance that we will gain with measures of information and uncertainty - such as mutual information, entropy, and relative entropy - would be invaluable also for students, researchers, and practitioners in fields ranging from neuroscience to machine learning. Also encouraged to enroll are students of statistics and probability, who will gain an appreciation for the interplay between information theory, combinatorics, probability, and statistics.

**CS456 Software testing (3 Credits)**

This course is a study of software testing and maintenance methodologies for object-oriented, component-based, concurrent, distributed, and web software. Topics include approaches to automatic test case generation, test oracles, coverage analysis, prioritized testing, construction of tools, regression testing and impact analysis. A primary focus will be program-based software testing and maintenance approaches.

**CS457 Information assurance (3 Credits)**

A comprehensive, in depth study of the legal and ethical issues in computer security, as well as privacy laws and issues and strategies available to an enterprise is provided in this course. Federal, State and local codes and regulations and how they influence an enterprises security policy relating to information assurance program development and implementation are discussed. This course may integrate the concepts and technology of current security products and protocols into scalable, practical working solutions for defending the enterprise.

**CS499 Internship (3 Credits)**

Internships provide opportunities for students to gain experience in their field, determine if they have an interest in a particular career, create a network of contacts, and receive academic credit. In addition, this course is designed to serve the community and the world through their educated talents. An internship may be either paid, unpaid or partially paid (in the form of a stipend). Open only to students formally enrolled in the Bachelor of Arts in Computer Sciences program and taken during their terms of supervised work experience.

**CMS200 Service Learning (1 credit)**

Students will perform community service at an organization of their choice such as local church or local charity.

**ECONOMICS****ECON101 Fundamental Economics (3 credits)**

The goals of this course are to introduce students to the basic concepts of economic theory and for them to master and apply these ideas to a variety of problems encountered in daily life. (Prerequisite: BMAT101).

**ECON201 Microeconomics (3 credits)**

Microeconomics is concerned with the analysis of economic phenomena from the perspective of the individual, primarily focused on the determination of prices and the role of prices in allocating scarce resources. This course covers the basic concepts and tools needed to undertake such analysis. The functioning of competitive and noncompetitive product markets is also studied, as is the performance of the markets for resources. (Prerequisite: ECON101 or BCOM101)

**ECON202 Introduction to Macroeconomics (3 credits)**

Macroeconomics is a major branch of economics that deals with the performance, structure, and behavior of the economy as a whole. Macroeconomists study and seek to understand the determinants of aggregate trends in the economy with particular focus on national income, unemployment, inflation, investment, and international trade. This course examines the causes and consequences of short-run fluctuations in national income and the determinants of long-run economic growth. (Prerequisite: BCOM102)

**ECON301 International Economics (3 credits)**

The economic space of the market and the political space of the nation have never coincided perfectly, and the process of globalization has increased the gap. This course looks at the economic factors driving this process, in particular at the determinants of international trade, international factor movements, and the foreign exchange market. It examines the emergence of multinational corporations and analyzes their role in international markets

and national politics. It also considers the interaction between global markets and national development. (Prerequisite: ECON202)

**ECON305 History of Economic Development (3 credits)**

This course examines theories and evidence that explain economic development. Selected topics include the growth incentive in constitutional framework, the debate over the profitability of slavery, the role of immigration economic development, and the pros and cons of the factory system. (Prerequisite: ECON301)

**ECON351 Environmental and Resource (3 credits)**

This course analyzes environmental concerns and the economics of resource use. Specifically, a contrast will be made between governmental solutions to environmental issues and market-based environmental reforms. Issues addressed include: animal extinction and common ownership problems, pollution, water management, global warming/global cooling, and land management. The underlying theme of the course is the ability to use economic theory to develop appropriate incentive structures for the use of economic resources. (Prerequisite: ECON305 or MGMT321)

**ECON401 Managerial Economics (3 credits)**

Economic analysis provides the framework for considering the problems of resource allocations that confront managers in business, government and non-profit environments. Topics examined in this course include consumer choice and demand for products, production and cost functions, alternative market structures and the profit criteria for long-run planning and investment decisions. (Prerequisite: ECON351 or BLAW320)

**ECON405 Economics of Labor and Discrimination (3 credits)**

This course teaches economic analysis of labor markets, including issues of labor supply and demand, wage determination, unemployment, job searches, education, and other human capital investments. Emphasis is placed on the analysis of data on labor market outcomes relative to ethnicity and gender. Theories of discrimination are addressed. Policy issues and programs such as minimum wage, comparable worth pay programs, and affirmative action are discussed. (Prerequisite: ECON401)

**ENGLISH****ENGL101/BCOM101 Business Communication I (3 credits)**

Students will be expected to read text assignments and to prepare discussion questions in advance of each class, work through the learning guide on their own, and critically examine current business news, while developing and increasing their own communication skills.

**ENGL102/BCOME102 Business Communication II (3 credits)**

As a follow-up to the 101 course, this course expands on skills learned at that level. Reading and development of discussion materials is required, along with critical analysis of current business news. This course focuses on improvement of reading and writing skills (Prerequisite: ENGL 101 or BCOM101).

**ENGL103 Theological English I (3 credits)**

This course is designed to improve skills relating to oral and written communication, theme organization, and reading comprehension, skills relating to public speaking, effective writing and academic research in theological settings.

**ENGL104 Theological English II (3 credits)**

This course builds upon ENGL103 and is designed to further improve the skills developed in that course, such as oral and written communication, theme organization, and reading comprehension, public speaking, effective theological writing and academic theological research. (Prerequisite: ENGL103)

**ENGL401/BCOM401 Business Communications III (3 credits)**

In today's fast-paced business environment, the ability to communicate effectively with a wide variety of audiences is more essential than ever. This course focuses on the art of communication and its effects on people, organizations, and other business stakeholders. It focuses on two aspects of business communications; persuasive communications and effective presentations using information visualization. Students will improve their day-to-day oral business communications skills through practical presentations and will learn to tailor their communication to their audiences. (Prerequisite: BCOM102 or ENGL102)

**FINANCE****FINS101 Basic Finance (3 credits)**

This course introduces corporate finance and capital markets, emphasizing the financial aspects of managerial decisions. It covers all areas of general finance, including the valuation of real and financial assets, risks management, and financial derivatives, the trade-off between risk and expected return, and corporate financing and dividend policy. (Prerequisite: ECON101 or BMAT101)

**FINS151 Personal Finance (3 credits)**

This survey course is oriented to the identification and solution of personal financial problems. The subject matter ranges from the determination of one's financial condition to estate planning, including controlling credit usage, making major purchase decisions, buying insurance, making investments, and planning retirement.



(Prerequisite FINS101)

**FINS301 Corporate Finance (3 credits)**

This course focuses on financial decision-making in the modern corporation. Basic issues include: capital budgeting/corporate investment, capital structure, corporate sources of funding, dividend policy and corporate contingent claims, international finance, and financial risk management. Some areas of corporate finance that are covered in separate elective courses, such as leasing, mergers and acquisitions, working capital management, will be omitted or examined in less detail. Course concepts are integrated into the standard theories of risk and return, valuation of assets and market structure. (Prerequisite: BLAW151 or ACCT202)

**FINS302 Financial Issues for Small Business (3 credits)**

This course examines the application of financial principles to the management of privately-held, owner-managed businesses; and operational, investment and financial value drivers within the context of enterprises that are often capital-constrained and organizationally flat. Businesses may range from “Mom-and-Pop” lifestyle-type businesses, to old family enterprises, to high-growth early-stage companies. Students will leave the course with a solid understanding of financial statement analysis, working capital management, capital structure issues, and business valuation principles. (Prerequisite FINS301)

**FINS354 Financial Statement Analysis (3 credits)**

This course teaches the fundamentals of financial planning and analysis as applied to “for-profit” business organizations. Financial statement structure and analysis is discussed, with the objective of using this skill to create a financial model for a business. This model, which is built around the "operating/investing/financing" activities of a business, is utilized to predict the financial results of a firm's strategic plans and objectives. (Prerequisite: BLAW313 or ACCT301)

**FINS401 Investments (3 credits)**

This course focuses on applications of financial theory to investments. Topics include portfolio optimization and asset pricing theories, as well as their applications to problems in contemporary financial practice. The course also explores the applications of various financial instruments in investment management and introduces the basic techniques of portfolio performance evaluation. (Prerequisite FINS354)

**FINS405 Real Estate Finance (3 credits)**

This course is designed to provide the student with a basic understanding of the instruments, methods, procedures, institutions, and money markets involved in the financing of real property. There is special emphasis on the mathematics of real estate financing and practical problems. (Prerequisite FINS354)

**FOUNDATIONS OF THE BIBLE****BS200 History of Israel (3 credits)**

This course is aimed at understanding the history of Israel, including its culture and religion. It focuses on background study of the Old Testament to explore the history of Israel from the tribal periods to the post-exilic periods. This study will help students to increase their awareness of history and provide them a better understanding of Old Testament writings.

**BS202 Historical Geography of the Bible (3 credits)**

This course is a study of historical events in the Bible and their relationship with the geography of Israel. The events of the Bible were recorded in the context of their geographical background, history, and Jewish culture. At the completion of the course, the student should have a better understanding of these events from a Biblical perspective.

**BS210 Background of the New Testament World (3 credits)**

The purpose of this course is to understand the historical, cultural, and religious background of the Bible at the time of New Testament writings. This study focuses on the various circumstances of emergent Christianity in the contexts of Judaism, the Hellenistic religions, and the social history of the early Roman Empire. It will help the students to understand the life context of the New Testament for the appropriate interpretation.

**BS220 Inter-Testamental Period History (3 credits)**

This course is an overview of politics, history, and society during the inter-Testamental period, from the close of the Old Testament canon in the fifth century BC to the first century AD, until the compilation of the New Testament. In particular, it focuses on the literature, religious thought, and theology that influenced the development of Judaism and Christianity.

**BS230 Interpretation of the Bible (3 credits)**

Foundational for all biblical studies, this course introduces students to the proper principles and methods for correctly interpreting Scripture. It will trace the history of interpreting the Bible, the need for appropriate presuppositions, the nature of pre-understanding, the goals for interpretation, essential methods for performing the task, and an introduction to the various genres of both testaments as the requisite basis for modern biblical interpretation.

**BS250 Biblical Hermeneutics (3 credits)**

This course will survey criticism of the New Testament, primarily from the late eighteenth century to the

present. Particular emphasis is placed on the development of critical methodologies for the interpretation of the Bible. This course will help the student to explore the science of biblical interpretation with examination and explanation of the various systems of the discipline.

**FINE ARTS****ART120 Western Art History (3 credits)**

This introductory art history survey course examines the art, aesthetics and philosophical ideas of the western world, focusing on Renaissance to Modern times. Through the use of visual aids, students will be introduced to works of art in painting, sculpture and architecture in the Western World. The course includes a series of assignments and tests which are meant to assess a student's understanding and comprehension of the reading and lecture material. Writing is an important component to this course and it is therefore important that students have writing skills.

**ART121 Theories of Design & Color (3 credits)**

This course is designed to demonstrate knowledge of the nature of design, including basic elements of engineering design, the design process and design methods, with appropriate application of engineering methods for each step of the design process.

**FOREIGN LANGUAGES****LAN101/102 Spanish I, II (6 credits)**

Focusing on the fundamental skills of listening, speaking, reading and writing, this course sequence introduces the Spanish language. From the first day of class, the emphasis is on communication in Spanish, both in speaking and in writing. At the end of this two semester sequence, actively-participating students will have a firm grounding in the principles of Spanish grammar and a basic oral proficiency in the language. (LAN101 is prerequisite to LAN102)

**LAN111/112 Biblical Greek I, II (6 credits)**

This course sequence is a study of the grammar and syntax of the Greek New Testament. The first semester covers the essentials of Greek grammar and the development of a basic working vocabulary. In the second semester the student is introduced to the fundamental tasks of exegesis and textual criticism, and students translate selected New Testament texts, practice exegetical methods and do introductory grammatical layouts. (LAN111 is prerequisite to LAN112)

**LAN121/122 Biblical Hebrew I, II (6 credits)**

This course sequence is a study of the basic principles of phonology, morphology, and syntax of Biblical Hebrew. The course will include translation and analysis of selected portions of the Hebrew Bible. (LAN121 is prerequisite to LAN122)

**LAN131/132 Chinese I, II (6 credits)**

This is an overview course sequence that provides coordinated practice in listening, speaking, reading, and writing, as well as additional insight into Chinese culture and society. This sequence presents three modes of communication – interactive, interpersonal, and presentational – to build proficiency in the Chinese language in real-life situations. (LAN131 is prerequisite to LAN132)

**HISTORY****HIS140 American History (3 credits)**

This course will examine the meaning of empire in its relationship to the historical development of what we now call the United States of America. Starting with the thirteen colonies, this course will examine the relationship of ideas, geography, borders, immigration, culture, economies and the military to the expansion of US power in the world.

**HUMANITIES****HUM101 Spiritual Classics (3 credits)**

An introductory course to Christian spirituality, this course draws on the wealth of Christian devotional literature including Augustine, St. Francis, and Bunyan. As a part of general education curriculum, the course is designed to engage the student in reflection on aesthetic, ethical, and social values through the analysis, interpretation, and evaluation of written texts.

**HUM102 Introduction to Philosophy and Theology (3 credits)**

A survey of the nature and content of philosophy and theology, this course is designed to engage the student in reflection on aesthetic, ethical, and social values through the analysis, interpretation, and evaluation of written texts.

**HUM103 Introduction to Christian Ethics (3 credits)**

This course gives students a basic understanding of ethical thinking. It explores the application of ethical modes of thought to topics such as abortion, euthanasia, capital punishment, sexuality, and ecological issues with

diverse types of ethical theory.

**HUM104 Religions of the World (3 credits)**

This course is intended to enable students to better understand the historical development and central texts of major religions of the world such as Buddhism, Confucianism, Hinduism, and Islam. As a part of general education, it is designed to engage the student in reflection on aesthetic, ethical, and social values through the analysis, interpretation, and evaluation of written texts.

**HUM105 Multi-Cultural Leadership in Education (3 credits)**

This course is focused on the development of leadership skills in a multi-cultural society. At the end of the course, students are expected to have gained the skills to lead a multi-cultural group.

**MATHEMATICS****MATH101/BMAT101 College Algebra (3 credits)**

This course is introduction to the nature of mathematics as a logical system. The structure of the number system is considered axiomatically and extended by logical reasoning to cover essential algebraic topics: algebraic expression, functions, and theory of equations.

**MATH102/BMAT102 Calculus (3 credits)**

This course explains expanded functions of mathematics with applications, and an introduction to differential calculus, with a laboratory component. Topics include a review of algebra and its functions, mathematical modeling with elementary functions, rates of change, inverse functions, logarithms and exponential functions, the derivative, differential equations. (Prerequisite: MATH101 or BMAT101)

**MATH204/BMAT204 Probability (3 credits)**

A calculus-based course in the theory of probability. Topics include sample spaces, combinatorics, axioms and rules of probability, conditional probability and independence, discrete and continuous random variables, mathematical expectation, and the moment-generating function. (Prerequisite: MATH102 or BMAT102)

**MANAGEMENT****MGMT101 Principles of Management: Faith-based Perspectives (3 credits)**

This course examines management theory and practice in the context of the Christian faith, providing an in-depth view of both Christian and secular perspectives. It focuses on the basic roles, skills, and functions of

management, with special attention to managerial responsibility for efficient achievement of goals. Special attention is given to social responsibility, managerial ethics, and the importance of multi-national organization.

**MGMT301 Process and Operations Management (3 credits)**

In a dynamic, competitive world, a company's effectiveness depends significantly on how well the firm's resources are managed. Management of a company's critical performance dimensions – quality, speed, flexibility, and cost – requires a thorough understanding of both the physical and information processes necessary for developing and manufacturing products and delivering them to the customers. This course focuses on managerial tools for understanding these processes and prepares students to use the results of analysis to constantly improve a firm's operational performance. This course is taught through lectures, readings, and case studies. (Prerequisites: ENGL101 or BCOM101, MATH102 or BMAT102, MGMT101)

**MGMT311 Leadership (3 credits)**

Issues related to strategic planning, team building, decision making, communication, and professional knowledge. (Prerequisite: ENGL102 or BCOM102)

**MGMT321 Human Resource Management (3 credits)**

The focus of this course is on management concerns such as staffing, training, and development, compensation and labor management relations. Constraints on management discretion, including legislation, court decisions, labor, unions and labor markets are reviewed. (Prerequisite: MGMT311 or BLAW151)

**MGMT371 Internship (3 credits)**

Approved on-the-job experience in the management internship program supplemented by seminars as appropriate. In addition, this course is designed to serve the community and the world through their educated talents. Open only to students formally enrolled in the Bachelor of Arts in Business Administration program and taken during their terms of supervised work experience. May be repeated for a maximum of six credit hours but may be counted for free elective credits only. Offered on a credit/no credit basis. (Prerequisites: MGMT321, School approval)

**MGMT401 Organizational Behavior (3 credits)**

This course focuses on management concerns such as staffing, training, and development, compensation and labor management relations. Constraints on management discretion, including legislation, court decisions labor unions and labor markets are reviewed. (Prerequisite MGMT101, PSY130)

**MGMT405 International Business (3 credits)**

This course gives students a basic understanding of international business in the context of the environmental and cultural issues facing global organizations. It presents a balanced coverage of business, government and individual managers in terms of their relationships and linkages.

**MGMT411 Strategic Management (3 credits)**

Students gain an understanding of the fundamental nature of strategic management, covering a number of important themes on the topic. The course combines a broad theoretical background of strategic management with practical implications regarding the way businesses are run, offering different levels of course content to different needs of participants. (Prerequisites: ACCT301, MKGT351, MGMT401, ENGL401, BLAW401)

**MGMT421 Principle of E-commerce (3 credits)**

This foundational course focuses on principles of e-commerce from a business perspective. It provides an overview of business and technology topics, business models, virtual value chain, and innovation and marketing strategies. In addition, some of the major issues associated with e-commerce are examined, such as security, privacy, intellectual property rights, authentication, and encryption. (Prerequisite: CIST104)

**MGMT431 Labor Relations (3 credits)**

Introduces students to labor relations and collective bargaining; covers the parties (union and management), the legal framework, union structure and administration, the employer role, union organizing, bargaining issues, the negotiation process, grievances and arbitration, and public sector labor relations. (Prerequisite: BLAW401)

**MGMT441 New Venture Creation (3 credits)**

Creating a successful new venture requires a broad range of core skills that MBA candidates are typically in the process of developing. The new venture creation process provides an opportunity to refine these skills and integrate them into a cohesive plan for a new venture. Additionally, communication of a new business venture's strategy, business model, and competitive advantage, no matter how straightforward, can be a daunting task. This class is designed to give students the hands-on experience of developing all of these skills while producing a viable plan for a new venture. (Prerequisites: ENGL102 or BCOM102, BLAW320, MKTG351)

**MGMT451 Supply Chain Management (3 credits)**

A capstone study of the performance/communication process as it relates to recognizing, understanding, planning, implementing and evaluating performance competencies. The course looks at performance challenges in the logistics arena and how to proactively approach and resolve them. It also focuses on creating positive relationships and ensuring effective workplace communication. (Prerequisites: ENGL102 or BCOM102, MATH204 or BMAT204)

**MGMT461 Senior Field Project (3 credits)**

This course places students in real-world entrepreneurial firms to study and analyze the problems of an actual business. A comprehensive final report to the firm is required. (Prerequisites: ENGL401 or BCOM401, ACCT301, MKGT351, MGMT401, BLAW401)

**MGMT 462 Strategic Issues in Management (3 credits)**

This is the capstone course for business major students. Students integrate all their knowledge in business studies (accounting, finance, marketing, etc.) in solving business problems. This is the final course for seniors. All lower-level business courses are prerequisites, and the approval of the student's faculty advisor is required.

**MGMT471 Internship (3 credits)**

This internship is intended to prepare students for, and provide sponsor companies with, beginning management experience. Sponsors are asked to make every effort to expose interns registered to activities in the areas of field operations, office operations, and project management. (Prerequisite: MGMT371, School approval)

**MARKETING****MKTG101 Fundamentals of Marketing (3 credits)**

Major concepts and theories relevant to the study and practice of marketing are introduced. Topics include the changing global marketplace, marketing processes and planning, the use of market research, an understanding of consumers and customers, decision-making and the marketing mix, market segmentation, positioning and product differentiation. This introductory subject prepares students for further study across the broad spectrum of product, service, consumer, business-to-business, industrial, global and social marketing. (Prerequisite: BCOM101 or ENG101)

**MKTG301 Marketing Promotion (3 credits)**

This course examines a number of theories and models from advertising, sales promotion, and international markets using an IMC perspective. The planning, implementation, and evaluation of advertising and promotional programs will be covered. (Prerequisite: MKTG101)

**MKTG302 Consumer Behavior (3 credits)**

This course is designed to provide knowledge of the psychological foundations of consumer behavior, the mechanisms of influence that are most likely to lead consumers to change their attitudes, beliefs, and actions, and shows to engage these mechanisms in building persuasive communications. (Prerequisite: MKTG301)



**MKTG 330 E-Marketing (3 credits)**

This course is focused on delivering the basic knowledge of Internet marketing and on applying a basic knowledge of marketing to Internet applications, using case studies and class discussions. Students are expected to actively participate in class discussion and presentations. (Prerequisite: MKTG101)

**MKTG351 Research & Analysis (3 credits)**

Marketing decisions are among the most difficult for business people to make, largely because of the uncertainty involved. This creates situations in which poor decisions are often made due to a lack of adequate information. The purpose of marketing research is to improve the information available to decision-makers, thereby facilitating better marketing decisions. This course provides instruction in the use and analysis of such market research.

**MKTG401 Marketing Research (3 credits)**

This course emphasizes managerial applications of market research techniques, including methods of design, analysis, and interpretation of market research studies; assessing the value of information, sampling, sources of bias, instrument construction, interpretation of scanner data, geographic and demographic data, and applications of integrated research systems. (Prerequisite: MKTG351)

**MKTG405 International Marketing (3 Credits)**

This course examines the complexity and diversity of marketing activities for product development, pricing, promotion, and the direct flow of goods and services on a global scale. Different cultures and political systems are discussed, and emphasis is placed on managerial decision-making strategies.

**MKTG411 Retail Marketing (3 credits)**

This course is designed to help students understand the nature and function of distribution systems, focusing on retail, and on the development and implementation of effective retail distribution strategies. Students will learn to identify retail challenges and opportunities in ongoing management of distribution channels, and power and conflict in retailing. (Prerequisite: MKTG351)

**MUSIC****MUS100 Music Appreciation (3 credits)**

An introduction to music as an art. Students become acquainted with musical masterpieces and their styles and periods. Class sessions include lectures, listening to music, and a variety of participatory activities. Not intended for credit for Bachelor of Music candidates.

**MUS101-104 Choir I-IV (2 credits)**

Choral Ensemble: Study, rehearsal, and concert performance of choral literature of various periods and styles. In addition, the class group participates in school and off-campus performances, as well as appearances in weekly on-campus chapel services. Open to all students.

**MUS105 Fundamentals of Music (3 credits)**

An introduction to the building materials of music. Intended for students with little or no musical background. Principal topics include staff notation, scales and keys, rhythm and meter, intervals and triads. Not intended for credit for Bachelor of Music candidates.

**MUS106 University Chorus (3 credits)**

Choral Ensemble: Study, rehearsal, and concert performance of choral literature of various periods and styles. In addition, the class group participates in school and off-campus performances, as well as appearances in weekly on-campus chapel services. Open to all students.

**MUS111-114 Class Piano I-IV (2 credits)**

Basic musicianship through elementary keyboard skills; includes basic playing skills such as reading, fingering, technique, and elementary repertoire. Also includes functional and theoretical skills such as intervals, chord spelling, chord types, simple progressions, voice leading, and harmonization. Courses will meet 30 minutes weekly. Functional keyboard skills for satisfying the piano proficiency requirement. To be taken concurrently with MUS121, MUS122, MUS221, and MUS222 by students who are not piano or organ majors. Note that each course is a prerequisite for the next one in the sequence.

**MUS116 Contemporary Christian Music Instrumental Study (2 credits)**

Weekly private or group lesson with an instructor as a second major for Contemporary Christian Music major students.

**MUS121/122 Music Theory I/II (3 credits)**

Review of theory fundamentals. Introduction for the tonal procedures of the Common Practice period including diatonic harmony, part-writing, simple analysis, and two-part counterpoint. Note that each course is a prerequisite for the next one in the sequence.

**MUS126/127 Jazz Harmony I/II (3 credits)**

An introduction to Harmony and Theory as it applies to Jazz. Course covers triads, diminished, augmented, suspended 4<sup>th</sup>, 6<sup>th</sup>, and 7<sup>th</sup>.

**MUS131/132 Sight Singing & Ear Training I/II (2 credits)**

Foundation work in sight singing including rhythmic and melodic dictation, error detection within a diatonic framework, and keyboard harmony. To be taken concurrently with MUS 121 and 122. Note that each course is a prerequisite for the next one in the sequence.

**MUS201 Applied Music (3 credits)**

One 60-minute lesson per week. In addition to their private lessons. Students may be required to attend a student's recital each semester. Students must earn 12 hours before moving to the next higher number.

A-Piano

B-Organ

C-Voice

D-Composition

E-Choral Conducting

F-Strings (Violin, Viola, Cello, and Double-bass)

G- Woodwinds (Flute, Oboe, Clarinet, and Bassoon) or Brass (Trumpet, Trombone, Horn, and Tuba)

Prerequisite: admission to one of the Bachelor of Music programs.

**MUS202 Elective Music Lesson (2 credits)**

One 60-minute private lessons in the student's choice of area. Student can be a music or non-music major.

A-Piano

B-Organ

C-Voice

D-Composition

E-Choral Conducting

F-Strings (Violin, Viola, Cello, and Double-bass)

G- Woodwinds (Flute, Oboe, Clarinet, and Bassoon) or Brass (Trumpet, Trombone, Horn, and Tuba)

**MUS206 Contemporary Christian Music Private Lesson (3 credits)**

60-minute private lessons for Contemporary Christian Music major students.

**MUS211 Introduction to Music Theory (3 credits)**

Introduction to the tonal procedures of the Common Practice period including diatonic harmony, part-writing, and simple analysis. Intended for students with less musical background. This course is a prerequisite for MUS 221, 222 Music Theory or intensive fundamental study of music theory.

**MUS221/222 Music Theory III/IV (3 credits)**

Continuation of harmonic practices, to include chromatic harmony, modulation, analysis, and two-part counterpoint. Note that each course is a prerequisite for the next one in the sequence.

(Prerequisites: MUS122)

**MUS226/227 Jazz Harmony III/IV (3 credits)**

An introduction to Harmony and Theory as it applies to Jazz. Course covers triads, diminished, augmented, suspended 4<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup>, tension chords including 9<sup>th</sup>, 11<sup>th</sup>, 13<sup>th</sup>, substitute chords, etc.

**MUS231/232 Sight Singing and Ear Training III/IV (2 credits)**

Continued development of sight singing including rhythmic and melodic dictation, error detection within a diatonic framework, and keyboard harmony. To be taken concurrently with MUS221 and MUS222. Note that each course is a prerequisite for the next one in the sequence. (Prerequisite: MUS132).

**MUS251 Live Performance Workshop (2 credits)**

Ensembles providing students with a weekly live playing workshop to support ongoing development of ensemble techniques.

**MUS262 Diction for Singers (2 credits)**

Designed for vocal music majors. The study of the pronunciation, enunciation, and expression of the German, French, Italian, and English language in singing.

**MUS311 Choral Conducting (2 credits)**

Fundamental elements of conducting including baton technique, score reading, cueing, expression, interpretation and rehearsal skills with an emphasis on applying these techniques in practical conducting experiences involving vocal and instrumental ensembles. Not for the choral conducting majors (Prerequisite: MUS222).

**MUS314 Accompanying (2 credits)**

Developing musical sensitivity at the keyboard to enhance the performance of vocalists or instrumentalists. Practical participation will be required. Designed for piano majors.

**MUS315 Service Playing (2 credits)**

Techniques for church organists including hymn playing, improvisation, accompaniment of anthems and sacred solos, and music for wedding and funeral.

**MUS321/322 Computer Music Application-Sibelius I/II (3 credits)**

Developing computer music skills and comprehension of MIDI with the use of Sibelius music composition software.

**MUS323/324 Computer Music Application-Apple Logic I/II (3 credits)**

Developing computer music skills and comprehension of MIDI with the use of Apple's Logic software.

**MUS326 Orchestration and Music Technology (3 credits)**

A study of techniques used in the creation of computer music for various instrumental and vocal ensembles. Students acquire abilities with hardware and software for notation, MIDI sequencing. These techniques will be utilized to complete a series of composition and arranging projects. It is also recommended that the students acquire knowledge of standard band and orchestral instruments regarding playing ranges, technical limitations, and tone-color possibilities in solo and combination. The course provides guidance and practice in scoring for various combinations of instruments.

**MUS331 Music History I (3 credits)**

A study of music history from the Middle Ages through the early Renaissance with some attention to the music of the ancient Greeks. Stylistic developments, musical forms, and contributions of representative composers of the Middle Ages and Early Renaissance Era are discussed.

**MUS332 Music History II (3 credits)**

Developments in music during the mid-late Renaissance and Baroque Era, with particular emphasis given to major French, German, and Italian composers.

**MUS333 Music History III (3 credits)**

Stylistic developments from the Galant style and Viennese classicism to early Romantic era.

**MUS334 Music History IV (3 credits)**

Development of music from the mid-Romantic era to the present day, followed by an introduction to ethnomusicology and a survey of topics in traditional and non-western musical cultures.

**MUS335/336 Jazz History I/II (3 credits)**

A survey of music in the Jazz idiom. Students will develop a knowledge of the periods, styles, and forms.

**MUS351 Worship and Music (3 credits)**

A study of choral and instrumental repertoire for use in churches: discussion of topics pertaining to the administration of church music programs, church staff relationships, children's choir techniques, and others. Format will include lectures, reading sessions, and class projects.

**MUS352 Introduction to Church Music (3 credits)**

A fundamental study of the history and theology of church music to introduce the student to its development.

**MUS353 Hymnology (3 credits)**

A study of the origins and development of Christian hymnody, with reference to the theological emphases of various periods from the early Church to the present.

**MUS361 Opera Workshop (2 credits)**

Basic techniques in acting and the technical aspects of theatre that are utilized in the performance of an opera scene.

**MUS371 Song Writing (3 credits)**

The practical application and technique of working songwriting.

**MUS400 Recital (3 credits)**

Solo recital in major applied instrument or voice, compositional recital of works written by the student-composer while pursuing the composition degree, or choral concert of the major composition for the choral conducting majors. A public performance of at least 45 minutes is required. The recital must be presented before the end of the 8<sup>th</sup> semester of applied study. Students are expected to work with applied-music instructors in planning realistic dates for and the repertoire of recitals.

**MUS401 Applied Music (3 credits)**

One 60-minute lesson per week. In addition to their private lessons, students may be required to attend a student recital each semester.

A-Piano

B-Organ

C-Voice

D-Composition

E-Choral Conducting

F-Strings (Violin, Viola, Cello, and Double-bass)

G- Woodwinds (Flute, Oboe, Clarinet, and Bassoon) or Brass (Trumpet, Trombone, Horn, and Tuba)

Prerequisite: Completion of four semesters of applied music, MUS222, MUS231, and the piano proficiency

**MUS405 Yearly Concert (2 credits)**

Contemporary Christian Music major students will have a concert every year.

**MUS406 Contemporary Christian Music Private Lesson (3 credits)**

60-minute private lessons for Contemporary Christian Music major students.

**MUS411 Piano Pedagogy (3 credits)**

Approaches and materials for children and high school students at the elementary and intermediate levels, and adult students at the beginner through advanced levels. Focus will include the job market, methods, curriculum building, musicianship training, technical development, practice strategies, memorization, musical style and interpretation, ensemble playing, philosophical bases, piano laboratory technology, and professional etiquette as a clinician/ adjudicator.

**MUS412 Organ Pedagogy (3 credits)**

Methods, techniques, and repertoire for teaching at beginning, intermediate, and advanced levels of study, with emphasis on style and interpretive problems.

**MUS413 Vocal Pedagogy (3 credits)**

A study of the principles of vocal techniques, and a survey of practical teaching literature for voice.

**MUS421 Advanced Theory (3 credits)**

Advanced study of music theory and harmony in common practice including analytical study of chromatic harmony. Components include composition, literature analysis and practical keyboard application (Prerequisite: MUS222).

**MUS422 Form and Analysis (3 credits)**

Techniques of harmonic, structural, and stylistic analysis of the small and large homophonic and contrapuntal forms of music from the Renaissance through the Romantic periods. Advanced analysis of music compositions with emphasis on harmony and form (Prerequisite: MUS222).

**MUS423 Counterpoint I (3 credits)**

A study of sixteenth-century modal polyphony in two, three, and four parts (Prerequisite: MUS222).

**MUS424 Counterpoint II (3 credits)**

A study of eighteenth-century style with the writing of invention and choral-prelude forms in two and three parts (Prerequisite: MUS222).

**MUS425 Analysis of Post-Romantic Music (3 credits)**

Theories of musical structure in the post-tonal idiom, with analytical applications to literature from major composers of the 20<sup>th</sup> century. Compositional exercises will provide orientation to diverse styles and demonstrate creative application of theoretical concepts (Prerequisite: MUS222).

**MUS426 Orchestration and Music Technology (3 credits)**

A study of techniques used in the creation of computer music for various instrumental and vocal ensembles. Students acquire abilities with hardware and software for notation and MIDI sequencing. These techniques will be utilized to complete a series of composition and arranging projects. It is also recommended that students acquire knowledge of standard band and orchestral instruments regarding playing ranges, technical limitations, and tone-color possibilities in solo and combination. Course provides guidance and practice in scoring for various combinations of instruments.

**MUS431 Studio Recording (3 credits)**

A study of the practical skills needed to record and mix music in a professional studio.

**MUS432 Arrangement (3 credits)**

A study of the musical concepts of melody, rhythm, harmony, and form as applied to the principles and techniques of arrangement.

**MUS433 Directing & Conducting (3 credits)**

Techniques of conducting and directing. Discussion and study of terminology, tempo, phrasing, and articulation.

**MUS441 Piano Literature (3 credits)**

A comprehensive investigation of keyboard music from a historical and stylistic viewpoint, emphasizing major keyboard works and composers from the Baroque to the present.

**MUS442 Organ Literature (3 credits)**

Exploration of organ music from the Medieval period to the present.



**MUS443 Vocal Literature (3 credits)**

The art song and concert aria from Mozart to the present.

**MUS444 Choral Literature (3 credits)**

Literature for large and small vocal ensembles, including madrigals, masses, and motets, from 1500 to the present.

**MUS445 Orchestral Literature (3 credits)**

Survey of orchestral literature from 1700 to the present.

**MUS446 Church Music Literature (3 credits)**

Church music repertoire for all choirs and handbells: supplementary materials such as teaching aids will also be included.

**MUS451 Live Performance Workshop (2 credits)**

Ensembles providing students with a weekly live playing workshop to support ongoing development of ensemble techniques.

**NEW TESTAMENT****NT200 Introduction to the New Testament (3 credits)**

This course is an introductory survey of New Testament studies, emphasizing the use of the New Testament in Christian ministry, with attention to New Testament background, history, theology, canon, textual transmission, literary genres, critical methods, and special introductory problems of selected New Testament books.

**NT202 Synoptic Gospels (3 credits)**

This course is an exegetical examination of the Synoptic Gospels with concentration on exegetical method in narrative materials, Synoptic comparisons, identification of theology and interpretive problems of each gospel. (Prerequisites: NT 200 and BS250).

**NT203 Gospel of John (3 credits)**

An exegetical study of the fourth Gospel and 1 John, emphasizing Johannine narrative techniques, theology, historicity, and the relation between the Gospel of John and 1 John (Prerequisites: NT200 and BS250).

**NT204 Pauline Literature (3 credits)**

An exegetical study of selected portions of the Pauline letters with attention to selected theological issues and their application to contemporary church life (Prerequisites: NT 200 and BS250)

**NT205 General Epistles (3 credits)**

This course introduces an extensive study of New Testament letters to churches of the eras focusing on the general lives of the Christians (Prerequisites: NT200 and BS250).

**NT300 Romans (3 credits)**

This course provides students with a close reading of the text of Paul's epistle to Roman Christians, with particular attention to the historic and contemporary function of the letter in the life of the church. This course is a detailed exegesis of the entire book of Romans, examining this most commented-on book in the New Testament in the light of its historical, rhetorical, sociological, theological, and ethical contexts. This study stresses the theology of Paul, with consideration of the distinctive emphases of the epistle: Paul's teachings on Judaism, salvation history, the power of sin, righteousness, the Holy Spirit, and the future of Israel.

**NT304 Acts of the Apostles (3 credits)**

This course is an exegetical study of the entire narrative of Acts that explores Luke's perspective on God's aim for the people of God and their mission. This study will deal with the various textual, historical, rhetorical, exegetical, theological, and ethical concerns that the only canonical book about early Christian history raises. Emphasis will be upon the structure and the major themes found in the Book of Acts, with the Gospel of Luke employed for background purposes.

**NT305 1 Corinthians (3 credits)**

This course will explore the historical background and principal theological emphases of Paul's letter to a first-century Gentile church. This study seeks to discover the situation of the early Corinthian church and to discern Paul's pastoral and theological responses.

**NT306 Letter of James (3 credits)**

This course explores a close reading of the Epistle of James with special attention given to literary, socio-historical, and theological understandings of the epistle. This course also examines the relationship between faith and action in the life of the Christian. In this course, students will investigate and the theological disciplinary issue of the relationship between biblical exegesis and the disciplines of theology and ethics.

**NT310 The Parables of Jesus (3 credits)**

An extensive study of selected portions of the Parables of Jesus through Greek language interpretation and

points of view from the Bible.

**NT320 The Gospel of Mark as a Story (3 credits)**

This course offers an exegetical study of the Gospel of Mark, with careful attention given to social, rhetorical, literary, and theological dimensions and implications of the text. The course allows the student to explore Mark's parabolic presentation of the Jesus story and to engage literary and sociological interpretations while reading the text. The primary purpose of this course is to enable the student to begin developing an understanding the whole gospel as a story of Jesus.

**NT350 New Testament Theology (3 credits)**

This course treats the general content and historical development of New Testament theology from the perspective and methodology of contemporary biblical theology discipline. The emphasis in this course is on examination of the distinctive contributions of the biblical authors and on the issues of unity and diversity within the canon of the New Testament.

**OLD TESTAMENT****OT200 Introduction to the Old Testament (3 credits)**

An introductory survey of Old Testament studies, emphasizing the use of the Old Testament in Christian ministry, with attention to Old Testament backgrounds, history, theology, canon, textual transmission, literary genres, critical methods, and special introductory problems of selected Old Testament books.

**OT202 The Pentateuch (3 credits)**

This course is an exegetical study of selected portions from the Pentateuch in its cultural and historical setting, with attention to its critical problems, theological content, literary features, and modern exposition (Prerequisites: OT200 and BS250).

**OT203 Historical Books (3 credits)**

This course will include an interpretive, literary, and theological study of selected portions from Joshua; Judges; 1 and 2 Samuel; and 1 and 2 Kings (Prerequisites: OT200 and BS250).

**OT204 The Major Prophets (3 credits)**

This course is an interpretive, literary, and theological study of selected readings from the Major Prophets. The course will include an introduction to Old Testament prophetic literature addressing issues of hermeneutics, theology, and application (Prerequisites: OT200 and BS250).

**OT205 The Minor Prophets (3 credits)**

This course is an interpretive, literary, and theological study of selected readings from the Minor Prophets. The course will include an introduction to Old Testament prophetic literature addressing issues of hermeneutics, theology, and application (Prerequisites: OT200 and BS250).

**OT206 Wisdom Literature (3 credits)**

This course concentrates a study of the wisdom books of the Old Testament, from Job to the Song of Solomon. These books are considered for their doctrinal and practical values, with Job, the Messianic Psalms, and Ecclesiastes receiving special attention (Prerequisites: OT200 and BS250).

**OT301 Genesis (3 credits)**

This course is designed to acquaint students with the book of Genesis, its theological messages, and its implications for contemporary life. Students are required to read the book in its entirety and extensively analyze some issues of the book (Prerequisites: OT200 and BS250).

**OT305 Nehemiah (3 credits)**

This course examines the history of Israel under Persian rule as described in the book of Nehemiah. Students consider the significance of return from exile, the rebuilding of the Temple, the preservation of the covenant people, the social and religious reforms of the post-exilic community, and biblical principles of leadership (Prerequisites: OT200 and BS250).

**OT306 Psalms (3 credits)**

This course pays special attention to examples of the various types of Psalms, which have made significant contributions to the Judeo-Christian tradition. Psalms are particularly analyzed for their theological meaning in relation to Christian preaching, teaching, and other aspects of Christian life (Prerequisites: OT200 and BS250).

**PSYCHOLOGY****PSY106 Psychology of Religious Experience (3 credits)**

This is an introductory course designed to help students understand the many forms of religious experience with survey of various theoretical, empirical, and clinical literatures on religion.

**PSY130 Introduction to Psychology (3 credits)**

This course provides a general introduction to the principles of psychology. Included are topics such as perception, learning, motivation, intelligence, and social behavior.

**SCIENCE****SCI101 Chemistry (3 credits)**

Covers basic principles related to modern chemistry. This course explores what the periodic table tells, how it does so, and why this knowledge is relevant; history and concepts in the development of 19<sup>th</sup> and 20<sup>th</sup> century chemistry and physics; the wave/particle duality of electrons in atoms; and the design and application of new materials and pharmaceuticals.

**SCI102 Biology (3 credits)**

This course covers principles of genetics, physiology, ecology, taxonomy, and evolution with special reference to contemporary life situations.

**SCI103 Physics (3 credits)**

The course is concerned with an introduction to the fundamental laws underlying physics and having general application in other areas of science. Mechanics and thermodynamics are treated quantitatively with a special emphasis on problem solving.

**SOCIAL SCIENCE****SOC101 Sociology of Religion (3 credits)**

An introduction to sociology, this course examines the meaning of religion as a dimension of social life: religion, myth, and symbolic reality, churches as organizations and institutions; the social identity of the faithful; secularization and revival.

**SOC102 Marriage and Family (3 credits)**

The goal of this course is to enable students to better understand the dynamics of marriage and family life, children and adolescents, the issues of aging, and varieties of family life. Married students are encouraged to participate in the marriage enrichment workshop.

**SOC103 Race and Ethnic Relations (3 credits)**

The goal of this course is to enable students to better understand relationships between racial and ethnic groups, using sociological concepts. The topics include race and ethnicity as social constructs; slavery and its effects on race and ethnic relations; the relationship between race, class, and gender; social movements organized on the basis of race/ethnicity; immigration, poverty; and segregation.

**SOC104 Education and Cultural Diversity (3 credits)**

This course is intended to give students a broad understanding of multicultural education through an exploration of issues related to culture, social class, ethnicity and race, gender, and language. Specific attention is given to an understanding of the history of-Asian Americans, Hispanics, African Americans, and Native Americans.

**SOC105 Seminar on Urban Problems (3 credits)**

This course is intended to study the interrelationship of people and the structures and systems under which they live in urban settings. It also examines the impact of inner city demographics, race relations, and social and economic problems, on the church's ministry; and surveys resources for understanding the ethos of the city, the international urbanization milieu, and the role of the church both biblically and socially.

**SOC107 Moral Development and Moral Education (3 credits)**

This course is intended to enable students to understand changes in moral development during childhood, adolescence, and adulthood in the formation and resolution of ethical dilemmas.

**SOC108 Theories of Faith Development (3 credits)**

This course focuses on the development of faith throughout a person's life. Students will study various theories from different perspectives in theology.

**SOC110 Introduction to Sociology (3 credits)**

This course offers a basic understanding of sociological principles for those who wish to take only one semester of sociology. The goal is to acquaint the student with core sociological concepts which he or she can apply to an understanding of contemporary American society. The format of the course is the application of concepts (e.g., culture, class, primary groups, bureaucracy, deviance) to concrete issues (e.g., family, church, education, politics, ethnic groups, and mass media).

**SOC146 Christianity and Economic Thoughts (3 credits)**

This course investigates various perspectives that have influenced economic thought in different periods and places. Students should be aware of the major contributors to economic thoughts including Adam Smith, Karl Marx, David Ricardo, Alfred Marshall, John Keynes, Milton Friedman, Henry George, and Ludwig von Mises. This course also biblically evaluates major economic thought from a Christian perspective.

**CC200 Introduction to Christian Counseling (3 Credits)**

The purpose of this course is to equip Christian counselors with introductory knowledge and understanding of Christian counseling, including its necessity and unique qualities, various theories and practices of counseling,

marriage and family counseling, the ethical responsibilities of counselors, etc.

**SOCIETY, CULTURE, AND MISSION****ME201 Introduction to Christian Mission (3 credits)**

A study of methods of personal and group evangelism, equipping laypersons to evangelize, the use of church and para-church structures in evangelism, care of new converts and discipleship, use of apologetics, and current issues in evangelism.

**ME202 Introduction to the Church Through its Mission and Ecumenical Involvement (3 credits)**

An introductory course to the mission of the church with attention to the biblical foundations of mission, its historical developments, its socio-cultural context, methodological implementation, identification of current issues confronting the church in mission, and the growth in ecumenism.

**ME205 Evangelism in Multicultural Society (3 credits)**

The purpose of this course is to help students understand the importance of, and the principles and practice of, cross-cultural church evangelism and development in diverse cultural settings. It gives students practical suggestions as to how to deliver the Gospel and develop churches into self-governing, self-supporting, self-propagating indigenous organizations.

**ME300 Christianity and Postmodernism (3 credits)**

This course examines the relationship between postmodernity, popular culture, and Christianity, exploring new concepts of church existence which are true to the postmodern context. This course also looks at popular culture as a primary vehicle for understanding postmodern values and ideas, particularly about religion. Popular culture is examined as a means by which the church can create new forms of communication and evangelism. Also explored are strategies for addressing the challenge of revitalizing the local church and its outreach to the marginalized who are seeking God.

**STATISTICS****BSTA202 Statistics for Management I (3 credits)**

This course covers the basic topics of applied statistics, including sample mean and variance, random variables, elementary finite probability, binomial and normal distributions; sampling, point and interval estimation, control charts, and hypothesis testing, as they apply in business situations. (Prerequisite: BMAT101 or CIST101)

**BSTA301 Statistics for Management II (3 credits)**

Includes analysis of variance, regression, correlation, time series, indexing, non-parametric statistics, bivariate distributions, and chi-square tests. Uses extensively statistical computer package in the analysis of data and application of statistical tests as they apply in business situations. (Prerequisites: BMAT102, BSTA202)

**BSTA403 Statistical Method (3 credits)**

This course allows students to become statistically literate, to develop a conceptual understanding of basic statistical principles, to learn to use technology (Microsoft Excel in particular) for analysis of data and as an aid to conceptual understanding, and to use statistics to help understand and solve real-world problems. (Prerequisite: BSTA301)

**THEOLOGY AND ETHICS****TH200 Systematic Theology (3 credits)**

This course is an introduction to the contents, methods, and resources of Christian theology. Attention will be given to the understanding of traditional and contemporary formulations of Christian doctrines of God, Christ, and the Holy Spirit, and to the understanding of churches with a view to the clearest possible understanding of the Christian faith.

**TH301 Christology (3 credits)**

This course is an introduction to the contents, methods, and resources of Christian theology in regard to the doctrine of Christ. Attention will be given to the understanding of its traditional and contemporary formulations of the doctrine of Christ.

**TH302 Doctrine of the Holy Spirit (3 credits)**

This course focuses the theology and doctrine of the Holy Spirit.

**TH305 Contemporary Theology (3 credits)**

This course focuses general theology from a contemporary point of view, and on the differences and similarities of fundamental and contemporary theology.

**TH310 Theology in a Scientific Age (3 credits)**

This course is designed to give students a basic understanding of the dialogue between theology and science. It examines various theological issues with regard to science, based on its history and philosophy.



**ES200 Christian Social Ethics (3 credits)**

This course is designed to provide an introduction to Christian social ethics. Students are encouraged to develop analytical and critical thinking on various social issues such as globalization, war and peace, poverty, and racism from Christian perspective.

**ES205 Ethics and Economic Life (3 credits)**

This course is designed to introduce students to the study of the economic dimensions of Christian faith and life. It is also focused on Christian responsibility in relation to contemporary economic issues.

**ES206 Christian Ethics of Peace and War (3 credits)**

This course introduces students to Christian perspectives of the basic concepts and meanings of peace and war including “just” war, terrorism and use of nuclear weapons. The historical background of these issues is explored to obtain an understanding of peace and participation in war from the biblical period to the present. This course critically examines denominational positions on issues of violence and non-violence, and on the use of nuclear weapons.

**GRADUATE DEGREE PROGRAMS**

GCU's Master's degree programs are designed to extend undergraduate training, providing professional skills for church-related or other ministries, competent business management, and musical performance. GCU offers Master of Arts degrees in Christian Education, Mission Studies and World Christianity, and Music, and a Master of Divinity degree. Our carefully designed and considered curricula prepare students for professional services after graduation.

**MASTER OF ARTS IN CHRISTIAN EDUCATION (MACE)****PURPOSE**

The purpose of the Master of Arts in Christian Education (MACE) program is to equip and prepare students to become competent leaders in the educational ministries of the Church. The MACE degree is designed to help students develop their own philosophy of Christian education and sharpen existing pedagogy while being exposed to in-depth teaching methodologies. The program is designed to offer a balance between educational theories and practices.

**OBJECTIVES**

The student of the Master of Arts in Christian Education (MACE) program will:

- have a fundamental Christian understanding of the Bible, theology, and various educational subjects
- be able to apply Christian educational theory and skills to educational ministries.
- integrate Christian educational disciplines and social and behavioral sciences in order to serve the Christian community with effectiveness and professionalism.

**COMPONENTS AND REQUIREMENTS****Courses**

The program requires a total of 60 semester hours for graduation: 18 courses (54 credits) and final project/thesis (6 credits). In addition, MACE students must also maintain a grade point average of 3.0 or more to be eligible for graduation, with no more than one course completed with a grade of "C-" or below.

**Course Distribution**

The courses of the program comprise four fields in which specialization may be selected: religious heritage, cultural context, personal and spiritual formation, and capacity for ministerial and public leadership. MACE students must complete 3 courses (9 credits) in School Core, 9 courses (27 credits) in MACE Core, Final Project/Thesis (6 credits), and 6 courses (18 credits) of Electives.

**Final Project/Thesis**

Students will write a thesis or a project as a part of graduation requirements, in which they will examine the implications and possibilities of theological study for future ministry or for life-enrichment. A Project/Thesis Seminar will be provided for each candidate in their second year, with faculty members to help and guide the candidate to complete his or her project/thesis. A tutorial for writing the thesis will be held in informal arrangement with a faculty member; the faculty member meeting the student as needed to offer guidance and criticism. The spring term Thesis Tutorial is *pro forma*, allowing the candidate to complete the final form of the thesis/project for presentation to the Thesis Committee.

**Institutional Requirement**

GCU requires all students to attend WS501 Institutional Requirement (chapel) every semester through graduation. Students will receive a Pass/Fail grade on Institutional Requirement.

**CURRICULUM**

**School Core 3 courses + RP700 (15 credits)**

<b>Courses</b>	<b>Credit Hours</b>
NT501 Introduction to the New Testament	3
OT501 Introduction to the Old Testament	3
RW500 Research and Writing	3
RP700 Final Project/Thesis	6

**MACE Core (9 courses; 27 credits)**

<b>Courses</b>	<b>Credit Hours</b>
CE500 Foundation of Christian Education	3
CE516 Philosophy of Christian Education	3
CE517 Teaching/Learning Methods	3
CE530 Church's Educational Ministry	3

CE580 Christian Education and Human Development	3
CE590 Christian Education and Psychology	3
CE601 The Bible in Christian Education	3
CE702 Education Practicum	3
TH501 Systematic Theology I (Or TH502 Systematic Theology II)	3

**Electives (6 course; 18 credits)**

Students are to take 7 courses as electives in the areas of their interest to complete the program.

CE702 Education Practicum is available every semester upon request; please consult your Academic Advisor for details.

**SUGGESTED COURSE SEQUENCING**

Normal completion of this program consists of two academic years (four semesters).

<b>First Semester</b>	<b>Credit Hours</b>
CE500 Foundation of Christian Education	3
CE517 Teaching /Learning Methods	3
NT501 Introduction to the New Testament	3
Two Electives	6
<b>Total 15</b>	

<b>Second Semester</b>	<b>Credit Hours</b>
CE516 Philosophy of Christian Education	3
CE590 Christian Education and Psychology	3
OT501 Introduction to the Old Testament	3
CE702 Education Practicum	3
One Elective	3
<b>Total 15</b>	

<b>Third Semester</b>	<b>Credit Hours</b>
CE530 Church's Educational Ministry	3
TH506 Life and Doctrine of Christ	3
RW500 Research and Writing	3

Two Electives	6
<b>Total 15</b>	
<b>Fourth Semester</b>	<b>Credit Hours</b>
CE580 Christian Education and Human Development	3
CE601 The Bible in Christian Education	3
One Elective	3
RP700 Final Project/Thesis	6
<b>Total 15</b>	
<b>Total Course Hours Required for Graduation 60</b>	

**MASTER OF ARTS IN MISSION STUDIES AND WORLD CHRISTIANITY (MAMSWC)**

**PURPOSE**

The purpose of the Master of Arts in Mission Studies and World Christianity (MAMSWC) is to integrate studies in academic and practical theology with the area of modern mission studies, with a concentration in either urban or global studies. The program includes biblical and theological foundations, cross-cultural perspectives, and analysis of historical and contemporary issues in mission, ministry skills, and missionary partnership opportunities. It integrates evangelism, community development, church planting, strategies, social concerns, contextual theology and the global mission of God.

**OBJECTIVES**

Students who graduate from the Master of Arts in Mission Studies and World Christianity will:

- understand the Bible and its introductory, critical, historical, geographical, and cultural background based on hermeneutics.
- perceive the various concepts of mission, including evangelism, social responsibilities, urban mission and *Missio Dei*.
- understand the characteristics of urban and global mission issues in terms of theology, anthropology, and sociology.
- Be able to academically and realistically recognize different cultural and social customs in order to understand indigenous peoples, and to closely connect with social agencies such as welfare

departments.

- make cooperative efforts in the theological understanding of the roles of church and mission to manage and mobilize resources for world evangelization.
- comprehend the roles of both the missionary and indigenous leadership in the midst of our rapidly-changing society and world order.

**COMPONENTS AND REQUIREMENTS**

**Course Requirements**

The program requires a total of 60 semester hours for graduation: 18 courses (54 credits) and final project/thesis (6 credits). In addition, MAMSWC students must also maintain a grade point average of 3.0 or more to be eligible for graduation, with no more than one course completed with a grade of "C-" or below.

**Course Distribution**

The courses of the program comprise four fields in which specialization may be selected: religious heritage, cultural context, personal and spiritual formation, and capacity for ministerial and public leadership. The MAMSWC students must complete 4 courses (12 credits) in School Core, 7 courses (21 credits) in MAMSWC Core, 6 credits in Final Project/Thesis, and 7 courses (21 credits) of Electives.

**Final Project/Thesis**

Students will write a thesis or a project as a part of graduation requirements, in which they will examine the implications and possibilities of theological study for future ministry or for life-enrichment. A Project/Thesis Seminar will be provided for each candidate in their second year, with faculty members to help and guide the candidate to complete his or her project/thesis. A tutorial for writing the thesis will be held in informal arrangement with a faculty member; the faculty member meeting the student as needed to offer guidance and criticism. The spring term Thesis Tutorial is *pro forma*, allowing the candidate to complete the final form of the thesis/project for presentation to the Thesis Committee.

**Institutional Requirement**

GCU requires all students to attend WS501 Institutional Requirement (chapel) every semester through graduation. Students will receive a Pass/Fail grade on Institutional Requirement.

**CURRICULUM**

**School Core: 4 courses + RP700 (18 credits)**

<b>Courses</b>	<b>Credit Hours</b>
NT501 Introduction to the New Testament	3
OT501 Introduction to the Old Testament	3
TH506 Life and Doctrine of Christ	3
RW500 Research and Writing	3
RP700 Final Project/Thesis	6
<b>Total</b>	<b>18</b>

**MAMSWC Core (8 course; 24 credits)**

<b>Courses</b>	<b>Credit Hours</b>
CH502 History of Christianity II	3
ME501 Evangelism and Discipleship	3
ME502 Biblical Foundation of Mission	3
ME505 History of Christian Mission	3
ME510 Indigenous Church Planting and Growth	3
ME520 Christian Mission and Anthropology	3
TH501 Systematic Theology	3
ME521 Mission Practicum	3
<b>Total</b>	<b>21</b>

**Electives (6 course; 18 credits)**

Students are to take 7 courses as electives in the areas of their interest to complete the program.

**SUGGESTED COURSE SEQUENCING**

Normal completion of this program consists of two academic years (four semesters).

<b>First Semester</b>	<b>Credit Hours</b>
ME500 Introduction to the Christian Mission	3
ME502 Biblical Foundation of Mission	3
NT501 Introduction to the New Testament	3
Two Electives	6
<b>Total</b>	<b>15</b>

<b>Second Semester</b>	<b>Credit Hours</b>
ME505 History of Christian Mission	3
OT501 Introduction to the Old Testament	3
TH501 Systematic Theology I	3
Two Electives	6
<b>Total</b>	<b>15</b>

<b>Third Semester</b>	<b>Credit Hours</b>
ME530 World Religion: Beliefs and Practices	3
TH506 Life and Doctrine of Christ	3
RW500 Research Writing	3
ME521 Mission Practicum	3
One Elective	3
<b>Total</b>	<b>15</b>

<b>Fourth Semester</b>	<b>Credit Hours</b>
CH502 History of Christianity II	3
ME510 Indigenous Church Planting and Growth	3
One Elective	3
RP700 Final Project/Thesis	6
<b>Total</b>	<b>15</b>

**Total Course Hours Required for Graduation      60**

**MASTER OF ARTS IN MUSIC (MAMUS)**

**PURPOSE**

The Master of Arts in Music degree is intended to allow talented musicians who have completed an undergraduate degree in music to pursue intensive graduate studies in performance. The Master of Arts in Music degree is offered with applied concentrations on piano, organ, voice, orchestral instruments, composition, and choral conducting, and church music.

**OBJECTIVES**



- Students who graduate from the Master of Arts in Music will:
- develop exceptional skills in and knowledge of piano, organ, voice, instrument, composition, choral conducting, or church music.
- be held to a professional standard of technical ability, artistry, and difficulty.
- be prepared to continue their musical education at the doctoral level.
- be prepared for a professional career in music, as both performer and teacher.

## ADMISSIONS

Admission for graduate studies in the School of Music is contingent upon formal application and an audition in a performance area (piano, organ, voice, instrument, composition, or conducting). The graduate studies program requires that all applicants have a Bachelor's degree in Music. Prior to acceptance to the graduate music degree program, the applicant is required to complete an application to the School of Music and to present an audition in their principal area of concentration, and to demonstrate a musical background sufficient for the understanding of advanced musicianship studies. In addition, interviews are required of church music majors. Auditions and interviews are conducted by School of Music faculty. Applicants may schedule auditions and interviews by contacting the office of the School of Music.

## AUDITIONS

- **Piano**

Audition requires performance of three memorized pieces from three contrasting stylistic periods

- **Organ**

Audition requires performance of a major work of J. S. Bach and a romantic or a modern composition of the student's choice

- **Voice**

Audition requires performance of four songs from memory, one in each of the following languages: French, German, English and Italian

- **Instruments**

Auditions require performance of at least two compositions of contrasting styles drawn from the standard solo repertoire of the student's selected instrument

**Composition:** major applicants must submit scores and tapes of a recital from their BA in Composition to the Dean of the School of Music.

**Choral Conducting:** major applicants must submit concert programs and an audio/video recording of at least thirty minutes of music that provides examples of the applicant's conducting ability. The applicant will be asked to rehearse and conduct a university chorus. Following the conducting audition, applicants will be interviewed by the admissions committee. The interview will include questions concerning the literature rehearsed, rehearsal techniques, repertoire, and personal goals.

**Contemporary Christian Music:** major applicants are required to prepare three pieces that display their strengths as a musician. These may be in any style that demonstrates instrumental proficiency and overall musicianship. The pieces might be contemporary Christian music, a tune from a famous artist or band, a jazz standard, or a composition from the classical repertoire.

### **DIAGNOSTIC EXAMINATIONS**

At the time of the audition, the applicant will be required to take diagnostic examinations in functional keyboard skills and music theory. The results of these two examinations will be factors in considering admission to the program. One week prior to the start of the applicant's first semester of study, the applicant will take a music history diagnostic examination, covering the Medieval, Renaissance, Baroque, Classical, Romantic, and Twentieth Century periods. The results of the test will be used for advisement and may require remediation.

### **GENERAL REQUIREMENTS**

To qualify for the Master of Arts in Music degree programs, a graduate student must achieve a grade point average at least 3.0. Successful completion of graduate course requires a grade of "B" or higher.

#### **University Core**

GCU requires all non-theology major students (BABM, BAM, MBA & MAM) to take two University Core courses (6 credits) during their course of study. Music majors may choose two of the following courses:

- OT501 The Introduction to the Old Testament
- NT501 The Introduction to the New Testament
- TH501 Systematic Theology I
- CH501 History of Christianity

MAM with church music majors must complete **all 4 courses** (12 credits) of the University Core.

#### **Requirement for Graduation**

To qualify for the MAMUS degree, a student must successfully complete the required course work, give a successful recital in the student’s area of concentration, and successfully complete comprehensive oral examinations coordinated by the director of graduate studies and evaluated by a three-person faculty committee. All students need to complete 48 total credits, including University Core plus WS501 Institutional Requirement.

**Institutional Requirement**

GCU requires all students to attend WS501 Institutional Requirement (chapel) every semester through graduation. Students will receive a Pass/Fail grade on Institutional Requirement.

**CURRICULUM**

There are seven majors in the Master of Arts in Music degree program:

- Keyboard (Piano or Organ)
- Voice
- Composition
- Choral Conducting
- Orchestral Instruments
- Church Music
- Contemporary Christian Music

**KEYBOARD (PIANO OR ORGAN) MAJOR**

<b>Performance (21 credits)</b>	<b>Credit Hours</b>
MUS601 A/B Applied Music	(3 x 4) 12
MUS614 Accompanying (Piano Major)	2
MUS615 Service Playing (Organ Major)	2
MUS500 Recital I	2
MUS600 Recital II	3
<b>Total 21</b>	

<b>Music Theory Requirements (9 credits)</b>	<b>Credit Hours</b>
MUS621 Advanced Theory	3
MUS622 Form and Analysis	3
MUS623 Counterpoint I	3
MUS624 Counterpoint II	3

MUS625 Analysis of Post-Romantic Music	3
MUS626 Orchestration and Music Technology	3

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**Total 9**

**Music History, and Literature Requirements (6 credits)**

**Credit Hours**

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MUS631 Music History I	3
MUS632 Music History II	3

**OR**

MUS633 Music History III	3
MUS634 Music History IV	3

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**Total 6**

**Special Topics (15 credits)**

**Credit Hours**

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MUS641 Piano Literature	3
MUS642 Organ Literature	3
MUS644 Choral Literature	3
MUS651 Worship and Music	3
MUS611 Piano Pedagogy (Piano Major)	3
MUS612 Organ Pedagogy (Organ Major)	3

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**Total 15**

**Additional Requirement:** Oral Examination

**VOICE MAJOR**

**Performance Requirements (17 credits)**

**Credit Hours**

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MUS601 C Applied Music	(3 x 4) 12
MUS500 Recital I	2
MUS600 Recital II	3

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**Total 17**

**Music Theory Requirements (9 credits)**

**Credit Hours**

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MUS621 Advanced Theory	3
MUS622 Form and Analysis	3
MUS623 Counterpoint I	3

MUS624 Counterpoint II	3
MUS625 Analysis of Post-Romantic Music	3
MUS626 Orchestration and Music Technology	3

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**Total 9**

**Music History, and Literature Requirements (6 credits)**

**Credit Hours**

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MUS631 Music History I	3
MUS632 Music History II	3

**OR**

MUS633 Music History III	3
MUS634 Music History IV	3

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**Total 6**

**Special Topics (16 credits)**

**Credit Hours**

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MUS602 Class Piano (for non-keyboard majors; may be taken up to 3 times for credit)	2
MUS641 Piano Literature	3
MUS643 Vocal Literature	3
MUS644 Choral Literature	3
MUS645 Orchestral Literature	3
MUS651 Worship and Music	3
MUS613 Vocal Pedagogy	3
MUS661 Opera Workshop	2
MUS662 Diction for Singers	2

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**Total 16**

**Additional Requirement:** Oral Examination

**COMPOSITION/CHORAL CONDUCTING MAJOR**

**Performance and Major Requirements (21 credits)**

**Credit Hours**

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MUS601-D/E Applied Music	(3 x 4) 12
MUS600 Recital	3
MUS700 Final Project	3
MUS703 Bibliography	3

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**Total 21**

<b>Music Theory Requirements (9 credits)</b>	<b>Credit Hours</b>
MUS621 Advanced Theory	3
MUS622 Form and Analysis	3
MUS623 Counterpoint I	3
MUS624 Counterpoint II	3
MUS625 Analysis of Post-Romantic Music	3
MUS626 Orchestration and Music Technology	3
<b>Total</b>	<b>9</b>

<b>Music History, and Literature Requirements (6 credits)</b>	<b>Credit Hours</b>
MUS631 Music History I	3
MUS632 Music History II	3
<b>OR</b>	
MUS633 Music History III	3
MUS634 Music History IV	3
<b>Total</b>	<b>6</b>

<b>Special Topics (12 credits)</b>	<b>Credit Hours</b>
MUS602 Class Piano (may be taken up to 3 times for credit)	2
MUS641 Piano Literature	3
MUS643 Vocal Literature	3
MUS644 Choral Literature	3
MUS645 Orchestral Literature	3
MUS651 Music and Worship	3
<b>Total</b>	<b>12</b>

**Additional Requirements – Oral Examination**

Composition majors must also

- Write and present a paper with musical excerpts (suggested paper length of 20 pages)
- Compose and perform at least one original piece per semester, in consultation with and as directed by their instructors.

Conducting majors must present at least one conducting project/performance, in consultation with and as directed by their instructors. Attending the choir class is a required part of applied music for conducting majors.

**ORCHESTRAL INSTRUMENTS (STRINGS, WOODWINDS, AND BRASS) MAJOR**

**Performance and Major Requirements (17 credits) Credit Hours**

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MUS601-F/G Applied Music	(3 x 4) 12
MUS500 Recital I	2
MUS600 Recital II	3

**Music Theory Requirements (9 credits) Credit Hours**

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MUS621 Advanced Theory	3
MUS622 Form and Analysis	3
MUS623 Counterpoint I	3
MUS624 Counterpoint II	3
MUS625 Analysis of Post-Romantic Music	3
MUS626 Orchestration and Music Technology	3

**Music History, and Literature Requirements (6 credits) Credit Hours**

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MUS631 Music History I	3
MUS632 Music History II	3

**OR**

MUS633 Music History III	3
MUS634 Music History IV	3

**Special Topics (16 credits) Credit Hours**

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MUS602 Class Piano (may be taken up to 3 times for credit)	2
MUS641 Piano Literature	3
MUS643 Vocal Literature	3
MUS644 Choral Literature	3
MUS645 Orchestral Literature	3
MUS651 Worship and Music	3

**Additional Requirement - Oral Examination**

**CHURCH MUSIC MAJOR**

**Performance Requirements (11 credits) Credit Hours**

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MUS601- A/B/C/D/E/F/G Applied Music	(3 x 3) 9
MUS500 Recital I	2

**Church Music Requirements (9 credits) Credit Hours**

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MUS651 Worship and Music	3
MUS652 Church Music Seminar	3
MUS653 Hymnology	3

**Music Theory Requirements (6 credits) Credit Hours**

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MUS621 Advanced Theory	3
MUS622 Form and Analysis	3
MUS623 Counterpoint I	3
MUS624 Counterpoint II	3
MUS625 Analysis of Post-Romantic Music	3
MUS626 Orchestration and Music Technology	3

**Music History, and Literature Requirements (6 credits) Credit Hours**

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MUS631 Music History I	3
MUS632 Music History II	3
MUS633 Music History III	3
MUS634 Music History IV	3

**Special Topics (16 credits) Credit Hours**

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MUS602 Class Piano (for non-keyboard majors; may be taken up to 3 times for credit)	2
MUS641 Piano Literature	3
MUS643 Vocal Literature	3
MUS644 Choral Literature	3
MUS645 Orchestral Literature	3
MUS651 Worship and Music	3

**Additional Requirement - Oral Examination**

**CONTEMPORARY CHRISTIAN MUSIC**

**Performance Requirements (All Required, 17 credits) Credit Hours**

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MUS606 Contemporary Christian Music Private Lesson	(3x4) 12
MUS505 Yearly Concert	2
MUS605 Yearly Concert II	3



**Music Theory Requirements (Select Three Courses, 9 credits) Credit Hours**

MUS621 Advanced Theory	3
MUS622 Form and Analysis	3
MUS625 Analysis of Post-Romantic Music	3
MUS626 Orchestration and Music Technology	3
MUS627 Advanced Jazz Harmony	3

**Music History Requirements (Select two, 6 credits) Credit Hours**

MUS631 Music History I	3
MUS632 Music History II	3
MUS633 Music History III	3
MUS634 Music History IV	3

**Special Topics Credit Hours**

MUS602 Class Piano (for non-keyboard majors)	2
MUS521 Computer Music Application-Sibelius I	3
MUS522 Computer Music Application-Sibelius II	3
MUS523 Computer Music Application-Apple Logic I	3
MUS524 Computer Music Application-Apple Logic II	3
MUS651 Worship and Music	3
MUS652 Church Music Seminar	3
MUS531 Studio Recording	3
MUS532 Arrangement	3
MUS533 Directing & Conducting	3
MUS571 Songwriting	3

**Additional Requirement - Oral Examination**

**SUGGESTED COURSE SEQUENCING**

Students are required to participate with an advisor in planning the course of study and selecting courses each semester to meet the program and curriculum requirements as well as the needs of the individual’s goals. The following suggested course sequencing is provided as recommend semester courses over eight semesters to meet the program requirements and complete the program within eight semesters of full-time enrollment. An

individual student’s course plan may differ, if in consultation with the advisor, alternate courses are selected to complete the program requirements, which are approved for the curriculum as documented in this Catalog.

<b>First Semester</b>	<b>Credit Hours</b>
MUS601-A/B/C/D/E/F/G Applied Music	3
MUS621 Advanced Music Theory	3
MUS631 Music History I	3
<b>OR</b>	
MUS633 Music History III	3
Elective Course	3
<b>Total</b>	<b>12</b>

<b>Second Semester</b>	<b>Credit Hours</b>
MUS500 Recital I	2
MUS601-A/B/C/D/E/F/G Applied Music	3
MUS622 Form and Analysis	3
MUS632 Music History II	3
Or	
MUS634 Music History IV	3
Elective Course	3
<b>Total</b>	<b>14</b>

<b>Third Semester</b>	<b>Credit Hours</b>
MUS601-A/B/C/D/E/F/G Applied Music	3
MUS623 Counterpoint I	3
MUS703 Techniques and Materials (for composition/choral conducting majors)	3
Elective Course	3
<b>Total</b>	<b>12</b>

<b>Fourth Semester</b>	<b>Credit Hours</b>
MUS600 Recital II	3
MUS601-A/B/C/D/E/F/G Applied Music	3
MUS624 Counterpoint II	3

Elective Course 3

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**Total 12**

**Music Electives**

**Credit Hours**

MUS511 Choral Conducting	2
MUS521 Computer Music Application-Sibelius I	3
MUS522 Computer Music Application-Sibelius II	3
MUS523 Computer Music Application-Apple Logic I	3
MUS524 Computer Music Application-Apple Logic II	3
MUS531 Studio Recording	3
MUS532 Arrangement	3
MUS533 Directing & Conducting	3
MUS571 Songwriting	3
MUS602 Class Piano (for non-keyboard majors)	2
MUS611 Piano Pedagogy	3
MUS611 Choral Conducting	2
MUS612 Organ Pedagogy	3
MUS613 Vocal Pedagogy	3
MUS614 Accompanying	2
MUS615 Service Playing	2
MUS625 Analysis of Post-Romantic Music	3
MUS626 Orchestration and Music Technology	3
US641 Piano Literature	3
MUS642 Organ Literature	3
MUS643 Vocal Literature	3
MUS644 Choral Literature	3
MUS645 Orchestral Literature	3
MUS646 Church Music Literature	3
MUS651 Worship and Music	3
MUS652 Church Music Seminar	3
MUS653 Hymnology	3
MUS661 Opera Workshop	2
MUS662 Diction for Singers	2

**MASTER OF DIVINITY PROGRAM (MDiv)****PURPOSE**

The purpose of the Master of Divinity (MDiv) program is to prepare students for ordained ministry in the church of Jesus Christ. This program is designed to provide professional training for church-related ministry, and to give its graduates a professional understanding of the church and its ministries in the contemporary world. The curriculum of the program educates, and trains dedicated Christians who seek to serve as ordained ministers, evangelists, missionaries, and other ministry leaders.

**OBJECTIVES**

Graduates of the Master of Divinity program will be able to

- understand the Bible in the light of its introduction, history, and cultural background
- apply a knowledge of the Church's historical and theological teaching as an important resource in their ministry
- communicate theological issues through preaching and counseling skills
- be effective and skilled leaders in ministry
- exhibit a Christian character in their personal and professional lives.

**COMPONENTS AND REQUIREMENTS****Course Requirements**

The program requires a total of 90 semester hours (28 Courses – 84 credits, plus Final Project/thesis – 6 credits) for graduation. MDiv students must also maintain a grade point average of 3.0 or higher to be eligible for graduation with no more than 3 courses completed with a grade of "C-" or below.

**Course Distribution**

The courses of the program comprise four fields in which specialization may be selected: religious heritage, cultural context, personal and spiritual formation, and capacity for ministerial and public leadership. MDiv students must complete three courses (9 credits) in School Core, twelve courses (36 credits) in MDiv Core, a Final Project/Thesis (6 credits), and thirteen courses (39 credits) of Electives.

**Biblical language Requirement**

Students who are enrolled in the MDiv program are required to take two Biblical language courses (LAN511 Biblical Greek and LAN521 Biblical Hebrew).

**Final Project/Thesis**

Students will write a thesis or a project as a part of graduation requirements, in which they will examine the implications and possibilities of theological study for future ministry or for life-enrichment. A Project/Thesis Seminar will be provided for each candidate in their second year, with faculty members to help and guide the candidate to complete his or her project/thesis. A tutorial for writing the thesis will be held in informal arrangement with a faculty member; the faculty member meeting the student as needed to offer guidance and criticism. The spring term Thesis Tutorial is *pro forma*, allowing the candidate to complete the final form of the thesis/project for presentation to the Thesis Committee.

**Institutional Requirement**

GCU requires all students to attend WS501 Institutional Requirement (chapel) every semester through graduation. Students will receive a Pass/Fail grade on Institutional Requirement.

**Biblical Reading Requirement**

MDiv students must know and understand the Bible, therefore they are required to read the entire Bible at least three times before graduation. Students will fill out a Reading Completion Form and submit it to their faculty advisor or the Dean of the School. Students will receive a Pass/Fail grade on Bible Reading Requirement.

**CURRICULUM**

**School Core (15 credits)**

<u>Courses</u>	<u>Credit Hours</u>
NT501 Introduction to the New Testament	3
OT501 Introduction to the Old Testament	3
RW500 Research and Writing	3
RP700 Final Project/Thesis	6
<b>Total 18</b>	

**MDiv. Core (36 credits)**

<u>Courses</u>	<u>Credit Hours</u>
CE500 Foundation of Christian Education	3

CH501 History of Christianity I	3
CH502 History of Christianity II	3
ES500 Christian Ethics and Society	3
LAN511 Biblical Greek	3
LAN521 Biblical Hebrew	3
BS502 Biblical Exegesis	3
ME500 Introduction to the Christian Mission	3
PT510 Introduction to Preaching	3
PT530 Introduction of Pastoral Ministry	3
PT700 Supervised Ministry & Internship	3
TH501 Systematic Theology I	3
TH502 Systematic Theology II	3
<hr/>	
<b>Total</b>	<b>39</b>

**Electives (39 credits)**

Students are to take 13 courses (39 credit hours) as electives in the areas of his/her interest to complete the program.

**SUGGESTED COURSE SEQUENCING**

**Note: Normal completion of this program takes three academic years (six semesters).**

<b>First Semester</b>	<b>Credit Hours</b>
<hr/>	
ES500 Christian Ethics and Society	3
LAN511 Biblical Greek	3
PT530 Introduction to Pastoral Ministry	3
Two Electives	6
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<b>Total</b>	<b>15</b>

<b>Second Semester</b>	<b>Credit Hours</b>
<hr/>	
LAN521 Biblical Hebrew	3
OT501 Introduction to the Old Testament	3
PT510 Introduction to Preaching	3
Two Electives	6
<hr/>	
<b>Total</b>	<b>15</b>

<b>Third Semester</b>	<b>Credit Hours</b>
CH501 History of Christianity I	3
NT501 Introduction to the New Testament	3
RW500 Research and Writing	3
Three Electives	9
<b>Total</b>	<b>18</b>

<b>Fourth Semester</b>	<b>Credit Hours</b>
CH502 History of Christianity II	3
PT700 Supervised Ministry & Internship	3
TH501 Systematic Theology I	3
Three Electives	9
<b>Total</b>	<b>18</b>

<b>Fifth Semester</b>	<b>Credit Hours</b>
CE500 Foundation of Christian Education	3
TH502 Systematic Theology II	3
TH506 Life and Doctrine of Christ	3
Two Electives	6
<b>Total</b>	<b>15</b>

<b>Sixth Semester</b>	<b>Credit Hours</b>
ME500 Introduction to the Christian Mission	3
NT600 Synoptic Gospels and Johannine Gospel	3
RP700 Final Project/Thesis	6
Elective	3
<b>Total</b>	<b>15</b>

**Total Course Hours Required for Graduation 96**

**MASTER OF BUSINESS ADMINISTRATION (MBA)**

**PURPOSE**

The primary purpose of GCU’s Master of Business Administration (MBA) degree is to provide training for

students interested in understanding the working nature of business in a competitive environment. In accordance with GCU's Mission Statement, it also promotes a Christian worldview and the Christian consciousness of its students, academically and professionally preparing them for social responsibility and dedication to the advancement of God's kingdom. Courses in the MBA program integrate theories and practices from various disciplines, including University Core, accounting, economics, finance, marketing, production operations, and strategic management. The objective of this program is to develop students into broadly-educated business managers and executives who understand the nature of business as a whole, with tools and techniques applicable to a wide variety of business situations.

The capstone project for the MBA program gives students the chance to integrate all of the theories, skills, and tools studied during the program in a learning experience that highlights the nature of competition and the kind of strategic maneuvering that must be done in order to succeed.

Students can choose from the following concentrations:

- MBA with a concentration in Finance
- MBA with a concentration in International Business
- MBA with a concentration in Marketing
- MBA with a concentration in Human Resource Management

## **OBJECTIVES**

The students of Master of Business Administration (MBA) will

- demonstrate foundational knowledge in each of the primary functional areas of business.
- be able to solve semi-structured business problems.
- be able to solve unstructured business problems

## **COMPONENTS AND REQUIREMENTS**

### **Course Requirements**

The degree program requires satisfactory completion of 27 credit hours of the MBA curriculum and 9 credit hours of graduate electives for a total of 36 credit hours plus WS501 Institutional Requirement per each semester. Students with non-business undergraduate degrees must complete 12 additional pre-MBA credit hours before selecting their MBA curriculum course sequence.

Pre-MBA Courses (12 credit hours) include



- Accounting Principles
- Basic Finance
- Fundamentals of Marketing
- Principles of Management

**Institutional Requirement**

GCU requires all students to attend WS501 Institutional Requirement (chapel) every semester through graduation. Students will receive a Pass/Fail grade on Institutional Requirement.

**CURRICULUM**

**Department Core (27 credits)**

<b>Courses</b>	<b>Credit Hours</b>
BUSN600 Managerial Accounting	3
BUSN620 Managerial Economics	3
FINS500 Finance	3
MRKT590 Marketing Management	3
HRDV500 Management: Christian Perspective	3
MGMT600 Research Methods	3
MISY500 Introduction to Marketing Information Systems	3
BUSN500 Business Environment, Law and Christian Ethics	3
BUSN530 Business Strategy (Capstone Course)	3
BUSN550 Intermediate Microeconomics	3
<b>Total</b>	<b>30</b>

**Finance Concentration Elective(s) (9 credits)**

<b>Courses</b>	<b>Credit Hours</b>
FINS 520 Investments	3
FINS 530 Capital Budgeting and Corporate Investments	3
FINS 550 Institutions and Financial Markets	3
FINS 600 International Finance	3
FINS620 Financial Strategies	3
<b>Total</b>	<b>15</b>

**International Business Concentration Electives (9 credits)**

<b>Courses</b>	<b>Credit Hours</b>
INTB 500 International Business (Requisite Course)	3
FINS 600 International Finance	3
INTB 550 International Law and Business	3
INTB 580 Cross-Cultural Management	3
MRKT600 International Marketing	3
<b>Total</b>	<b>15</b>

**Marketing Concentration Elective(s) (9 credits)**

<b>Courses</b>	<b>Credit Hours</b>
MRKT 520 Sales Management	3
MRKT 550 Marketing Channel Management	3
MRKT 570 Promotional Management	3
MRKT 592 Consumer Behavior	3
MRKT600 International Marketing	3
<b>Total</b>	<b>15</b>

**Human Resource Management Concentration Electives (9 credits)**

<b>Courses</b>	<b>Credit Hours</b>
ORLD510 Leading Organizational Change	3
MORS510 Negotiations	3
BUSN650 Leading and Managing	3
ADPH520 Organizational Effectiveness	3
BUSN700 Business Plan Analysis	3
<b>Total</b>	<b>15</b>

**GRADUATE COURSE DESCRIPTIONS****I. SCHOOL OF DIVINITY****ADMINISTRATION****AD500 Church Administration and Leadership (3 credits)**

This course explores the church as an organization, and ministry as a vocation of organizational leadership. It draws on organizational studies and theology to develop a practical theory of leadership with a particular focus on the local church congregation and church-related nonprofit organizations.

**BIBLICAL INTERPRETATION****BS500 Biblical Hermeneutics (3 credits)**

This course surveys criticism of the New Testament, primarily from the late eighteenth century to the present. Particular emphasis is laid on the development of critical methodologies for the interpretation of the Bible. This course will help students to explore the science of biblical interpretation with examination and explanation of the systems of various hermeneutic disciplines.

**BS501 Bible Survey (3 credits)**

This course helps students lay a foundation for other courses by reading through the entire Bible, both Old and New Testaments. The major events, persons, and histories of the Bible are introduced, as well as the major themes of each individual book. Finally, the redemptive-historical thread of the Bible, from Genesis to Revelation, is traced. Required course for all MBA and MAM students. For all School of Divinity students, this course may be replaced by OT501 or NT501.

**BS502 Introduction to Exegesis (3 credits)**

This course introduces students to the process of interpreting Biblical texts using various genre and literary forms, by applying tools such as textual criticism, traditional criticism, redaction criticism, the social-scientific approach, narrative approach, etc.

**BS503 Historical Geography of the Bible (3 credits)**

This course is a study of historical events in the Bible and their relationship to the geography of the land of

Israel. The events of the Bible were recorded in the context of their geographical background, history, and Jewish culture. At the completion of the course, the student should have a better understanding of these events from a Biblical perspective.

**BS504 Women in the New Testament (3 credits)**

A socio-historical study of the role of women in the world of early Christianity through the writings of the New Testament. Feminist methods of interpretation will be studied to help in the analysis and appropriation of selected women's stories from the Gospels and texts dealing with women in the Pauline letters.

**BS505 Religions of the Ancient Near East (3 credits)**

Study of the religions of Mesopotamia (Sumeria, Babylonia, Assyria), Egypt, Anatolia, and Syria-Palestine (Canaan, Aram) through analysis of literature and archaeological remains. Special attention is given to general religious questions and to the interrelationship of Israel and other ancient Near Eastern cultures.

**BIBLICAL LANGUAGES****LAN511 Biblical Greek (3 credits)**

This is a Biblical language course focusing on the essentials of Koine Greek grammar, syntax, and vocabulary preparatory to reading the Greek New Testament.

**LAN521 Biblical Hebrew (3 credits)**

This is a Biblical language course focusing on the introducing the essentials of Hebrew grammar, syntax, and vocabulary preparatory to studying the Hebrew Old Testament

**CHRISTIAN EDUCATION****CE500 Foundations of Christian Education (3 credits)**

This course is an introduction to the educational foundation for ministry in the church, including the historical, theological, and philosophical aspects which underlie the dynamics of the teaching-learning process. It also includes an understanding of different learning styles as well as practical guidelines for delivering Christian education that is both biblical and contemporary.

**CE503 Principles of Teaching (3 credits)**

This course examines basic principles and concepts in Christian teaching, in order to improve the Christian

educator's ability as a teacher. These principles will be synthesized as models for teaching, presented in planning teaching-learning experiences, and used in actual practice teaching opportunities.

**CE510 Applied Learning Theory (3 credits)**

This is an overview course examining past and present learning theories with an emphasis on Christian views of the learner and information processing. Students will be exposed to a variety of theories of education related to teaching and learning styles for eventual use in a parish education program.

**CE516 Philosophy of Christian Education (3 credits)**

In this course students will explore questions about the purpose, ends, and means of Christian education, and assess Christian philosophy through readings, discussion, and lectures. Students will be required to discuss and debate philosophical controversies in modern education, and to recognize the ultimate goal of Christian education.

**CE517 Teaching Methods (3 credits)**

Theoretical, research-based, and practical aspects of classroom teaching. Topics include classroom management, planning, evaluation and teaching strategies which emphasize technology integration, team planning, investigate teaching methods for church school.

**CE518 History of Christian Education (3 credits)**

This course surveys the history of Christian Education from Biblical times to the present day. It identifies and examines individuals and movements who contributed to the theories and practice of Christian Education.

**CE520 Biblical Models of Education (3 credits)**

This course examines the components for a model of education in the Church. It also examines several models of education and teaching in the Old and New Testaments. Particular attention will be given to Jesus Christ as the Master Teacher. Students will explore the implications of the use of these models in educational ministry.

**CE530 The Church's Educational Ministry (3 credits)**

A study of the meaning and significance of the church's educational ministry with emphasis on the enhancement of skills for planning, leadership development, and curricula development for church education.

**CE540 Teaching Children in the Church (3credits)**

This course examines how to involve preschool and elementary children in ministry in the local church, the

community, and missions. Attention will be given to how children learn to serve, and how teachers can recognize and cultivate the God-given talents of each of their students. How to motivate children and how to avoid obstacles that discourage their involvement will be discussed. Included will be resources that encourage children to be active in ministry at their age-level. This course is a specialized study of developing and evaluating children's ministries and resources as this pertains to specific programs such as Bible clubs, kids' crusades, children's church, music, drama, and other children's activities.

**CE550 Youth Ministry in the Church (3 credits)**

This course introduces students to the historical development of youth ministry in the Church, with a critical emphasis on the formation of a Biblical theology and the philosophy of ministry to adolescents. Attention will be given to the related study of contemporary postmodern culture, understanding the unique needs of adolescents, and the application of basic programming models of ministry to youth in grades 6-12.

**CE560 Teaching/Learning Styles (3 credits)**

Educators must understand and respond to each student's learning style and needs based on personalities, traits, and learning theories. Every classroom is made up of individuals with diverse strengths, backgrounds, and approaches to learning. This course explains how to identify students' learning styles and intelligences, how to engage students in learning activities which best suit those styles and intelligences, and how to develop teaching strategies and lesson plans that work to students' strengths.

**CE570 Curriculum Survey (3credits)**

This course introduces students to the principles of curriculum development and structure. It surveys available curriculum resources for Sunday school, Bible study, youth groups, and other educational settings in the Church. A particular emphasis is placed on evaluation of each curriculum in terms of theology, use of the Bible, and teaching methods for various age groups.

**CE580 Christian Education & Human Development (3 credits)**

This course examines theories of human development and their application to religious education, as a lifelong process central to the Church's mission and to Christian educators.

**CE585 Christian Education and Spiritual Discipline (3 credits)**

This course explores the relationship between spirituality and Christian education for spiritual discipline by examining biblical texts, spiritual theology and spiritual books, focus on classics. After defining the term "spirituality," the course explores the historical understanding of spirituality, spirituality for teachers and

teaching methods, and the relationship between spirituality and Christian education, and how to use this relationship with students and the immigrant church.

**CE590 Christian Education Psychology (3 credits)**

This course introduces Christian psychological principles, theories, and methodologies, and relates them to issues of teaching and learning in schools.

**CE601 The Bible and Christian Education (3 credits)**

A study of the use of the Bible in Christian education. Topics include the ways in which the Bible shapes personal faith and corporate life, purposes and methodologies for presenting biblical material in the Christian educational context, and criteria for selecting Bible study materials from developmental and cultural perspectives.

**CE610 Theory and Practice of Christian Education (3 credits)**

This is an advanced course designed for students intending to specialize in Christian education. It aims to help students determine and develop their own theologically-based theories and models for educational ministry.

**CE615 Biblical Theology and Christian Education (3 credits)**

This course exposes students to a Biblical model of education, grounded in Reformed theology and offered as a comprehensive Biblical rationale for the praxis of Christian education. Students will gain a new understanding of the educational implications of theological concepts.

**CE620 Educational Leadership Development (3 credits)**

A course designed to develop strategies and skills in preparing lay persons and staff for effective ministries. Students are taught to understand and develop their own leadership style as well as develop their own philosophy of leadership and ministry based on theological, philosophical, and leadership principles.

**CE630 Current Issues in Christian Education (3 credits)**

This is a reading course. Students will explore current issues in the field of Christian education.

**CE633 Theology of Christian Education (3 credits)**

The aim of this course is to ensure consistency between theology and Christian education in Church's educational ministries. It examines the implications of theological prepositions, assumptions, and traditions for the practice of Christian education. Theological approaches are examined from the perspectives of Reformed

theology.

**CE640 Teaching the Bible (3 credits)**

A study of uses of the Bible in Christian Education. Topics include the ways in which the Bible shapes personal faith and corporate life, purposes and methodologies for presenting biblical material in the Christian educational context, and criteria for selecting Bible study materials from developmental and cultural perspectives.

**CE642 Christian Education in Multi-Cultural Contexts (3 credits)**

Christian education in the immigrant church should be applied in the context of the differing cultures of the first and second generations. This course shows how this context affects the role of the Christian educator. Leadership in a multi-cultural context is a core issue in this course.

**CE650 The Christian Home (3 credits)**

This course addresses a fundamental examination of the family: its origins, members, purposes, and roles in society and the church, from the Biblical perspective. Principles and practices for promoting and maintaining Christian living in the home will be emphasized. Some “alternative” models, needs, and issues of the modern family, and the ways local churches can target ministry to meet those needs, will also be discussed and evaluated in the light of Biblical principles.

**CE660 Ministry with Second Generation Asian-Americans (3 credits)**

Challenges abound for pastors and educators serving second generation Asian-American congregations. This course will examine the particular context of ministry in Asian-American congregations with specific attention paid to youth and young adult ministry, Asian vs. American cultures, and resolving conflicts in family and church situations.

**CE670 Collegiate and Young Adult Ministry (3 credits)**

This course is designed especially for those who will carry responsibility for collegiate and young adult ministry in the congregation. It begins with an exploration of the college sub-culture today and its implications for ministry. Other topics to be explored include the particular developmental challenges of collegiate and young adults, ministry with young people in crisis, changing family patterns and emerging new strategies in ministry with the age group. The course will also focus on young adults and how churches are reaching out to include them in their congregations.

**CE680 Christian Education in a Changing World (3 credits)**



This course addresses the question, “How does the Church educate people to discern what God is calling them to do and be in new, complex, and challenging contexts?” Through readings, field explorations, and creating their own curriculum resources, students will explore and construct Christian educational responses to these on-going changes of the world.

**CE702 Education Practicum (3 credits)**

This course facilitates the student’s mastery of skills and competence in designing, executing, and evaluating an educational ministry event or program of the student’s own choosing. A student plans, prepares, and executes an educational program/event at a local church or a related educational organization; integrating theological and educational content. Completion of at least half of the program of study towards the MACE is prerequisite for this course.

**CHURCH AND ITS MISSION****ME500 Introduction to the Christian Mission (3 credits)**

An introductory course to the mission of the church with attention to the biblical foundations of mission, its historical developments, its socio-cultural context, its methodological implementation, identification of current issues confronting the church in mission, and the growth in ecumenism.

**ME501 Evangelism and Discipleship (3 credits)**

A study of methods of personal and groups evangelism, equipping laypersons and church leaders to evangelize, use of church and para-church structures in evangelism, care of new converts and discipleship, use of apologetics, as well as current issues in evangelism.

**ME502 Biblical Foundation of Mission (3 credits)**

This course reviews perspectives in both Old and New Testament of the Mission of God; the redemptive history of Israel as a chosen people, and Jesus Christ, the Son of God who fulfilled God’s covenant to save the people. The course will focus on His Great Commission, a final command to make people of all nations into disciples of Jesus Christ; and on recognizing the responsibility of all Christians to complete this commission.

**ME503 Introduction to World Christianity (3 credits)**

Explores the nature of the movement of the Christian faith and the historical, theological and missiological implications that this movement has on the life of Christian communities. Focusing on the current demographic transformation of Christianity, students are exposed to emerging theological and historical dynamics which are

both in continuity and discontinuity with Western historical and the theological Christian encyclopedia.

**ME505 History of Christian Mission (3 credits)**

A historical survey of the Christian mission with attention to patterns, methods and approaches to the Christian mission in history. Topics include monasticism, Catholic missionary orders, Pietism, Colonialism, and the rise of Ecumenism.

**ME506 Mission and Biblical Worldview (3 credits)**

This course studies the biblical basis of mission and its principles and examines God's purpose in missions in the life of the local church and the student, and through the history of missions. Students will understand and develop their biblical world perspectives while examining major worldviews.

**ME510 Indigenous Church Planting and Growth (3 credits)**

A study of church planting in diverse cultural settings, and the nurturing and developing of new churches in contemporary culture, including an evaluation of the modern church growth movement. Strategies that cause those churches to grow, flourish, and reproduce will be examined.

**ME520 Christian Mission and Anthropology (3 credits)**

This course investigates the relationship between mission and anthropology with respect to the fundamental belief in biblically-based mission. The student will learn the principles of cultural anthropology: race and culture, social organization and kinship, primitive religions, cultural dynamics, and cross cultural communication for the effective mission works.

**ME521 Mission Practicum (3 credits)**

This course offers the opportunity to experience and practice a mission field in culturally diverse settings. This practicum is designed to be a mission-training field through such experience. After participating in a mission project, students are required to submit a report, including self-evaluation and assessment for future mission work.

**ME530 World Religions: Beliefs and Practices (3 credits)**

A study of religious perspective in human experience, and its bearing on the acceptance or rejection of the Gospel. This course focuses on Christian evangelism in relation to religious beliefs and practices.

**ME540 Postmodern Issues for Mission (3 credits)**

This course is an in-depth examination of the effects of cultural change in five key areas that directly affect Christian mission and theology: postindustrial technology, post-literate communication, postmodern philosophies, post-colonial politics, and post-orthodox spiritualities.

**ME550 Urban Life and the Mission of the Church (3 credits)**

A study of the impact of the inner city's demographics, race relations, and social and economic problems on the church's ministry, with emphasis on the evangelical church's effectiveness in the inner city. The course examines mission as a modern science and uses survey resources for understanding the ethos of the city, the international urbanization milieu and the role of the church both scripturally and socially. Students will also evaluate models of ministry in urban settings.

**ME560 Mission History of Korean Church (3 credits)**

A history of Korean Christianity from AD 1880 to AD 1919. The history of the Korean Church will be studied in terms of the development of Christian mission through the missionary movement in Korea and the response of the church to political, intellectual and social pressures.

**ME600 Intercultural Communication (3 credits)**

An examination of the need to minimize misunderstanding in different cultures as they consider the differing world views of the speaker and his audience. Contextualization in communication is necessary for all missionaries in order to meaningfully communicate the Word of God to cultures outside their own. Communication does not happen with words alone, but by the being and doing of human behavior. Methods of information delivery, from interpersonal to mass communication, will be studied to determine the advantages and disadvantages of each in a cross-cultural context.

**ME602 Leadership and Community Development (3 credits)**

Students learn key principles of developing leadership and ministry teams within the church. The class explores the theology and ideology of and techniques for community organizing and gives students the opportunity to visit community organizing projects and develop a particular organizing campaign.

**ME620 Mission Project (3 credits)**

This course is a directed and practical study in a selected mission field. The students will participate in the mission project of the selected mission field including identification and evaluation of ethnic groups, exploring how to contact them, how they make decisions, how to disciple them, and how to nationalize the ministry for evangelizing the world.

**ME521 Mission Practicum (3 credits)**

This course offers the opportunity to experience and practice a mission field in culturally diverse settings. This practicum is designed to be a mission-training field through such experience. After participating in a mission project, students are required to submit a report, including self-evaluation and assessment for future mission work.

**CHURCH HISTORY****CH501 History of Christianity I (3 credits)**

This course provides historical analysis from a theological perspective. Christianity is essentially a historical religion. This course reviews the history of Christianity from its earliest days through the Middle Ages, up to the Reformation.

**CH502 History of Christianity II (3 credits)**

This course, a follow-up to CH501, examines Church history from the Protestant Reformation through the modern period.

**CH503 Modern Evangelicalism (3 credits)**

This course deals with the historical development and theological issues of the movement of modern evangelicalism.

**CH504 History of American Christianity (3 credits)**

This course focuses on a detailed examination of a specific topic, doctrine, theologian, or movement of American Christianity.

**CH505 History of Christian Thoughts (3 credits)**

This course examines the development of Christian thought and practice from the apostolic Fathers to the modern period with an emphasis on the development of doctrines and theology. Especially important thinkers will be highlighted in the early church, Reformation, and the 17<sup>th</sup> and 18<sup>th</sup> centuries.

**CH506 Race and American Christianity (3 credits)**

An intensive consideration of the power of race in American Christian cultures, with an emphasis on recent critical theories of race.

**CH510 History of Korean Christianity (3 credits)**

This course introduces students to the history of the Korean church, including how evangelistic work began and developed and how the Korean church has grown. It explores the development of the church, evangelistic strategy, persecution, growth, and mission. It also reflects critically, in the light of an evangelical missiology, on various aspects of Korean mission.

**CH600 Inter-Testamental History (3 credits)**

This course will explore the history between the Old Testament era and the New Testament era. The course will focus on the history leading up to the birth of Jesus Christ.

**CH610 History of Reformation (3 credits)**

This course begins with Luther's inner discovery of salvation, and discusses the political, social, religious, purposeful aspects of the Protestant Reformation.

**CH611 History of Philosophy and Christian Thought (3 credits)**

A survey of the development of the main schools of philosophy and the principal developments in Christian doctrine and thought. The course concentrates on philosophical movements from Heraclitus to contemporary existentialism. Each school of thought is evaluated from a distinctively Reformed perspective.

**CH612 Modern Christianity as a Global Phenomenon (3 credits)**

This course surveys major developments within the church in Europe, North and South America, Africa, Asia, and the Pacific from roughly 1600 to the present, and the things and events that have shaped the church as an indigenous social institution. Special attention will be given to the critical role of various forms of outreach and missions in Christianity's global expansion as well as the significant role of non-Western initiatives in shaping global Christianity.

**DENOMINATIONAL REQUIREMENTS****DR501 Denominational Comprehensive (3 credits)**

This course is a denominational requirement ordination as a pastor or a minister. Requirements for this course may differ by each denomination. Contact the School for more information.

**NEW TESTAMENT**

**NT501 Introduction to the New Testament (3 credits)**

This course explores the background, literary art, theological teaching, and contemporary message of the New Testament, from Matthew to Revelation.

**NT505 Background of the New Testament World (3 credits)**

The purpose of this course is to understand the historical, cultural, religious background of the Bible at the time of the New Testament writings, focusing on the various circumstances facing emerging Christianity in the context of Judaism, the Hellenistic religions, and the social history of the early Roman Empire. It will help students to understand the life context of the New Testament for appropriate interpretation.

**NT510 Interpretation of the Parables (3 credits)**

This course examines the meaning of Jesus' parables in the Synoptic Gospels. It addresses issues of the parables' historical and canonical contexts, their forms of communication, the history of their interpretation, and their relevance for the Church and Christian life today. Prerequisite: NT501

**NT600 Synoptic Gospels (3 credits)**

This course introduces the synoptic problem, exegetical methods (source criticism, form criticism, and redaction criticism, and others), and the distinctive theologies of each gospel. Included are evaluation of various critical approaches to the Gospels, the life of Christ, consideration of historical reliability, and survey of central themes in the teaching of Jesus. Prerequisite: NT501

**NT601 Book of Acts (3 credits)**

This course is an exegetical study of the entire narrative of Acts that explores Luke's perspective on God's aim for the people of God and their mission. This study will deal with the various textual, historical, rhetorical, exegetical, theological, and ethical concerns that the only canonical book about early Christian history raises. Emphasis will be upon the structure and the major themes found in the Book of Acts, with the Gospel of Luke employed for background purposes. Prerequisite: NT501

**NT602 Gospel of John (3 credits)**

An exegetical study of the fourth Gospel and First John, emphasizing Johannine narrative techniques, theology, historicity, and the relation between the Gospel of John and First John. Prerequisite: NT501

**NT603 Pauline Literature (3 credits)**

An exegetical study of selected portions of the Pauline letters with attention to selected theological issues and

their application to contemporary church life. This study also includes consideration of the life, mission, and theology of the Apostle Paul, and evaluation of the individual letters in their relationship to apostolic history and the life of the church. Prerequisite: NT501

**NT604 General Epistles (3 credits)**

A close reading of the general epistles with special attention given to literary, socio-historical, and theological understandings of the epistles. May include readings from any or all of the general epistles in a given semester. Prerequisites: NT501 and BS500

**NT605 Book of Revelation (3 credits)**

An exegetical study of the book of Revelation which focuses upon the background materials of Jewish prophecy and apocalypse, the structure of the book, its relationship to other New Testament writings, and an examination of the perceptual framework which forms its imagery. Prerequisite: NT501 and BS500

**NT606 New Testament Exegesis (3 credits)**

The course introduces the history of biblical interpretation from the Old Testament to current times, with particular emphasis on cultural interpretation. Students will apply methods of their choice to the interpreting Biblical texts. Prerequisite: NT501

**NT607 Romans (3 credits)**

This course entails a close reading of the text of Paul's letter to Roman Christians, with particular attention to the historic and contemporary function of the letter in the life of the church. This course is a detailed exegesis of the entire book of Romans, examining the most commented-on book in the New Testament in light of its historical, rhetorical, sociological, theological, and ethical contexts. The theology of Paul is stressed, with consideration of the distinctive emphases of the epistle: Paul's teaching on Judaism, salvation history, the power of sin, righteousness, the Holy Spirit, and the future of Israel. Prerequisite: NT501

**NT608 Letter of James (3 credits)**

This course entails a close reading of the letter of James with special attention given to literary, socio-historical, and theological understandings of the epistle. Also examined are the relationships between faith and action in the life of Christian. Students investigate and communicate with the theological disciplinary issue of the relationship between biblical exegesis and the disciplines of theology and ethics. Prerequisite: NT501

**NT610 Theology of the New Testament (3 credits)**

This course examines the general content and historical development of New Testament theology from the perspective and methodology of the contemporary biblical theology discipline. Students examine the distinctive contributions of biblical authors and the issues of unity and diversity within the canon of the New Testament.

Prerequisite: NT501

**NT612 Cross-Cultural Representations of Jesus (3 credits)**

This course explores some of the theological, ideological, pictorial and mass media representations of Jesus that have emerged from the cultural appropriations of the gospels. Special attention will be given to the hermeneutics behind the images as well as their ethical ramifications.

**NT611 Hermeneutical Method (3 credits)**

This course examines the content, text, and interpretation of the Bible, including an introduction to various critical approaches to biblical studies.

**OLD TESTAMENT****OT501 Introduction to the Old Testament (3 Credits)**

This course surveys the history and literature of Israel to the end of the United Monarchy, dealing with Israelite economic, social, political, cultural, and religious life. The Old Testament is illuminated by the study of archaeology, geography, and ancient Near Eastern texts.

**OT503 Pentateuch (3 Credits)**

An exegetical study of selected portions from the Pentateuch in its cultural and historical setting, with attention to its critical problems, theological content, literary features, and modern exposition. Prerequisite: OT 501.

**OT504 Historical Books (3 credits)**

The course is an interpretive, literary, and theological study of selected portions from Joshua, Judges, First and Second Samuel, and First and Second Kings. Prerequisite: OT 501.

**OT505 Wisdom Literature (3 credits)**

This course examines wisdom books of the Old Testament (Job through Song of Solomon). These books are considered for their doctrinal and practical values, with Job, the Messianic Psalms, and Ecclesiastes receiving special attention. Prerequisites: OT501 and BS500



**OT506 Major Prophets (3 credits)**

This course is an interpretive, literary, and theological study of selected portions from the Major Prophets, including an introduction to Old Testament prophetic literature and addressing issues of hermeneutics, theology, and application. Prerequisite: OT 501.

**OT507 Minor Prophets (3 credits)**

This course offers book studies of the Minor Prophets which build on the methodology of interpretation and what has been previously learned, by emphasizing the study of books as wholes. Accordingly, there is a special focus on the initial survey of books as wholes, the interpretation of parts of books in the context of the book as a whole, and the synthesis of books. In addition, attention is given to thinking, valuing, and living biblically by learning how to apply Scripture to life and ministry. Prerequisite: OT 501.

**OT508 Book of Psalms (3 credits)**

This course examines the nature and characteristics of Hebrew poetry as demonstrated in the Psalms. Special attention will be given to examples of various types of Psalms which have made significant contributions to the Judeo-Christian tradition. Psalms are analyzed for their religious meanings in relation to Christian preaching, teaching, and other aspects of Christian life. An exposition of selected Psalms is presented, focusing on knowing God and worshipping Him in everyday life. Special emphasis on the homiletic value of the book. Prerequisite: OT 501.

**OT600 History of Israel (3 credits)**

The purpose of this course is an understanding of the history of Israel, including its culture and religion. This course will focus on background study of the Old Testament to explore the history of Israel from the tribal periods to the post-exilic periods. Students will increase their awareness of history and provide them a better understanding of the Old Testament writings.

**OT603 Inter-Testamental Period (3 credits)**

An overview of politics, history, and society during the inter-Testamental period, from the close of the Old Testament canon in the fifth century BC to the first century AD, up to the beginnings of New Testament writings. The course particularly focuses on the literature, religious thoughts, and theology that influenced the development of Judaism and Christianity.

**OT605 Old Testament Exegesis (3 credits)**

A study of words, poetics, textual criticism, syntax, biblical theology, and practical exegetical exposition in the

different genres of the Hebrew Bible. Prerequisite: OT 501.

## **PRACTICAL THEOLOGY AND SPIRITUALITY**

### **PC500 Introduction to Pastoral Care (3 credits)**

As an introduction to the caring ministry of the church, this course will give special attention to the psychological and theological aspects of human need as well as perspectives on pastoral response. Emphasis is given to conceptualizing one's ministry to persons and families in practical situations.

### **PC505 Pastoral Counseling (3 credits)**

This course introduces basic concepts and models for effective pastoral counseling. Areas covered include initial assessment, establishing the counseling relationship, crisis intervention, maintaining a caring and helpful relationship, and referral in pastoral counseling.

### **PC510 Pastoral Leadership: Building Christian Communities (3 credits)**

The aim of the course is to help the student better understand the dynamics and critical issues of ministering with groups. This course provides encouragement and insight for students who are seeking to begin or develop Christian organizations.

### **PT510 Introduction to Preaching (3 credits)**

This course focuses on introduction to the theology, history, literature, art and practice of preaching. This is a foundational class that prepares students for other courses in homiletics.

### **PT511 Preaching Practicum (3 credits)**

This practicum includes the application and practice of preaching skills and delivery techniques.

It involves the student finding a ministry setting in which to preach. Prerequisite: PT510.

### **PT512 Topics in Preaching and Worship (3 credits)**

This course will examine various topics in the field of preaching/homiletics. Specific topics will be described as they are offered.

### **PT530 Introduction of Pastoral Ministry (3 credits)**

A study of practical theology in relation to the missions of religious institutions, communities of faith, and lived religious experience: how faithful people live out their faith in social, political, and cultural settings.

**PT531 Worship & Music in the Emerging Church (3 credits)**

Worship & Music in the Emerging Church is an elective, three credit-one semester course which provides an historical and theological framework for understanding the emerging church phenomenon and offers practical resources for the leading of emerging worship experiences.

**PT532 Immigration, Religion and the American Church (3 credits)**

This course introduces students to a biblical and historical understanding of human migration, examining the concepts, major trends, critical issues, and challenges associated with contemporary realities from a Christian perspective. Particular attention will be paid to the importance of South-North migration; the formation and missionary significance of new immigrant congregations; Christian ministry in a context of religious plurality; and the on-going de-Europeanization of American Christianity.

**PT533 Urban Ministries (3 credits)**

This course examines the issues, dynamics, interactions, and theologies that influence ministry in the urban context. Strategies of ministry are examined for both the local church and other contexts of ministry.

**PT534 Ministry for Diaspora Societies (3 Credits)**

This course explores a ministerial field established in the late twentieth century to study dispersed ethnic populations, which are often termed diaspora peoples.

**PT600 Field Education/Mentored Ministry: Pastoral Leadership (3 credits)**

This course engages students in daily ministry activities, partnering them with experienced ministers to explore the role of a leader in a church organization. It provides supervised and mentored field-based training in a local church, with leadership opportunities in a congregation, under the teaching and counsel of an experienced pastor. Students are expected to complete a project based on their experiences during the course.

**PT700 Supervised Ministry & Internship (3 credits)**

This course is a supervised practice of ministry in approved ministerial settings. Each case involves at least 100 hours of ministry in the same program under a qualified supervisor of ministry.

**SP605 Spirituality (3 credits)**

This course focuses on the student's spiritual development through Bible study, prayer, personal discipline, the readings of spiritual classics such as Bunyan, Augustine, Bernard, Francis and others, and small group sharing. A portion of each session is devoted to "spiritual formation" groups modeled on similar groups in the local church.

**SP606 Spirituality and Preaching (3 credits)**

This course will assist students in learning, cultivating, enriching, and integrating the essentials for Christian spirituality with their preaching vocations. The history and theology of the connection between spirituality and preaching; how biblical exegesis for preaching impacts and is impacted by spirituality; and ways in which spirituality shapes and is shaped by homiletical style, design, form and diversity.

**SP 610 Spiritual Discipline (1 credit)**

This course is designed to exercise and elevate students' spiritual formation and development. It thus requires that students should give their devotional attention to a variety of sermons provided in university chapel services for their spiritual discipline and application.

**RESEARCH AND WRITING****RW500 Research and Writing (3 credits)**

This course aids students in completing research projects in any content area course by providing assistance in writing effective research papers using a step-by-step process approach. Course content includes selecting and narrowing topics; writing thesis statements; outlining; locating and documenting sources; taking notes; writing introductions, body paragraphs, and conclusions; and writing rough and final drafts. Students work with projects already assigned in other content area courses.

**RP700 Final Project/Thesis (6 credits)**

A student will write a thesis project, or credo, working out the implications and possibilities of pastoral study for future ministry or for life-enrichment.

**THEOLOGY AND ETHICS****ES500 Christian Ethics and Society (3 credits)**

The course studies the structure and content of Christian ethics as well as the goal, nature, and norm of Christian living, and attempts to construct a biblically-rooted paradigm to apply to major contemporary social issues such as human rights, politics, economics, poverty, racism, sexism, homosexuality and biomedical concerns.

**ES502 Theology, Ethics and the Economy (3 credits)**

Economics, a major biblical theme, provides the structure for much of church as well as civic and family life. This course will explore both contemporary economic dynamics and issues and the ethical basics that address

these issues.

**ES503 Christian Ethics and Leadership (3 credits)**

This course examines issues of leadership from the view of Christian ethics, focusing on the ways Christian leaders can assess the values that influence their actions. It is also intended to make students recognize the qualities they see as valuable for their own leadership roles, both personally and professionally.

**ES507 Social Ethics (3 credits)**

Explores questions of how the church can engage purposefully in ethical reflection upon contemporary social problems and issues. Guides students in preparing models of pastoral-prophetic ministry for the local church; includes lectures, discussion, and group case analysis.

**ES508 Churches and City: Ethical Issues in Urban Ministry (3 credits)**

Study of the ministries of churches and church-related agencies in the cultural context of urban areas. Attention is given to economic, political, cultural, religious structures and dynamics that challenge urban ministry; empirical and normative analyses of issues of care and justice engaging these churches; and resources for theological reflection and transformational practice.

**ES510 Church, Ethics, and Public Policy (3 credits)**

A study of the church's public ministry through readings, case studies, faculty presentations and student projects. Topics include analysis of public issues, their communal and organizational context, relevant theological and ethical resources.

**ES511 Christian Ethics of Peace and War (3 credits)**

This course explores the various forms of peaceful approaches to war historically, from the biblical period, medieval period, reformed times to the present day. It critically examines each denominational position on peace and war, from the Moravian to mainstream denominations. The course is intended to provide theological understanding of the issues of peace, war and nuclear weapons.

**ES512 African-American Religion and Culture (3 credits)**

This course offers a view of cultural practices that have been a social glue for African-Americans. It explores ways in which religion has intersected with black folk tradition, ritual, music, art, literature and other cultural forms. Ethical subjects and issues will also be discussed.

**ES513 Black Theology and Ethics (3 credits)**

The contributions of leading Black theologians will be discussed, both historical and recent, and in particular womanist theologians, identifying identify critical and ethical issues that these theologians explore.

**ES514 Christianity and Politics (3 credits)**

This course considers how and in what ways Christian social ethics has supported or distanced itself from democratic practices, with attention to whether the practices of Christian institutions can be related to the textual claims.

**ES515 Contemporary American Religion and Politics (3 credits)**

This course examines religion in American public life from the perspectives of public theologies and civil religion. It embraces social movements, electoral politics, and parachurch groups, including the religious right and mainline Protestant advocacy, denominational divisions, and congregations committed to prophetic witness and evangelical activism.

**TH500 Introduction to Theology and Philosophy (3 credits)**

This course encourages students to think critically about the relationship between the nature and contents of philosophy and Christian theology, in terms of truth and human understanding. It is also intended to help students comprehend the various issues arising from the relevant philosophical themes and texts.

**TH501 Systematic Theology I (3 credits)**

This course provides a systematic presentation of the Christian faith. Using biblical constructs, historical developments, and confessional statements, students explore the Doctrine of the Word, Doctrine of God, the Doctrine of Humanity, and the Doctrine of Christ.

**TH502 Systematic Theology II (3 credits)**

As a continuation of Systematic Theology I, this course is a systematic presentation of the Christian faith with focus on complete understanding rather than partial systematic theology. The course is also an introduction to the contents, methods, and resources of Christian theology. Attention is given to the understanding of traditional and contemporary formulations of Christian doctrines on God, Christ, and the Holy Spirit, and to the understanding of Churches with a view to the clearest possible understanding of the Christian faith.

**TH505 Doctrine of God (3 credits)**

The problem of God has become increasingly perplexing in contemporary theology, and the challenges arising

have provoked thoughtful and creative responses. This course uses both traditional and contemporary wide-ranging sources to address issues surrounding the nature and existence of God.

**TH506 Life and Doctrine of Christ (3 credits)**

This course is an introduction to the contents, methods, and resources of Christian theology. Attention is given to the understanding of traditional and contemporary formulations of the doctrine of Christ.

**TH508 Doctrine of the Holy Spirit (3 credits)**

This course is designed to give students a basic understanding of the Holy Spirit by reviewing relevant doctrines, the work of Christ, and Trinitarian and eschatological aspects. It explores various perspectives and issues, from the traditional to the contemporary.

**TH604 Reformed Theology (3 credits)**

This course studies Calvin's *Institutes of the Christian Religion*, classical confessional documents of the Reformed tradition and theologies of contemporary Reformed theologians, and compares them with other theological traditions. Prerequisite: TH500.

**TH605 Contemporary Theology (3 credits)**

A survey course dealing with developments from Schleiermacher through the contemporary theologians, while giving emphasis to Barth, Bonhoeffer, and Moltmann. Prerequisite: TH500.

**TH606 Apologetics (3 credits)**

This course examines the efforts of classical and contemporary theologians to defend the Christian faith. In a seminar format, students probe the ways Christians answer modern challenges such as materialism, scientism, religious pluralism, cultic religions, and secularism in the modern church. This course also surveys the problems of post-modernism.

**TH607 Religion and Sociology (3 credits)**

This course provides students with a basic understanding of the different traditions of various religions. It also examines the meaning of religion as a dimension of social life: religion, myth, and symbolic reality, churches as organizations and institutions.

**TH608 Women and Religion (3 credits)**

A review of anthropological, sociological, and psychological theory relating to women and, specifically, to

women and religion. Topics include women's spirituality and religious leadership; the social, political, and economic forces that shape their lives, and religious imagery of women.

**TH609 Dialogue on Christianity and Science (3 credits)**

This course is designed to give students a basic understanding of the relationship between theology and science. It examines issues of theology and science from the perspectives of theology (including constructive theology) and historical and contemporary science.

**TH610 Hispanic Religion and Culture: Church, State, and Immigration (3 credits)**

Introduction to history, culture, economics, and politics of the Hispanic presence in the United States. The religious dimension of the U.S. Latino/a experience is highlighted.

**TH611 Asian Theologies of Liberation and Indigenization (3 credits)**

An introduction to the major themes and figures of Asian Christian theologies, particularly focusing on the two predominant themes of liberation and indigenization. This course examines some of the most renowned examples of Asian liberation theologies, such as Minjung theology and Dalit theology, and the various intercultural and interreligious attempts at theologies of indigenization.

**WORSHIP STUDIES****WS500 Christian Worship (3 credits)**

Introduction to the history, theology, and practice of Christian worship, including the Sunday gathering, sacraments, weddings, funerals, and daily prayers.

**WS501 Institutional Requirement (1 credit)**

This course is required for all students of GCU for expressing and learning the importance of worship and praise. GCU students will have chance to share their faith with other students and faculty members and to be reminded of God's love.

**WS502 Worship & Sermon (3 credits)**

The history, theology, and practice of Christian worship including the Sunday gathering, sacraments, weddings, funerals, and daily prayers and the preparation and the delivery of sermons.

**WS503 Church Music & Hymnology (3 credits)**



A study of the origins and development of Christian music and hymnody, with reference to the theological emphasis of various periods from the beginnings to the present.

## **II. SCHOOL OF MUSIC**

### **MUS500 Recital I (2 credits)**

Solo recital in major applied instrument or voice. A 30-minute public performance is required, to be presented before the end of the second semester of applied study. Students are expected to work with instructors in planning realistic dates and repertoire for recitals.

### **MUS501 Review of Music Theory (3 credits)**

Review of harmony, form and analysis. Intensive review of diatonic and chromatic harmony, formal stereotypes, and basic analytical techniques. Credits earned in this course may not be applied to the Master of Arts in Music degree.

### **MUS505 Yearly Concert I (2 credits)**

30-minute public ensemble concert for Contemporary Christian Music majors. The performer must arrange the concert program and be a main performer.

### **MUS511 Choral Conducting (2 credits)**

Advanced conducting including baton technique, score reading, cueing, expression, interpretation and rehearsal skills with an emphasis on applying these techniques in practical conducting experiences involving vocal and instrumental ensembles. Not for choral conducting majors.

### **MUS521/522 Computer Music Application-Sibelius I/II (3 credits)**

Advanced computer music skills and comprehension of MIDI with the use of Sibelius music composition software.

### **MUS523/524 Computer Music Application-Apple Logic I/II (3 credits)**

Advanced computer music skills and comprehension of MIDI with the use of Apple's Logic software.

### **MUS531 Studio Recording (3 credits)**

A study of the practical skills needed to record and mix music in a professional studio.

**MUS532 Arrangement (3 credits)**

An advanced survey of the musical concepts of melody, rhythm, harmony, and form as applied to the principles and techniques of arrangement.

**MUS533 Directing & Conducting (3 credits)**

Techniques of conducting and directing. Discussion and study of terminology, tempo, phrasing, and articulation.

**MUS570 Church Music (3 credits)**

This course teaches church music from the early period to the present period, including study of major composers of church music and their works. Students will be required to attend and review a minimum of one live church performance by the end of each semester.

**MUS571 Songwriting (3 credits)**

The practical application and technique of working songwriting.

**MUS600 Recital II (3 credits)**

This is a public performance course, the content of which varies according to the major:

- Solo recital in major applied instrument or voice.
- Compositional recital of works written by the student composer while pursuing the composition degree.
- Choral concert of the major composition for choral conducting majors.

A public performance of at least 45 minutes but not exceeding 60 minutes, is required. The recital must be presented before the end of the fourth semester of applied study. Students are expected to work with instructors in planning realistic dates and repertoire for recitals. Prerequisite: MUS500

**MUS601 Applied Music (3 credits)**

One 60-minute lesson per week. In addition to their private lessons, students may be required to attend a student's recital each semester.

A-Piano

B-Organ

C-Voice

D-Composition

E-Choral Conducting

F-Strings (Violin, Viola, Cello, and Double-bass)

G- Woodwinds (Flute, Oboe, Clarinet, and Bassoon) or Brass (Trumpet, Trombone, Horn, and Tuba)

**MUS602 Class Piano (2 credits)**

Basic musicianship through elementary keyboard skills, includes basic playing skills such as reading, fingering, technique, and elementary repertoire. Also includes functional and theoretical skills such as intervals, chord spelling, chord types, simple progressions, voice leading, and harmonization. Courses will meet 30 minutes weekly. Functional keyboard skills for satisfying the piano proficiency requirement may be repeated for two semesters, but not for piano or organ majors.

**MUS 603 University Chorus (3 Credits)**

Choral Ensemble: Study, rehearsal, and concert performance of choral literature of various periods and styles. In addition, the group participates in school and off-campus performances, as well as appearances in the weekly on-campus chapel services. Open to all students.

**MUS605 Yearly Concert II (3 credits)**

60-minute public ensemble concert is required for Contemporary Christian Music major students. The performer must arrange the concert program and be a main performer.

**MUS606 Contemporary Christian Music Private Lesson (3 credits)**

60-minute private lessons for Contemporary Christian Music major students.

**MUS611 Piano Pedagogy (3 credits)**

Approaches and materials for children and high school students at the elementary and intermediate, and adult students at the beginner through advanced levels. Focus will include the job market, methods, curriculum building, musicianship training, technical development, practice strategies, memorization, musical style and interpretation, ensemble playing, philosophical bases, piano laboratory technology, and professional etiquette as a clinician/adjudicator.

**MUS612 Organ Pedagogy (3 credits)**

Methods, techniques, and repertoire for teaching at beginning, intermediate, and advanced levels of study, with emphasis on style and interpretive problems.

**MUS613 Vocal Pedagogy (3 credits)**

A study of the principles of vocal techniques and a survey of practical teaching literature for voice.

**MUS614 Accompanying (2 credits)**

Developing musical sensitivity at the keyboard to enhance the performance of vocalists or instrumentalists. Practical participation will be required. Designed for piano majors.

**MUS615 Service Playing (2 credits)**

Techniques for church organists including hymn playing, improvisation, accompaniment of anthems and sacred solos, and music for weddings and funerals.

**MUS621 Advanced Theory (3 credits)**

Advanced study of music theory and harmony in common practice including analytical study of chromatic harmony. Components include composition, literature analysis and practical keyboard application.

**MUS622 Form and Analysis (3 credits)**

Techniques of harmonic, structural, and stylistic analysis of small and large homophonic and contrapuntal forms of music from the Renaissance through the Romantic periods. Advanced analysis of music compositions with emphasis on harmony and form.

**MUS623 Counterpoint I (3 credits)**

A study of sixteenth century modal polyphony in two, three, and four parts.

**MUS624 Counterpoint II (3 credits)**

A study of eighteenth-century style with the writing of invention and choral-prelude forms in two and three parts.

**MUS625 Analysis of Post-Romantic Music (3 credits)**

Theories of musical structure in the post-tonal idiom, with analytical applications to literature from major composers of the 20<sup>th</sup> century. Compositional exercises will provide orientation to diverse styles and demonstrate creative application of theoretical concepts. Prerequisite: MUS222

**MUS 626 Orchestration and Music Technology (3 Credits)**

A study of techniques used in the creation of computer music for various instrumental and vocal ensembles.

Students acquire abilities with hardware and software for notation and MIDI sequencing. These techniques will be utilized to complete a series of composition and arranging projects. It is also recommended that the students acquire knowledge of standard band and orchestral instruments regarding playing ranges, technical limitations, and tone-color possibilities in solo and combination. Guidance and practice in scoring for various combinations of instruments.

**MUS627 Advanced Jazz Harmony (3 credits)**

Advanced music theory applied to Contemporary Christian Music and Jazz repertoire.

**MUS631 Music History I (3 credits)**

A study of music history from the Middle Ages through the early Renaissance with some attention to the music of the ancient Greeks. Stylistic developments, musical forms, and contributions of representative composers of the Middle Ages, Early Renaissance Era are discussed.

**MUS632 Music History II (3 credits)**

Developments in music during the mid-late Renaissance and Baroque Era, with particular emphasis given to major French, German, and Italian composers.

**MUS633 Music History III (3 credits)**

Stylistic developments from the galant style, from Viennese classicism to the early Romantic era.

**MUS634 Music History IV (3 credits)**

Development of music from the mid-Romantic era to the present day, followed by an introduction to ethnomusicology and a survey of topics in traditional and non-western musical cultures.

**MUS641 Piano Literature (3 credits)**

A comprehensive investigation of keyboard music from a historical and stylistic viewpoint, emphasizing major keyboard works and composers from the Baroque to the present.

**MUS642 Organ Literature (3 credits)**

Exploration of organ music from the Medieval period to the present.

**MUS643 Vocal Literature (3 credits)**

The art song and concert aria from Mozart to the present.

**MUS644 Choral Literature (3 credits)**

Literature for large and small vocal ensembles, including madrigals, masses, and motets, from 1500 to the present.

**MUS645 Orchestral Literature (3 credits)**

Survey of orchestral literature from 1700 to the present.

**MUS646 Church Music Literature (3 credits)**

Church music repertoire for all choirs and handbells. Supplementary materials such as teaching aids will also be included.

**MUS651 Worship and Music (3 credits)**

A study of choral and instrumental repertoire for use in churches: discussion of topics pertaining to the administration of church music programs, church staff relationships, children's choir techniques, and others. Format will include lectures, reading sessions, and class projects.

**MUS652 Seminar in Church Music (3 credits)**

A study of topics including historical and contemporary developments in hymnody; liturgical music; church choir literature and techniques; and church music philosophy, education and administration. May be repeated for credit as topics vary.

**MUS653 Hymnology (3 credits)**

A study of the origins and development of Christian hymnody, with reference to the theological emphasis of various periods from the beginnings to the present.

**MUS661 Opera Workshop (2 credits)**

Basic techniques in acting and technical aspects of theatre that are utilized in the performance of an opera scene.

**MUS662 Diction for Singers (2 credits)**

Designed for vocal music majors. The study of the pronunciation, enunciation, and expression of the German, French, Italian, and English languages in singing.

**MUS700 Final Project (3 credits)**

Final project for the degrees in composition or in choral conducting. For Composition majors, the project

consists of the composition and public performance of an original major musical work. For the degree in choral conducting, it consists of a public concert and paper.

**MUS703 Bibliography (3 credits)**

Concepts and practice used in research methodology. Introduction to research materials, including print materials and electronic databases. Course requirements include development of topic databases and research papers.

**MUS801 Applied Music (3 credits)**

One 60-minute lesson per week for doctoral students. In addition to their private lessons, students may be required to attend a student's recital each semester.

A-Piano

B-Organ

C-Voice

D-Composition

E-Choral Conducting

F-Strings (Violin, Viola, Cello, and Double Bass)

G- Woodwinds (Flute, Oboe, Clarinet, and Bassoon) or Brass (Trumpet, Trombone, Horn, and Tuba)

**III. SCHOOL OF BUSINESS****DEVELOPMENT SKILLS****ADPH520 Organizational Effectiveness (3 Credits)**

The nature of work groups and teams and its impact on organizational effectiveness is the focus of this advanced management course. The course discusses how groups control their members, how group members learn roles, rules and norms. The course is designed to help student understand the socialization process and how socialization tactics result in an institutionalized or an individualized role orientation.

**ADVANCED BUSINESS****BUSN500 Business Environment, Law and Christian Ethics (3 Credits)**

This course develops skills for inquiry into the business environment from a legal and ethical perspective. Students explore the relationships between modern business and the environment, in addition to the ethical

issues that arise when diverse interests intersect. Relevant topics will include contracts, commercial law (sales, secured transactions and creditors remedies), forms of business entities (including limited liability companies and corporations), agency, employer-employee relationships, real property concepts, bankruptcy, and negligence and strict liability concepts. Students will examine corporate governance and business ethics, with emphasis on case studies.

**BUSN530 Business Strategy (Capstone Course) (3 Credits)**

This is the capstone course for the SBA and should be taken in the student's final term. Students learn to systematically analyze a firm's internal and external environments and to apply concepts and theories related to the formulation and implementation of business-level and corporate-level strategies. The influence of other functional areas (marketing, finance, accounting, etc.) on strategic thinking is emphasized in teaching students the linkage between strategic problems, management interpretations, solutions, and firm performance. Enrollment priority is given to seniors who have applied for graduation.

**BUSN550 Intermediate Microeconomics (3 Credits)**

The main aim of this course is to provide a further understanding of microeconomic theory, building on the foundation they received in ECON201: Principles of Microeconomics. The course covers the theories of the consumer and the firm through the use of economic models. Students will learn how to express economic models in mathematical terms and how to then manipulate those models using algebra and calculus. Calculus is not a prerequisite, but students will learn some calculus during the semester and will benefit from having previously taken a calculus course. The models covered in the course fall into eight classes: utility maximization, profit maximization, cost and expenditure minimization, and general equilibrium. Prerequisite: ECON201 or equivalent.

**BUSN600 Management Accounting (3 Credits)**

The student examines advanced topics in management accounting as these relate to management information needs for planning, control, and decision making. Topics include interpretation of standard cost variances; application of quantitative techniques; evaluation of divisional performance; activity-based costing; and the behavioral impact of accounting systems. Prerequisite: ACCT201 or equivalent.

**BUSN620 Managerial Economics (3 Credits)**

The student examines the application of microeconomic theory as applied to managerial responsibilities within an organization. This course emphasizes the quantitative and qualitative application of economic principles to business analysis. Prerequisite: ECON101 or equivalent



**BUSN650 Leading and Managing**

This course examines multiple theories, approaches, and research-based understandings of the theoretical constructs of leadership and management. Emphasis will be placed on the evolution of leadership and management theories. Enduring elements, ongoing issues, emerging trends, and contemporary research will be examined.

**BUSN700 Business Plan Analysis**

This course demonstrates how the starting of a new venture is risky and often ends in failure. An effective tool for entrepreneurs who want to reduce risks and better ensure success is a convincing business plan. This course focuses on the critical components of a business plan. The major course assignment is to prepare a business plan for a business opportunity chosen by the student.

**ADVANCED FINANCE****FINS500 Finance (3 Credits)**

The student examines the general nature of financial management, the American financial system, taxes, and the major financial decisions of corporations. Specific attention is given to present value and capital budgeting; risk and asset pricing; financial analysis and forecasting; financial decisions and market efficiency; and capital structure. Problem-solving methodology is used to illustrate the theories and tools in financial decision-making. Prerequisite: FINS101 or equivalent.

**FINS520 Investments (3 Credits)**

Principles and methods of investing in securities of business and government. This course is a study of practical management of portfolios containing both fixed-income and equity investments. It examines the issues in and the procedures for security analysis and portfolio management, emphasizing the application of analytical techniques and portfolio management theories for individual investors.

**FINS530 Capital Budgeting and Corporate Investment (3 Credits)**

The student examines the corporate investment decision process which includes working capital management, financial statement analysis, determination of cash flow, risk return analysis, forecasting, and asset investment.

**FINS550 Institutions and Financial Markets (3 Credits)**

Students develop a unified framework for understanding financial intermediaries and markets. They examine the structure, regulation, and operation of banking and non-banking financial institutions; analyze how central

bank operations affect financial institutions; and develop an understanding of money and capital markets, the flow of funds through the economy, and the role of financial and futures markets.

**FINS 600 International Finance (3 Credits)**

Course content focuses on the environment in which the international financial manager operates. Students study the risks of doing business overseas and the tools available to minimize those risks. Foreign exchange risk, political risk, working capital management, long-term investments and financing, and accounting and control are examined within this context.

**FINS620 Financial Strategies (3 Credits)**

This course is a final, comprehensive finance offering that makes use of cases and/or simulations to enhance the real-world applicability of the finance degree and to integrate all previous coursework

**HUMAN RESOURCES****HRDV500 Organizational Behavior/ Human Resource Management (3 Credits)**

An introduction to human resources development. Primary topics are training and development, career management, and organizational development and change. A wide variety of secondary topics may also be covered in this course, including learning principles, evaluation of human resources development interventions, employee orientation and socialization, performance management and coaching, diversity, and employee counseling. This course introduces students to many of the basic principles of human behavior that effective managers use when managing individuals and groups in organizations, including individual differences in abilities and attitudes, attribution, motivation, group dynamics, power and politics, leadership, conflict resolution, organizational culture, and organizational structure and design. Prerequisite: MGMT101 or equivalent.

**INTERNATIONAL BUSINESS****INTB500 International Business (3 Credits)**

The student is introduced to the language and terminology of international business and major international political and economic policies that affect modern international businesses. Special attention is given to fundamental concepts of international finance, accounting, law, management, and marketing.

**INTB550 International Law and Business (3 Credits)**

This course surveys trends and practices that are part of the process of adjudication across national boundaries. Students study the interrelationships among countries as these affect individuals and business organizations attempting to operate internationally. Course content focuses on transnational business activities.

## **MARKETING SCIENCE**

### **MISY500 Introduction to Marketing Information Science (3 Credits)**

This course introduces fundamentals of management information systems: components of information systems (hardware, software, databases, and data communication technologies) and uses, examples and cases to demonstrate important uses of information systems in organizations. Topics include transaction processing, e-commerce, supply chain systems, customer relationship management systems, marketing information systems, decision support systems, knowledge management systems, and ethics and security issues. Depending upon the course section (day or evening, MWF or TT), a portion of this course may be offered in a distance education format. Prerequisite: CIST101 or equivalent.

## **ADVANCED MANAGEMENT**

### **MGMT600 Research Methods (3 Credits)**

Introduction to a number of research methods useful for academic and professional investigations of information practices, texts and technologies. By examining the applications, strengths and major criticisms of methodologies drawn from both the qualitative and quantitative traditions, this course permits an understanding of the various decisions and steps involved in crafting (and executing) a research methodology, as well as a critically informed assessment of published research. Prerequisite: BSTA202 or equivalent.

## **ADVANCED MARKETING**

### **MRKT520 Sales Management (3 Credits)**

A study of the dynamics of human behavior that affect marketing decisions. Included in this analysis is an examination of effective marketing practices and procedures and the analytical techniques required prior to basic marketing decisions.

### **MRKT550 Marketing Channel Management (3 Credits)**

A study of distribution processes and institutional structures as subsystems of marketing strategy. Focus is on channel structure, product assortment considerations, promotional activities, pricing strategies, and physical

logistics necessary to achieve channel objectives. Governmental, economic, and competitive aspects affecting channel management are included.

**MRKT570 Promotional Management (3 Credits)**

Students examine the use of promotional methods to communicate to potential customers the messages that support the objectives of the marketing plan. Each of the four elements of the promotion mix is covered: advertising, publicity, sales promotion, and personal selling. Specific focus is applied to building differentiated value perceptions in the customers in relation to competitors' products

**MRKT590 Marketing Management (3 Credits)**

The student examines the life cycle management of a product from inception to the point where it is no longer offered. Specific topics covered in the course include the product development cycle, product assortment decisions, branding, pricing, and others that make up the marketing mix and that are dynamic throughout the product life cycle. Specific emphasis is placed on identifying marketing problems, investigating alternative solutions, and rendering appropriate strategies and decisions. Techniques associated with situational analysis of problems are stressed. Prerequisite: MKTG101 or equivalent.

**MRKT600 International Marketing (3 Credits)**

Students are exposed to several aspects of international marketing. This includes the international marketing environment and the international marketing mix--product, pricing, distribution, promotion--as well as emerging issues in international trade such as trading blocs, trade barriers, and standardization/adaptation.

**NEGOTIATION SKILLS****MORS510 Negotiations (3 Credits)**

This course is designed to improve students' skills in all phases of negotiation: understanding prescriptive and descriptive negotiation theory as it applies to dyadic and multiparty negotiations, to buyer-seller transactions and the resolution of disputes, to the development of negotiation strategy and to the management of integrative and distributive aspects of the negotiation process. The course is based on a series of simulated negotiations in a variety of contexts including one-on-one, multi-party, cross-cultural, third-party and team negotiations.

**ORGANIZATIONAL SKILLS****ORLD510 Leading Organizational Change (3 Credits)**

This course is designed to prepare students to lead organizational change efforts directed at improving organizational functioning and quality of work life. Using case studies, students will design change interventions and change management strategies using group simulations, demonstrating change agent competencies in the areas of systems thinking, action research, consultation skills, project management, and strategic visioning.

**ADVANCED DEGREE PROGRAMS****DOCTOR OF MINISTRY (DMin)****PURPOSE**

The purpose of the Doctor of Ministry degree is to enhance the multi-cultural ministry practice of persons who hold an MDiv (or its educational equivalent), and who have engaged in substantial ministerial leadership. The program combines theory and pastoral practice and integrates theological and social science while promoting excellence in ministry. The DMin program enhances competencies in pastoral theology, pastoral analysis and ministerial skills; integrates these competencies into a theologically reflective practice of ministry; accesses and explores new areas in the practice of ministry; promotes continued growth toward spiritual maturity; and establishes a personal and professional ethic with focused study on ethical standards and mature conduct in the profession. Finally, the Doctor of Ministry degree advances the general practice of ministry as well as expertise in specialized areas of ministerial practice, such as pastoral care, preaching, missions, leadership, organizational administration, and multicultural ministries.

**OBJECTIVES**

Participants in the program will

- integrate theological reflection with ministerial knowledge in order to analyze and assess the suitability of solutions to ministry issues and problems, using theological resources and appropriate social science research to develop these solutions.
- increase their theological reflection, systematic thinking and reflective practice skills in order to implement the philosophy and goals of their present ministry; and demonstrate higher effectiveness in developing the ministerial growth of church and congregations in relation to worship, preaching, fellowship, discipleship, compassion and care, education, and service.
- develop an increased awareness of the impact of multiple cultures on society, and of the responsibility of the church for public witness, social justice engagement, and evangelism; and demonstrate flexibility in advanced ministerial leadership, as well as the ability to conduct a spiritually- and organizationally-apt practice of the theology of the laity.

**CONCENTRATIONS**

The degree program has been organized into three concentrations, in order to effectively and systematically pursue its educational goals and objectives.

**Concentration 1: Theology of Ministry Studies**

This concentration focuses on the theology of ministry and on sharpening specific ministry skills in key areas. With a concentration in Theology of Ministry, pastors and ministry leaders are given the opportunity to clarify the philosophy, nature and values of ministry.

**Concentration 2: Church & Congregation Ministerial Development**

This is a practical concentration, focusing on students' personal ministry development in such areas as worship, preaching, fellowship, discipleship, compassion and care, education, small groups, children, Christian education, counseling, stewardship, music and worship, teaching, youth, ministry to women and service.

**Concentration 3: Multicultural Studies for Evangelism**

This concentration provides advanced training in the practice of multicultural ministry by analyzing and contextualizing culture and society and empowering believers to effectively communicate the gospel to a pluralistic society by public engagement.

**PROGRAM LEARNING OUTCOMES**

Upon completion of the Doctor of Ministry program, students will be able to:

- students learn to integrate theological reflection with knowledge of the practice of ministry to assess the suitability of various solutions to a ministry problem.
- Students will gain knowledge of ministry development, personal leadership styles, and the art of spiritual leadership, and learn how to apply this knowledge in ministry practice.
- Students are familiar with implementing a reasonable solution to a ministry problem with analysis on multicultural aspects for evangelism.

**EDUCATIONAL ASSESSMENT**

GCU provides assessments for prospective Doctor of Ministry students. These assessments are intended to give the DMin program a clearer sense of the ability of the student to perform doctoral level work, and to develop prospective students' understanding of their own personal and professional strengths and areas of vulnerability,

as well as their learning and leadership styles. This assessment also assists prospective students in thinking through their personal vision for ministry and how this vision will be enriched through the Doctor of Ministry program.

DMin assessment focuses on three areas:

1. Integrate theological reflection with knowledge of the practice of ministry
2. gain knowledge of ministry development
3. implementing a reasonable solution to a ministry problem

Students will be given an electronic survey when the assignments are due in their class evaluating the learning experience of that class.

Students will complete a survey annually (annual program assessment) providing feedback on their learning experience thus far in the DMin program.

After students successfully defend your project, they will be asked to complete an electronic exit survey (ATS GSQ).

### **ADMISSION REQUIREMENTS**

Applicants to the program must have a Bachelor of Arts degree and the Graduate level degree from an accredited college or university. No exceptions can be made to this requirement. Applicants must have completed a Master of Divinity degree or its equivalent at an accredited institution. Other two-year master's programs may be considered, but the applicant must complete the required Master of Divinity courses to enter the DMin program. Applicants must have maintained an average of 3.3 (on a standard 4-point scale) in their Master of Divinity work.

Applicants must demonstrate to the Doctor of Ministry Program Committee that they have sustained a sound moral and religious character in campus life.

Field experience: Applicants for the DMin program must have a minimum of three years of full-time ministry experience at a church or similar organization subsequent to receiving a MDiv degree and must have demonstrated excellent professional performance. Any exceptions must be approved by the DMin Program Committee.

Applicants must submit two recommendation letters, one from a pastor and one from a professor.

Applicants must submit a two-to-three-page Statement of Academic Purpose, in which they describe their goals



and their reasons for desiring a DMin degree.

**TUITION AND FEES\***

Application fee	\$100.00
International Student Fee (J-1 visa students only)	\$500.00
Admission Fee	\$500.00
New Student Orientation Fee	\$100.00
Enrollment Fee (\$400.00 per semester)	\$1,600.00
Tuition (\$3,510.00 x 3 semesters; \$390.00 per credit; total 27 credits)	\$10,530.00
Proposal Guidance Fee	\$400.00
Dissertation Tuition Fee (9 units; 1 semester)	\$3,150.00
Dissertation Advisement Fee	\$1,000.00
Continuance Fee (until graduation)	\$500.00 (\$1,200.00 for J-1 visa holders)/semester
Graduation Fee (includes Dissertation Binding Fee; 10 copies)	\$1,200.00
<b>TOTAL (minimum; does not include Continuance Fees)</b>	<b>\$18,580.00</b>
<b>J-1 TOTAL (minimum; does not include Continuance Fees)</b>	<b>\$19,080.00</b>

\*Costs are subject to change; contact the Office of Admissions for the most up-to-date information.

**CURRICULUM MAP & GRADUATION REQUIREMENTS**

The Doctor of Ministry degree is designed to be completed within three to four academic years, although a maximum of six years may be granted in special cases. It commonly requires three semesters of course work. For graduation, students must earn 36 credits (9 courses/27 credits and Final Doctoral Project/9credits); the 9 courses are comprised of 3 core courses, 1 research methodology course, 3 concentration courses, and elective courses.

**Required Courses (6 Courses; 18 Credits)**

Core Courses (3 Courses; 9 Credits)

M601 Research and Methodology (3 Credits)

M602 Exploring the Contours of Ministry (3 credits)

M611 Understanding and Leading Church Organizations (3 credits)

**Concentrations (3 Courses: 9 Credits)**

## A. Theology of Ministry Studies

M612 Christian Theological and Ethical Practice in a Postmodern Era (3 credits)

M627 Historical and Theological Legacies for Korean Church (3 credits)

M630 Biblical Theology of Church Ministry in Context (3 credits)

## B. Multicultural Studies for Evangelism

M615 Understanding of Evangelicalism for the Modern Ministry (3 credits)

M621 Church as Evangelist (3 credits)

M624 Intercultural Training Process (3 credits)

## C. Church &amp; Congregation Ministerial Development

M604 Growing Churches in a Post-Church World (3 credits)

M609 Revitalizing Church and Community (3 credits)

M617 Pneumatology for Church Ministry (3 credits)

Electives (3 Courses: 9 Credits)

Doctoral Project (3 courses: 9 credits)

Institutional Requirement (no credit)

GCU requires all students enrolled in the Semester Program to attend WS501 Institutional Requirement (chapel) every semester through graduation. Students will receive a Pass/Fail grade for this noncredit course.

**DMIN ROADMAP TO GRADUATION**1. First Section

Core courses (3)

2. Second Section

Concentration courses (3)

3. Third Section

Electives (3 courses)

4. Fourth Section

Project (3 Courses)

**SEMESTER AND INTENSIVE PROGRAMS**

The DMin degree is offered in two ways: a semester program and an intensive program.

**Semester Program**

A residency program offering a sixteen-week course of study, one day per week, during the regular semester. International students who want to maintain student visa status are required to take this program.

**Intensive (or Cohort-based) Program**

A two-week-long session in March, June, and October each year, chiefly at the Atlanta campus, but also in various locations across the country and in selected locations outside the United States. Each session of the Intensive Program will cover 2 or 3 courses from the DMin program, and provide full credit for those courses to attending students.

**Final Doctoral Project**

In addition to the completion of twenty-seven credits hours of course work, students must complete a Final Doctoral Project. This is a supervised project, which may be done in a local ministry setting or mission field, or it may be a research project. Students must present a doctoral project proposal to the Dean of the School of Divinity. Students advance to candidacy status after the completion of all course/seminar work and the approval of their proposal. Then, under the advice of their major professor, students should write the project and then present it to the Dean of the School of Divinity.

**COURSE DESCRIPTIONS****M601 Research and Methodology (3 credits)**

This course is aimed at making students proficient in methods of theological research and academic writing, with special reference to the project including, thinking logically and theologically, writing a thesis, researching theological topics and writing skills.

**M602 Exploring the Contours of Ministry (3 credits)**

This course helps the student to reflect upon him- or herself in terms of personality and characteristics as a would-be minister. In order to perceive ministry, the student must study various materials relevant to ministry including spiritual formation, counseling skill, and psychology.

**M603 Changing Churches and Communities in a Multi-Cultural World (3 credits)**

This course helps students understand how church should be related to communities in a multicultural context and how church should seek the significance of the gospel in various cultural experiences.

**M604 Growing Churches in a Post-Church World (3 credits)**

In post-Christian environment, the opportunity for mission has returned to the doorstep of the church. In understanding the “modern” (self-confident, secular, and rationalistic, etc.) and the “postmodern” (related to deconstruction of modernity), the church must redefine itself as a mission outpost. This course will help the student to identify the issues that the church must wrestle with in order to establish a missionary presence in the world.

**M605 Leadership and Post-Modernism (3 credits)**

This course is aimed at understanding postmodernism in the development of pastoral leadership. Students will share their ministerial settings and conflicts with the phenomenon of postmodernism, as a method of interdisciplinary learning. With theological and theoretical reflection, students will learn how to apply their leadership in the immigrant church.

**M606 The Biblical Principle of Leadership (3 credits)**

This course is designed to show the biblical principles of leadership. It helps students to develop an integrated theology of church leadership based on the Bible, drawing upon various biblical materials and diverse experiences from local churches.

**M607 The Shaping of a Leader (3 credits)**

This course focuses on how God shapes and develops leaders for unique contribution. Students learn how God shapes leaders through life experiences and developmental transitions, gaining an understanding of the essentials of the shaping of leadership, a focused understanding of their own developmental stages and potential transitions, and insights into how to recognize and facilitate the organic growth of leaders.

**M608 Spirituality and Pastoral Care (3 credits)**

This course provides instruction in spirituality and pastoral care as an experience in process education. Students discover how pastoral care must be responsive to cultural developments in order to facilitate pastoral growth. The course explores the heart of pastoral care with spirituality: ministry with the sick, injured, and dying, and learning from that ministry

**M609 Revitalizing Church and Community (3 credits)**

This course explores theories and theologies of congregational and community changes and transformation. Students will analyze how these changes occur and discover various methods church leaders can use during such transformations of church and in community. The framework for this learning will be the student's own congregation in its social, political, economic, cultural and religious context.

**M610 Ministry with Groups (3 credits)**

This course uses diagnostic questions to understand and to meet a group's needs. These questions will be used to understand their formation as a new Doctor of Ministry group and to work with groups such as governing bodies, committees, task forces, and study/growth groups in the parishes where they minister.

**M611 Understanding and Leading Church Organizations (3 credits)**

This course looks at the church system from various perspectives: structural, human relations, political, open system, and symbolic/cultural. Students will explore the interactions between organizational theory, theological perspectives, and the practice of ministry.

**M612 Christian Theological and Ethical Practice in a Postmodern Era (3 credits)**

This course examines recent theological and ethical responses to the postmodern era. It provides a comprehensive understanding of the historical and cultural development and examines the contours of postmodernism in relation to Christian theology. The course focuses on the nature and stakes of various postmodern theological and ethical discourses in practical perspective.

**M613 The Skilled Counselor (3 credits)**

This course introduces students to advanced counseling skills. Included are topics such as empathy, concreteness, confrontation, self-disclosure, attending, listening, responding, decision-making, and action planning.

**M614 Cross-Culture Ministry (3 credits)**

This course helps students to understand cultures which are quite different from their own culture. It explores how various cultural voices can be brought into harmony, in terms of ministry.

**M615 Understanding of Evangelicalism for the Modern Ministry (3credits)**

A theological and historical examination of evangelicalism for church ministries in a variety of modern cultural environments, with special reference to pastoral and ecclesiastical stances. The course deals with particular

issues in relation to the modern ministry, such as theological uniqueness, biblical interpretation, church growth, missions, ethics, the charismatic movement, spirituality, evangelism, and politics.

**M617 Pneumatology for Church Ministry (3 credits)**

The aim of this advanced seminar is an in-depth and thoroughgoing examination and application of the biblical, historical, and contemporary perspectives of the doctrine of the Holy Spirit to the present church context. It seeks to help DMin students to gain insights into diagnosing and analyzing their congregations. It also helps students to design viable strategies to cope with pneumatological issues that might emerge from their own ministry. Attention will be given to the relationship between the doctrines of the Holy Spirit and changing ministry environments, and to its implications for ministry in the church and personal spirituality.

**M620 Intellectual Challenges in Modern Ministry (3 credits)**

This course is designed to provide biblical, historical, theological foundations for the reasonableness of Christian faith, thereby seeking to help church ministers to be able to profess their faith in reasonable ways and to be able to defend Christian truths against contemporary intellectual challenges.

**M621 Church as Evangelist (3 credits)**

A comprehensive introduction to church evangelism as an interdisciplinary theological field (missiology), a socio-historical reality, a biblical-theological imperative, a point of tension in the inner life of the contemporary church around the world and a strategic challenge to the church's outreach in the world.

**M622 Christian Mission and Social Transformation (3 credits)**

This course is an overview of the perspective of evangelical missiology in the contemporary church. Its basic intent is not so much to provide practical training for a missionary participation in the contemporary mission field as it is to give pastors a theological frame of reference to make choices and decide when to become involved in missionary service, especially in relation to social transformation.

**M623 Non-Western Indigenous Mission Movement (3 credits)**

In the midst of conflict between Western cultures and the Muslim world, the non-Western mission movement has been inaugurated and has experienced continual growth. It is important that church leaders become aware of a new paradigm of mission development, and a new synergy of emerging mission forces. This course will examine how churches and missionaries join forces in a new paradigm for dynamic mission.

**M624 Intercultural Training Process (3 credits)**

This course is designed to develop teaching and learning skills with an anthropological view of education as transmitter of culture. Formal and informal educational systems will be introduced for pastors, teachers and missionary educators seeking to fine-tune their instruction to differing cultures' thinking styles, pedagogical expectations, and values.

**M625 Methodology of Ministry in Postmodernism Thought (3 credits)**

This course explores effective ministerial methods in a postmodern world. Christian pastors need a discreet approach to ministry in a secular and humanistic postmodern society which denies the absolute truth that Christianity espouses. In this course, students will learn creative ways of ministering while identifying Christian doctrine based on Biblical teaching.

**M626 The Ministry of Paul (3 credits)**

This course explores the sense of calling and mission which compelled Paul. It examines Paul's journeys, his teaching and ministry works. The study draws from the Acts of the Apostles and many portions of the Pauline Epistles.

**M627 Historical and Theological Legacies for Korean Church (3 credits)**

This course provides students with a historical and theological understanding of the Korean Church. Though its short history, the Korean Church as a whole has produced unique ministries. The course examines the Korean Church in light of its theological and ministerial legacies throughout its history.

**M628 Ethical Responsibility of the Church in Society and the State (3 credits)**

This course explores the ethical duties of the Church to society and state. It examines interactions between ecclesiastical and political authorities and institutions in the modern world. With biblical teaching as its basis, the course instructs students as to the sources and methods for Christian ethical analysis and decisions in the areas of economic and social justice, human rights, war and peace, and the role of the Church in politics. Ultimately this course will discuss the relevance of the ethical responsibility of the Church to society and the state.

**M629 Pastoral Care & Counseling (3 credits)**

This course provides knowledge and understanding of pastoral care and counseling with applicable theory from a biblical foundation, and its practice in the contemporary world. The pastors provide their congregations with care and counseling in times of spiritual, psychological, emotional and physical crisis. This course offers pastors an understanding of pastoral counseling as it differs in function from other forms of counseling. Pastoral

counselors are different from others in that they must be called by God and committed to serving His hurting flocks under the authority of His Words and the Holy Spirit. This issue will be dealt with and clarified in this course.

**M630 Biblical Theology of church Ministry for the Context**

This course offers theological principles and frameworks of church ministry based on the Bible; these theological principles and frameworks serve as a foundation to design and practice church ministry to adapt to a rapidly changing society. Also, this course gives how to do theology for creating ministry for specific contexts and needs.

**M660 New Biblical Interpretation and Narrative Preaching (3 credits)**

This course introduces students to principles and skills for interpreting the Bible through the art of narrative reading. Students will gain an understanding of the shape of narrative preaching and have opportunities to practice writing and delivering sermons in narrative form.

**M661 Hermeneutical Methodology and Ministerial Application (3 credits)**

This course is an examination of the content, canon, text and interpretation of the Bible, including an introduction to various critical approaches to biblical studies.

**M662 Gospel of Mark & Narrative Preaching (3 credits)**

Narrative is a mode of communication that relates experience in language that can be read and reread to form understanding about the world and ultimately about who we are. This course examines genres of language in a collection of stories from the Gospel of Mark.

**M663 Biblical Principles for Transforming the Church (3 credits)**

This course introduces principles and methods for transforming the Church. Students will learn ways and systems of the church growth.

**M664 Exegesis and Narrative Preaching (3 credits)**

This course develops the skill of exegesis of the text as narrative art and provides practice writing and delivering sermons in narrative form.

**M665 Theory and Practice of Christian Education (3 credits)**

This course is an introductory survey of the context of Christian Education, emphasizing methods of applying



practical theology to educational ministry, with attention to descriptive, interpretive, normative, and pragmatic tasks in the context of Christian Education.

**M900 Final Doctoral Project (9 credits)**

The final Doctoral Project demonstrates candidates' ability to apply general methodology to their Doctor of Ministry studies. The subject matter must represent ministerial research or work that is needed in the church today. Ordinarily the project is to be undertaken in the setting where the candidate carries on his or her own ministry.

**DOCTOR OF MUSICAL ARTS (DMA)****PURPOSE**

The purpose of the DMA degree program is to educate the most talented musicians at the highest musical level for achievement in their major field as well as to provide opportunities for students with verified accomplishments for professional musicianship. The program focuses on the highest level of technical understanding and artistic interpretation through a diverse performance structure, with academic foundations in historical, theoretical, and pedagogical coursework. Students graduating from the program can expect to obtain effective knowledge for becoming professional musicians, including performers, and/or effective instructors at the university or college level.

**OBJECTIVES**

Upon completion of the program, students will

- have musical mastery of the major field and the associated solo, chamber, and symphonic/operatic repertoire.
- be prepared for teaching at the university or college level as well as at the post-secondary level.
- be prepared for a variety of careers such as presidents or directors of music schools or conservatoires, music directors and composers.
- have an ability for independent research used appropriate databases, printed and electronic resources, general reference materials, and specific resources.
- have established scholarly knowledge for future success as a professional musician.

**ADMISSION REQUIREMENTS****1. Degrees and Transcripts**

- Applicants must hold a Bachelor's degree
- Applicants must hold a Master's degree in the applied area or its equivalent and evidence of a high level of performance.
- Applicants must have an MA grade point average (GPA) of 3.0 or higher (on a 4.0 scale).
- Official transcript(s) from all previous degree-awarding institutions must be submitted in English or in a notarized translation.

**2. Recommendations**

Applicants must submit two letters of recommendation. Recommendation Forms are provided by the Office of Admissions.

**3. Personal Statement**

Applicants must submit a statement explaining their specific goals in pursuing a DMA degree and their expectations for achieving their academic goals at GCU.

**4. J-1 Admission-International Students**

International applicants should follow the general admission requirements of GCU's admission policies as prescribed in the Catalog.

**ADMISSIONS PROCEDURE**

Applicants must submit the following:

- DMA Application Form (GCU website)
- Official Transcripts
- Two Recommendation Letters
- Personal Statement
- A DMA program Audition Form.

**Audition Requirements:**

- a. Applicants are required to complete an interview and to present a vocal or instrumental

recital/audition. The recital/audition should be equivalent to the solo recital required for the completion of the applicant's Master's degree. The program should include works of contrasting historical periods and styles, chosen to demonstrate musicianship and technical proficiency.

- b. Live auditions are strongly encouraged. However, applicants who are unable to be present for a live audition may submit video recorded auditions
- c. All auditions will be scheduled by the end of December and must be completed or submitted by the middle of February.
- d. Audition Repertoire Requirements:

**Piano.** The audition program must be performed from memory and include works or movement of works from each of four historical periods: Baroque through Beethoven, Romantic, Impressionistic, and Twentieth-century.

**Voice.** The audition program must include repertoire in English, French, German, and Italian; and must include an opera aria which demands advanced technical expertise and a repertoire drawn from a minimum of three historical periods.

### **Diagnostic Examinations:**

At the time of the audition, applicants will be required to take diagnostic examinations in music history and music theory. The results of these two examinations will be included when considering the candidate for admission to the program, as well as used to advise the applicant as prerequisite courses to take.

### **ESTIMATED COSTS FOR THE PROGRAM**

#### 1. Estimated Costs

- a. Application Fee -\$100.00
- b. International Students Fee - \$500.00 (only for J-1 visa status students)
- c. Admission Fee - \$1,000.0
- d. New Students Orientation Fee - \$100.00
- e. Enrollment Fee - \$500.00 per semester
- f. Tuition - \$550.00 per credit
- g. Dissertation 9 units - \$4,950.00
- h. Dissertation Advisement Fee - \$1,500.00
- i. Music Facility Fee - \$500.00 per semester
- j. Solo Recital Fee - \$2,250.00 (\$750.00 ×3 times)
- k. Graduation Fee - \$1,500.00

2. Estimated Expenses: Individual budgets may vary considerably. The following student standard budget should be considered when calculating cost of attendance at GCU: (1) Housing and household costs, (2) Transportation costs, (3) Personal expenses, (4) Food costs, (5) Medical/dental costs, and (6) Books and supplies.
3. Housing Matters: GCU does not provide student housing; however, GCU will provide information on housing matters for new students to find a residence near the university.

## **GENERAL REQUIREMENTS OF THE DMA PROGRAM**

### **1. Residence**

The residence requirement is defined as full-time graduate study\* during the first two and a half years of the degree program under the guidance of the DMA Program Committee. Residence includes coursework and comprehensive exams.

\*This is applicable only to those who want to study in residence utilizing the rich resources that nearby institutions share.

### **2. Good Standing and Time Limit**

The doctoral degree must be completed within seven years of the first semester of admission as a doctoral student. It is strongly recommended that all requirements for the degree except the document and final oral examination must be completed within a period of five years. A candidate for the doctoral degree who fails to complete all degree requirements within five years after passing the comprehensive examination and being admitted to candidacy will be required to take the comprehensive examinations again and to be admitted to candidacy a second time. To be eligible for graduation, a student must maintain a 3.0 average on the graduation transcript and a 3.0 average on the program of study (no course with a grade below "C" may be placed on the program of study)

### **3. Components**

The DMA curriculum requires a minimum of 60 credit hours of acceptable graduate credit beyond a 30 semester-hour master's degree. A master's degree in the applied area (or its equivalent) and evidence of a high level of performance are required for admission into this curriculum. 60 credit hours include 51 credits for course work and 9 credits for final research project (dissertation/lecture recital with written documents).

The required courses consist of 51 credits hours which are distributed as follows: Each Major Field Core

Courses (15 credits), Supportive Core Courses (15 credits), Recital Courses (9 credits), and Elective/Minor Courses (12 credits). Also, 9 credits will be added from Final Research Project.

#### **4. Comprehensive Examinations**

Comprehensive Examinations are designed to evaluate the student's ability to assimilate and integrate knowledge, apply historical and theoretical concepts, demonstrate skills, and draw conclusions. The examinations, consisting of written and oral segments, are scheduled at or near the completion of course work. Successful completion of the written examination is a prerequisite for scheduling the oral comprehensive examination.

#### **5. Recitals**

Recitals are required for all doctoral students. Programs for all recitals and performances must be approved at the beginning of the semester, in advance, by the major professor and the GCU DMA Program Advisory Committee. The first full recital must be presented prior to scheduling the written examination. The last recital may not be scheduled until the oral comprehensive examination has been satisfactorily completed and degree candidacy established. Recital projects presented in partial fulfillment of degree requirements will be evaluated by the full membership of the Advisory Committee.

#### **6. Final Research Project (Dissertation/Lecture Recital with Written Document)**

The DMA degree program requires the completion of an approved dissertation/lecture recital with written document that demonstrates the student's ability to perform independent research and constitutes a distinct contribution to knowledge in their major field. All Final Research Project course may be repeated for credit. Students often take more than the minimum required in order to complete the project. Candidates may choose dissertation or lecture recital with written document. The subject of the dissertation should be related to the major. The two parts of the lecture recital and written document will present the same general information.

#### **7. Requirements for Candidacy**

- a. An average of 3.0 has been maintained on all doctoral courses taken and on all completed courses on the program of study.
- b. Written and oral comprehensive examinations have been passed and scores reported to the Office of Academic Affairs.
- c. A final research project prospectus has been approved.

#### **8. Final Research Project Approval and Defense**

- a. The student is responsible for the development of a proposal for the final research project. The proposal is developed with guidance provided by the major professor or designated professor.
- b. When the major professor is satisfied with the completed the final research project, he/she will certify that it has his/her approval and is ready to read. The major professor will then schedule a final oral defense.

**9. Submission of the Dissertation/Lecture Recital with Written Document**

**CONFERRAL OF DEGREES**

When it is certified that the candidate has completed all required work and met all financial obligations, the degree will be recommended by vote of the DMA Program Committee. Upon approval of the GCU Board of Trustees, the Doctor of Musical Arts degree will be conferred, normally in May.

**GENERAL TIMELINE FOR THE DMA PROGRAM**

Steps	Requirements	Timeframe	Evidence of Certification
1	Course Work (51 credits)	During the first six semesters	<ul style="list-style-type: none"> <li>• Five or Six semesters of course work</li> <li>• Normal credit units are nine (three courses) per semester</li> <li>• Evaluation of satisfactory academic progress</li> </ul>
2	Comprehensive Examination	At the six semester	<ul style="list-style-type: none"> <li>• Registration for comprehensive exam</li> <li>• Comprehensive exam covers the two of major/minor fields</li> <li>• Comprehensive exam is implemented by the DMA program committee</li> <li>• Candidate status is given to students who pass comprehensive exam</li> </ul>
3	Final Research Project Proposal	At the six semester	<ul style="list-style-type: none"> <li>• Registration for final research project proposal</li> <li>• Supervisor advises and guides the proposal</li> <li>• The proposal will be evaluated and approved by the final project committee</li> </ul>
4	Final Research	At the seventh semester	<ul style="list-style-type: none"> <li>• Registration for final research project</li> </ul>



	MUS711 Survey of Piano Pedagogy	3
	MUS741 Seminar in Literature and Performance	3
	MUS821 Doctoral Seminar	3
<b>Voice</b>	MUS801 Applied Music	3, 3
	MUS713 Survey of Vocal Pedagogy	3
	MUS741 Seminar in Literature and Performance	3
	MUS821 Doctoral Seminar	3

**(2) Supportive Core (15 credits)**

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	MUS703 Research in Music and Bibliography	3
	MUS726 Analytical Techniques	3
	One additional theory course	3
	Any two history courses	3, 3

**(3) Recitals (9 credits)**

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	MUS811 First Doctoral Recital	3
	MUS812 Second Doctoral Recital	3
	MUS813 DMA Chamber Music Recital	3

**(4) Electives/Minor Area (12 credits)**

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	MUS714 Advanced Accompanying	2
	MUS621 Advanced Theory	3
	MUS622 Form and Analysis	3
	MUS623 Counterpoint I	3
	MUS624 Counterpoint II	3
	MUS625 Analysis of Post-Romantic Music	3
	MUS631 Music History I	3
	MUS632 Music History II	3
	MUS633 Music History III	3
	MUS634 Music History IV	3
	MUS651 Worship and Music	3
	MUS661 Opera Workshop	2
	MUS762 Advanced Diction for Singers	2
	MUS816 Performance Practice	3



**(5) Final Research Project (9 credits)**

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MUS911 Dissertation	9
MUS912 Lecture Recital and Written Document	9

**Course Descriptions**

**MUS621 ADVANCED THEORY (3 Credits)**

This course is an advanced study of music theory and harmony in common practice including analytical study of chromatic harmony. Components include composition, literature analysis and practical keyboard application.

**MUS622 FORM AND ANALYSIS (3 Credits)**

This course is designed to study techniques of harmonic, structural, and stylistic analysis of the forms of various musical periods. Students will review the basic principles of the forms such as the motive, phrase and variation principles. In addition to studying fundamental elements, students will learn the skill of advanced analysis of music compositions with emphasis on harmony and form.

**MUS623 COUNTERPOINT I (3 Credits)**

This course is a study of sixteenth century modal polyphony in two, three, and four parts and aims at an understanding of tonal contrapuntal repertoire.

**MUS624 COUNTERPOINT II (3 Credits)**

This course is designed to be the second course in a two-course sequence with MUS623. Focus is on a study of eighteenth-century style with writing of invention and choral-prelude forms in two and three parts.

**MUS625 ANALYSIS OF POST-ROMANTIC MUSIC (3 Credits)**

This course covers theories of musical structure in the post-tonal idiom, with analytical applications of literature from major composers of the 20<sup>th</sup> century. This seminar course will examine in-depth philosophical shift from post-romantic music and interpretation. Selected musical works will be examined in detail with special emphasis. Compositional exercises will provide orientation to diverse styles and demonstrate the creative application of theoretical concepts. Prerequisite: MUS222

**MUS631 MUSIC HISTORY I (3 Credits)**

This course is a study of music history from the Middle Ages through the early Renaissance with some attention

to the music of the ancient Greeks. Stylistic developments, musical forms, and contributions of representative composers of the Middle Ages and Early Renaissance era are discussed.

**MUS632 MUSIC HISTORY II (3 Credits)**

This course provides instruction in the development of music during the mid-late Renaissance and Baroque eras, with particular emphasis given to major French, German, and Italian composers.

**MUS633 MUSIC HISTORY III (3 Credits)**

This course focuses on stylistic development during the Classic and Romantic eras. Emphasis will be placed upon developing and changing musical style and language in the work of representative composers.

**MUS634 MUSIC HISTORY IV (3 Credits)**

This course provides instruction on the development of music from the late Romantic era to the present day, followed by an introduction to ethnomusicology and a survey of topics in traditional and non-western musical cultures.

**MUS651 WORSHIP AND MUSIC (3 Credits)**

This course is a study of choral and instrumental repertoire for use in churches: discussion of topics pertaining to the administration of church music programs, church staff relationships, children's choir techniques, and other topics. Format includes lectures, reading sessions, and class projects.

**MUS661 OPERA WORKSHOP (2 Credits)**

This course provides basic techniques in acting and technical aspects of theatre that are utilized in the performance of an opera. Topics will include the musical and dramatic preparation from the operatic and operetta repertoire through the performance of roles and scenes. This course will also provide the history and literature of opera.

**MUS703 RESEARCH IN MUSIC AND BIBLIOGRAPHY (3 Credits)**

This course shows concepts and practice used in research methodology in all music areas and gives an introduction to research materials, including print materials and electronic databases. Course requirements include development of topic databases and research papers. Students will be provided with an extensive overview of the elements for conducting graduate level research in various fields of music with an emphasis on analysis and a review of selected research studies. Students will become acquainted with and learn to use various materials for music research.

**MUS711 SURVEY OF PIANO PEDAGOGY (3 Credits)**

This course is designed to provide an in-depth study of advanced piano pedagogy. Focus will include job market, methods of curriculum building, musicianship training, technical development, practice strategies, memorization, musical style and interpretation, playing for ensemble, philosophical bases, piano laboratory technology, and professional etiquette as a clinician/adjudicator. This course is conducted with practice teaching and observation for obtaining practical experience.

**MUS713 SURVEY OF VOCAL PEDAGOGY (3 Credits)**

This course is a study of the principles of vocal techniques, graduate survey of practical teaching literature for voice. Vocal pedagogy is applied to the teaching of singing and helps to define how accurate singing technique is accomplished. Topics will be covered are voice anatomy, acoustics, physiology, hygiene and vocal development. This course will also provide basic principles related to the function of these systems to produce “voice.”

**MUS714 ADVANCED ACCOMPANYING (2 Credits)**

This course is help to develop musical sensitivity at the keyboard to enhance the performance of singers or instrumentalists. Practical participation will be required. The contents will be principles of accompanying, practical experience in accompanying, and facility in sight reading. This course is designed for piano majors.

**MUS726 ANALYTICAL TECHNIQUES (3 Credits)**

This course is a supportive core course for graduate students and design to integrate theoretical and analytical concepts with repertoire and musical aspects. Through investigation musical works from a broad variety of musical periods, a variety of analytical techniques and understanding fundamental systems of musical language will be applied. This course is a study for development of the skills to build critical, analytical interpretations of music.

**MUS741 SEMINAR IN LITERATURE & PERFORMANCE (3 Credits)**

This course is a graduate seminar course which surveys the development of literature and performance. Students will be exposed important style and composers of literature and selections of the standard literature. Focus will be the development of interpretive understanding of each genre through discussion, analysis, performance and listening. A working knowledge of appropriate repertoire will be explored as well.

**MUS742 CONTEMPORARY MUSICAL PRACTICE (3 Credits)**

This course gives the opportunity to explore innovative approaches to composing and performing music, while

learning to study, interpret, and perform the contemporary music. Topics will be materials and techniques of 20<sup>th</sup> century music in analytical studies.

**MUS762 ADVANCED DICTION FOR SINGERS (2 Credits)**

This course is designed to study the pronunciation, enunciation, and expression of the German, French, Italian, and English languages in singing and provides effective knowledge to obtain an advanced proficiency in lyric diction. Students are expected to apply these rules and guidelines in their own performances. This course is conducted with the observation and discussion through performance of a variety of musical works in different language.

**MUS801 APPLIED MUSIC (3 Credits)**

This course is a 60-minute weekly lesson for doctoral students. In addition to their private lessons, students may be required to attend a student's recital each semester.

**MUS811 FIRST DOCTORAL RECITAL (3 Credits)**

**MUS812 SECOND DOCTORAL RECITAL (3Credits)**

**MUS813 DMA CHAMBER MUSIC RECITAL (3 Credits)**

These recitals are required for all doctoral students. A solo performance of at least 60 minutes is required for instrument and voice majors, and a 45-minute performance is required for composition and choral conducting majors. Repertoire for solo recitals may not have been performed at any previous recitals for a bachelor's or master's degree. In addition, all doctoral students are required to participate in a chamber music recital.

**MUS816 PERFORMANCE PRACTICE (3 Credits)**

This course allows performance practical experience in a variety of research, involving treatises, scores, recording, evaluation of editions, and examination of performance practice problems. Students can integrate the research and analysis of music with performance.

**MUS821 DOCTORAL SEMINAR (3 Credits)**

This course is a graduate seminar in which students explore historical developments of various performance areas with concentration on their literature, important pedagogical principles and a variety of topics of interest to music doctoral students. Specific subject relevant to the students' concentration area will be examined.

**MUS911 DISSERTATION (9 Credits)**

A dissertation is required for all DMA candidates in composition and conducting. It is also an option for other DMA candidates. It involves the highest level of research and a distinct contribution to knowledge in the field.

**MUS912 LECTURE RECITAL WITH WRITTEN DOCUMENT (9 Credits)**

The lecture recital with written document will have the same subject and include the same research as well as the same general information. However, all DMA candidates are required to prepare a different organization of the presentation for lecture recital because the written document will not be a transcript of the lecture recital.

**DOCTOR OF PHILOSOPHY (PhD) IN INTERCULTURAL STUDIES****PURPOSE**

As an Asian-American Christian higher education institution, GCU has been serving Korean pastors, missionaries, and Christian leaders in North America and from other parts of the globe and other non-Korean students, through various academic and professional degree programs, since 1993. The PhD supports GCU's vision and mission by promoting rigorous scholarship committed to proclaiming and embodying the gospel of God's Kingdom in various intercultural contexts, advancing theological and missiological research from non-Western Christian perspectives, and bringing Western and non-Western Christian heritages together to meet the various challenges and needs in the missional or ministerial endeavors in a largely post-Christendom era.

The PhD is intended to equip students for vocations of teaching and research in theological schools, colleges, and universities, or for the academic study of missional and ministerial practice.

**AREAS OF EMPHASIS**

The PhD offers courses primarily in the following three emphasis areas of Intercultural Studies: (1) historical-theological studies; (2) global/contextual studies; (3) ministerial development & leadership studies.

**OBJECTIVES**

The PhD is purported to prepare students to be interdisciplinary scholars who are sensitive to all three areas of emphasis in the field of intercultural studies.

Having completed the PhD, students will have demonstrated:

- 1) an advanced knowledge of the discipline of intercultural studies and research methodologies appropriate to do advanced interdisciplinary research in its emphasis areas;
- 2) an ability to critically examine mission theologies and practices with both Western and non-Western Christian perspectives;
- 3) an ability to analyze contemporary challenges and needs in various intercultural contexts;
- 4) an advanced ability to engage in learning, research, and teaching in academic and professional settings;
- 5) an ability to integrate a comprehensive interdisciplinary knowledge of scholarly literature and effective intercultural practices;
- 6) an ability to write an interdisciplinary scholarly research work in the discipline of intercultural studies.

## **ADMISSION POLICY**

### **Admission Requirements**

#### **DEGREES AND TRANSCRIPTS**

- Applicants must hold a Bachelor's degree.
- Applicants must hold a Master of Divinity degree, Master of Arts in Missiology or Intercultural Studies, or equivalent from a fully accredited institution. Those who do not hold a Master's degree relating to theological studies must take additional/approved elective courses.
- Applicants must have a grade point average (GPA) of 3.3 or higher on the standard four-point scale.
- Official transcript(s) from all previous degree-awarding institutions must be submitted in English or in a notarized translation.

#### **FIELD EXPERIENCE**

Applicants must have at least three years of cross-cultural or intercultural work experience (e.g., mission agencies, mission fields, or Christian ministries in an intercultural context). Applicants who have teaching experience in a multicultural or intercultural setting will also be considered. Applicants must submit a certification of their field experience.

#### **RECOMMENDATIONS**

Applicants must submit two letters of recommendation: one from a colleague or mentor in the field of cross-

cultural or intercultural work, and one from an academic advisor, such as a former professor. The recommendation forms may be obtained from the GCU Office of Admissions.

**ACADEMIC PURPOSE STATEMENT**

Applicants must submit a two-page statement including (1) their specific goals in pursuing a PhD degree; (2) their prospective research topics and areas of interest; and (3) their expectations for achieving their academic goals at GCU.

**ACADEMIC RESEARCH PAPER**

Applicants must present evidence of potential for an original academic research at the doctoral level by submitting a sample of unpublished writing or a recent academic research paper if nothing has been published. This writing sample should be written in one of the applicant's contemporary research languages (preferably, Korean or English) and in an academic writing format, and should be 20-25 pages in length.

**ADMISSION DOCUMENTS**

PhD Application form (available at the GCU website)

1. Official Transcripts
2. Sample research paper
3. Certification of field experience
4. Two recommendation letters
5. Academic purpose statement

**ADMISSION PROCEDURES**

1. Applications for admission to the PhD program must be approved by the PhD Program Committee as well as the Office of Admissions. As noted above, applicants must submit the Admission Documents.
2. Each applicant must submit all necessary documents to the Office of Admissions, accompanied by a non-refundable application fee of 100 USD. All the original application documents must be received no later than 30 days prior to the beginning of the semester in which student seeks enrollment. Applicants who have submitted all the required documents will be contacted for an interview with the PhD Program Committee.
3. It takes approximately 30 days to process the application. After their portfolios are reviewed, applicants will be notified as to approval or disapproval of their applications.
4. Leveling Evaluations: Each applicant's portfolio will be evaluated by the PhD Program Committee, and applicants who do not have sufficient field experience in cross-cultural, biblical, theological, and/or

historical foundation, or who do not meet the language competency requirement, can satisfy these prerequisites by taking additional/approved courses prior to matriculation in the program. Some students may be admitted on condition of completion of leveling work prior to matriculation in the program. As noted above, if applicants have taken courses in biblical languages for their MDiv, these requirements can be waived; however, those who have not taken courses of biblical languages must take additional courses to fulfil the biblical language requirement. These courses are offered at GCU. Also, applicants who do not have sufficient GRE or MAT scores must take the GCU Barrier Exam (GBE); finally, those who lack coursework in mission studies can take additional courses provided by GCU.

**J-1 ADMISSIONS - INTERNATIONAL STUDENTS**

International applicants who come with J-1 VISAs and DS-2019 should follow the general admission requirements of GCU’s admission policies as described in the Catalog.

**DOCTOR OF PHILOSOPHY (PHD) DEGREE FEES**

Application fee	\$100.00
International Student Fee (J-1 VISA students only)	\$500.00
Admission Fee	\$1,000.00
New Student Orientation Fee	\$100.00
Enrollment Fee (\$500.00 x 6 semesters)	\$3,000.00
Tuition (\$5,280.00 x 5 semesters; \$550.00 per credit; total 48 credits)	\$26,400.00
Proposal Guidance Fee	\$600.00
Dissertation Tuition Fee	\$6,600.00 (12 units)
Dissertation Advisement Fee	\$1,000.00
Continuance Fee (until graduation)	\$500 (\$1,200 for J-1 VISA holders) /semester
Graduation Fee (includes Dissertation Binding Fee; 10 copies)	\$1,500.00
Audit Fee	\$400 per course
<b>TOTAL</b> (minimum; does not include Continuance Fees)	<b>\$40,300.00</b>
<b>J-1 TOTAL</b> (minimum; does not include Continuance Fees)	<b>\$40,800.00</b>

Please note that costs are subject to change; contact the Office of Admissions for the most up-to-date information.

**OTHER EXPENSES**

Individual budgets may vary considerably. Items to consider when calculating the total cost of attendance at GCU: (1) housing and household costs, (2) transportation costs, (3) personal expenses, (4) medical/dental costs, and (5) books and supplies.



**HOUSING INFORMATION**

GCU does not have dormitories or apartments; however, GCU will provide information on housing matters for new students to find residences near the University.

**GENERAL REQUIREMENTS OF THE PHD PROGRAM****RESIDENCE**

Students are expected to take course work seminars and courses offered on main campus to meet the residency requirement. During the residency period, students will be able to have regular face-to-face interactions with faculty and their colleagues, make full use of various other education opportunities available on main campus, and utilize the facilities and resources of GCU and other Universities in the greater Atlanta area.

**COMPONENTS OF THE DOCTORAL PROGRAM**

The PhD requires a total of 60 credit hours, including 42 credit hours for coursework, 6 credits for comprehensive exams and dissertation proposal, and 12 credit hours for dissertation research. In addition, the Institutional Requirement must be met, with a passing grade for each semester. Students must also maintain a grade point average (GPA) of 3.3 or above. Detailed components of courses are listed in the curriculum for the program at the end of this bulletin. Students are required to take three courses each semester to maintain full-time status. Coursework generally comprises four or five semesters.

**SATISFACTORY ACADEMIC PROGRESS (SAP) ASSESSMENT**

At the end of each semester, students will be reviewed for their Satisfactory Academic Progress (SAP) by the PhD Program Committee. The Director of the PhD monitors each student's academic status and progress. The purpose of the SAP review is to provide information to the Office of Academic Affairs to aid in determining student's academic standing and financial aid eligibility, and to help students critically self-assess their progress toward their degree each year. The minimal requirements for SAP include a minimum grade point average (GPA) of 3.3 plus timely completion of the program requirements. The PhD Program Committee is responsible for maintaining each student's SAP review reports, signed by student, his/her advisor, and the Director. Reports will be placed in the student's file in the Office of Academic Affairs.

**COMPREHENSIVE EXAMINATIONS**

Upon completion of required coursework and SAP reviews, the Chair of the PhD Program Committee will send

an official letter to the student, outlining the procedures for taking comprehensive examinations. Qualified students must register for the comprehensive exams during the regular registration period, and they must complete the comprehensive exams within one year after finishing their coursework. Comprehensive exams are normally scheduled for Fall semester during the first week of October and for Spring semester during the last week of March. The exams are entirely guided and controlled by the PhD Program Committee and are composed of 8 questions covering the four different areas in the Intercultural Studies program. Exams will continue for two consecutive days. The four different areas are: 1) Mission Theologies, 2) Ecclesiology, 3) Globalization, Anthropology and Contemporary Culture, and 4) Ministry Development and Leadership. Students will take exams in two areas each day.

The comprehensive examinations will be assessed by the PhD Program Committee as being either passed with distinction, passed, failed with possible re-examination, or failed terminally. A terminal failure ends a student's program at GCU. Two failures of the comprehensive exams end a student's program at the GCU.

Record of Results: The Program Committee will inform the student and his/her advisor via official letter of the results as soon as the examiners return them. The results are recorded in the student's file as well as the Office of Academic Affairs.

### **ADVANCEMENT TO DOCTORAL CANDIDACY**

Students will advance to doctoral candidacy after passing the comprehensive exams. Once granted, candidacy is valid only until the program deadline unless otherwise decided by the PhD Program Committee. Therefore, students are strongly encouraged to plan a research that can be completed and integrated into their dissertation during their candidacy period. Leaves of absence do not extend the candidacy period. An extension of candidacy is granted only with a valid academic reason that can be supported by the dissertation advisor. To make a petition for an extension of candidacy, students must submit an Application for Extension of Candidacy, which includes a detailed work plan, and is signed by student, student's advisor, and the Director of the PhD Program. Applications for a candidacy extension are reviewed by the PhD Program Committee.

### **DISSERTATION PROPOSAL AND ORAL DEFENSE**

After passing comprehensive examinations and advancing to candidacy, student develops a dissertation proposal with the guidance of his or her dissertation committee, which consists of two faculty members: First Reader and Second Reader. First Reader will be the primary advisor for the dissertation proposal. Upon recommendation of the dissertation committee, an oral defense of the proposal will be held. A final approval comes from the PhD Program Committee.

**Proposal Overview and Format:**

Students will need to begin thinking about a dissertation topic early in their program although they will make concentrated effort to prepare a dissertation proposal after the comprehensive exams. Students are encouraged to work closely with her/his faculty advisor or dissertation advisor (if one is selected) in choosing a topic for the dissertation. The dissertation proposal is a comprehensive statement on the extent and nature of student's dissertation research interests. Students submit a draft of the proposal to their dissertation advisor. student must provide a written copy of the proposal to the Program Committee no later than two weeks prior to the date of the proposal defense.

The major components of the proposal are as follows, with some variations across areas and disciplines:

- A detailed statement of the problem that is to be studied and the context within which it is to be seen. This should include a justification of the importance of the problem on both theoretical and educational grounds.
- A thorough review of the literature pertinent to the research problem. This review should provide proof that the relevant literature in the field has been thoroughly researched. Good research is cumulative; it builds on the thoughts, findings, and mistakes of others.
- A statement on the overall design of the proposed study, which includes:
  - its general explanatory interest
  - the overall theoretical framework within which this interest is to be pursued
  - the model or hypotheses to be tested or the research questions to be answered
  - a discussion of the conceptual and operational properties of the variables
  - an overview of strategies for collecting appropriate evidence (sampling, instrumentation, data collection, data reduction, and data analysis)
  - a discussion of how the evidence is to be interpreted

**Proposal Defense:**

The student and his/her dissertation advisor are responsible for scheduling a formal meeting to defend the proposal before the Program Committee. At the end of this meeting, the dissertation committee members will sign the Cover Sheet for Dissertation Proposal and indicate their approval or rejection of the proposal. This signed form is then submitted to the Director of the PhD Program. If student is required to make revisions, an addendum is required with the written approval of each member of the committee stating that the proposal has been revised to their satisfaction.

**DISSERTATION RESEARCH & WRITING**

A dissertation should

- clearly state its thesis and significance
- delineate a coherent scope and appropriate boundaries for a well-defined project
- locate its project in appropriate scholarly literature
- demonstrate intellectually and methodologically rigorous scholarship
- support the stated purposes of the project with a sound research method
- analyze its material critically
- use language which demonstrates command of the discipline, but is sufficiently jargon-free to be accessible to a broad range of theological scholars
- include a bibliography which opens the project to perspectives beyond the author's denominational and scholarly tradition
- employ successfully the linguistic skills appropriate to the project

**The Dissertation Committee:**

When a student passes the comprehensive exams, the PhD Program Committee will form a dissertation committee for him or her in consultation with his/her dissertation advisor. A dissertation committee is comprised of at the minimum of two faculty members (First Reader and Second Reader), who will guide student in preparing a dissertation proposal, writing a dissertation, and preparing for an oral defense. The dissertation advisor (First Reader) will serve as a chairperson of this dissertation committee.

**Writing Dissertation:**

Upon approval of the dissertation proposal by the PhD Program Committee, the student can proceed to the dissertation writing stage. The dissertation committee, primarily the First Reader, supervises his/her dissertation writing process. The length of a completed dissertation must be at least 250 pages (not including BIBLIOGRAPHY and APPENDICES). See further *GCU Doctoral Dissertation Writing Guidelines*.

**Dissertation Examination:**

The dissertation committee also reads and examines the student's dissertation and guides him or her for an oral defense. After completing dissertation writing, the dissertation committee will recommend an external examiner from another research university or institution who are specialized in the relevant field of study. The CV of the proposed external examiner will be submitted to the PhD Program Committee for approval. After completing internal and external examinations of the dissertation, the dissertation committee will submit a consolidated

written evaluation to the PhD Program Committee.

**Oral Defense:**

The student must submit one copy of complete dissertation, with an abstract, no less than two weeks prior to the oral defense. The monograph for oral defense should be 1,000 to 1,500 words, or approximately six pages in length, and should include the following:

- a summary of the problem
- the primary research questions or hypotheses
- the methods used to conduct the study
- the most important findings and conclusions.

**Dissertation Format:**

Students should follow the *Georgia Central University Doctoral Dissertation Guidelines* to produce the final draft of dissertation draft. The GCU dissertation guidelines are available on the GCU website.

**Filing the Dissertation:**

Students are required to file with the Office of Academic Affairs two approved copies of dissertation, in separate packets, on archival paper, typographically perfect and bearing the original signatures of the committee. Prospective graduates should consult the GCU Calendar for fall and spring semester filing deadlines. Note that prospective graduates are also required to pay a dissertation filing fee.

**CONFERRAL OF THE DEGREE**

When it is certified that the candidate has completed all required work and met all financial obligations, the degree will be recommended by vote of the PhD Program Committee. Upon approval of the GCU Board of Trustees, a Doctor of Philosophy degree will be conferred on the candidate, normally in May.

**COURSE FORMAT AND MODE OF DELIVERY**

The course work seminars will be offered on main campus. However, instructors are strongly encouraged to use GCU's online learning management system (EEAA Communication) to enhance student learning in their geophysical class.

**16-week format:** students may take 16-week courses on main campus, during a given semester.

**Intensive format:** students may take two or three intensive courses offered on main campus during the intensive course offering weeks in Spring, Summer, and Fall semesters every year.

**TIME LIMIT FOR DEGREE COMPLETION**

The PhD requires 60 credits for the degree and takes from five to (a maximum of) seven years’ study. A petition for extension beyond the seven-year program deadline may be considered on a case-by-case basis. Students are strongly encouraged to be enrolled full-time throughout their course work stage and must at least maintain their enrolled student status every semester (at least one enrollment activity per semester) while remaining in the program. (Note: international student with a valid I-20 must retain a full-time student status [9 or more credits enrolled per semester] or its equivalency while remaining in the program.) A request for leave of absence may also be considered on a case-by-case basis. Students who fail to retain their enrolled student status any semester without an approved leave of absence may be terminated from the program. See the Registration and Student Statuses section of this Handbook.

**GENERAL TIMELINES FOR THE PHD PROGRAM**

Steps	Requirements	Timelines	Evidence for Certification
1	Course Work (42 credits)	During the first four or five semesters (2-2.5 years)	Enrolling course work seminars and research methodologies courses Typically 9-12 credits (three to four courses) enrolled per semester Review of student’s satisfactory academic progress at the end of each semester
2	Comprehensive Examinations (3 credits)	At the fifth or sixth semester (2.5-3 years)	Enrolling Comprehensive Exams Preparation 8 questions covering the five different areas, answered over two consecutive days Comprehensive exams are implemented and overseen by the PhD Program Committee Candidacy status will be given to students who pass comprehensive exams

3	Dissertation Proposal/ Oral Defense (3 credits)	At the sixth or seventh semester (3-3.5 years)	Enrolling Dissertation Proposal Preparation The first reader of the dissertation committee will be appointed to advise and guide the dissertation proposal The dissertation proposal will be evaluated by the dissertation committee and approved by the PhD Program Committee
4	Dissertation Research & Writing (12 credits)	At the seventh or eighth semester (3.5-4 years)	Enrolling Dissertation Research and Writing The dissertation committee (the first and second readers) guides the dissertation writing The dissertation will be evaluated by the dissertation committee and an external reader and approved by the PhD Program Committee
5	Dissertation Oral Defense	Three months before the end of each semester (4.5-5 years)	All members of the dissertation committee and the PhD Program Committee may participate in the oral defense The dissertation committee submits a final report and the PhD Program Committee makes a final decision

**DOCTORAL (PHD &DMIN) PROGRAM DIRECTOR**

**Eun Moo Lee, PhD**

*Associate Professor of Intercultural Studies*

**770-220-7929**

**CURRICULUM**

The PhD in Intercultural Studies is designed as a five-year program, requiring at the minimum of two years (four semesters) of coursework seminars followed by two to three years of comprehensive examinations and dissertation writing and defense. The minimum number of required credits for the degree is 60. And the length of the program may vary depending on the total number of credits attempted each semester and/or on the number of additionally required credits (e.g., language requirements). The program operates on a year-round basis, with full-load enrollment available in fall and spring semesters. A few doctoral seminars may also be

available in a weeklong intensive format during summer.

<b>Foundational (5 courses, 15 credits)</b>	<b>Credits</b>
PIC702: Christian Mission, Anthropology, and Globalization	3
PIC714: Theology of Mission & Evangelism	3
PICC715: Global Theologizing & World Christianity	3
PICC742: Intercultural Communication	3
PICF713: Biblical Principles for Transforming Culture	3
<b>Research Methodologies (Choose 2 courses, 6 credits)</b>	
PICR720: Qualitative Research Methods	3
PICR721: Quantitative Research Methods	3
PICR722: Historiographic Research Methods	3
PICR723: Research Design	3
<b>Core Electives (Choose 4 courses, 12 credits)</b>	
PICC723: History of Christian Mission	3
PICC730: Theological Studies on New Paradigms of Church Ministry for Mission	3
PICC731: Systematic Theology for Mission	3
PICC732: Biblical Mission and Strategies	3
PICC741: Methodology of Ministry in Postmodernism Thoughts	3
PICC750: Cross-Cultural Leadership	3
PICC751: Education in Intercultural Context	3
<b>Electives (Choose 3 courses, 9 credits)</b>	
PIC711: World Mission and Church (Missional Church)	3
PICC743: Indigenous Church Planting and Growth	3
PICE760: Partnership in Mission & Ministry	3
PICE762: Christian Encounter to Other Religions	3
PICE765: Trends of World Missions	3
PICE766: Christian Mission and Social Transformation	3
PICE767: Business as a Mission	3
PICE768: Studies on Ecumenical Involvement in Mission	3
PICE769: Mission and Biblical Worldview	3



PICE772: Global Contextual Studies Seminar	3
PICE776: Postmodern Issues for Mission	3
PICE778: Cross-Cultural Discipleship	3

**Comprehensive Examinations & Dissertation (18 credits)**

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PICD780: Orientation for Comprehensive Exam and Dissertation	0
PICD781: Comprehensive Exam Preparation	3
PICD782: Dissertation Proposal Preparation	3
PICD783: Dissertation Research & Writing	12

**Total Credits: 60**

**COURSE DESCRIPTIONS**

**FOUNDATIONAL COURSES**

**PIC702 Christian Mission, Anthropology, and Globalization (3 Credits)**

This course reviews and assesses the discipline of cultural anthropology from a Christian perspective. And the course will examine how to describe, interpret, and analyze the similarities and differences in human cultures (race, primitive religions, etc.). Students will be trained to utilize cultural anthropology as a tool to develop a missionary strategy (e.g., understanding of another culture, preparing to enter in another culture, facilitating the gospel communication in an intercultural context, and strategies to plant a church in another culture). The course will also attempt to explore the relationship between cultural anthropology and globalization.

**PIC714 Theology of Mission & Evangelism (3 Credits)**

This course is designed to offer a biblical theology of mission and evangelism, focusing on God’s redemptive plan and works documented in the Old and New Testaments. Students will be able to articulate a theological frame for God’s mission to the world and the unfinished task of fulfilling Jesus’ Great Commission in the world.

**PICC715 Global Theologizing & World Christianity (3 Credits)**

This course is designed to offer an advanced study of doing theology for mission in the age of globalization. The course will explore how Christianities in the South and North are interconnected to each other and can be in partnership for world evangelization. Also, the following topics will be addressed in class: human perception of the truth, dialogue, religious pluralism, relativism, contextualization, ecumenism partnership, local

theologies, and global theologies.

**PICC742 Intercultural Communication (3 Credits)**

This course is about the sending and receiving of messages across languages and cultures. It explores the wide range of communication processes and problems that exist within any society or social context made up of people from diverse religious, social, ethnic, and educational backgrounds. The course seeks to understand how people with different ethnic, cultural backgrounds act, communicate, and perceive the world around them, thus not only minimizing faux pas in both personal and public communication but also utilizing a form of learned communication to be effective in communicating the Gospel.

**PICF713 Biblical Principles for Transforming Culture (3 Credits)**

This course focuses on the biblical principles for the Church's task to lead cultural changes in her mission endeavors. The course will also explore how to restore the very impact the earliest biblical Christian churches had on their surrounding communities and societies even in the twenty-first century world.

**RESEARCH METHODOLOGIES COURSES****PICR720 Qualitative Research (3 Credits)**

This course takes an anthropological approach to research and the collection of data from cultural norms and cultural behaviors through participation, observation, interview, and observation research work in particular cultural settings. Focus groups and cognitive interviews are now a standard part of the development of valid and reliable survey instruments. They are particularly useful in developing surveys to gather data on the experiences and responses from the participants. All intercultural studies find data of cultural issues and communities through this type of research work.

**PICR721 Quantitative Research Methods (3 Credits)**

This course takes a quantitative approach to the research and collection of data; the numerical representation and manipulation of observations for the purpose of describing and explaining the phenomena that those observations reflect. Quantitative research is defined here as social research that employs empirical methods and empirical statements. It is used in a wide variety of natural and social sciences, including physics, biology, psychology, sociology and geology.

**PICR722 Historiographic Research Methods (3 Credits)**

This course examines the principles, theories, and methodology of scholarly historical research and presentation and the writing of history based on critical analysis, evaluation, and selection of authentic source materials, and composition of these materials into a narrative, subject to scholarly methods of criticism.

**PICR723 Research Design (3 Credits)**

This course examines the guiding principles of dissertation writing in practical exercises with topics that students want to research. It is a total guide, from research methods, analysis of data and interpretation of samples and completion of dissertation research. The design of the course is a blueprint for dissertations. Research design is the framework that has been created to seek answers to research questions.

**CORE ELECTIVE COURSES****PICC723 History of Christian Mission (3 Credits)**

This course is an overview of the history of Christianity from the early church to the present. It concerns the Christian religion, Christendom, and the church. Students will investigate the socio-historical and cultural mechanisms that engender theological ideas, statements, and systems. The course will focus on the historical development of theology, namely on the relationship between theology and its cultural contexts.

**PICC730 Theological Studies on New Paradigms of Church Ministry for Mission (3 Credits)**

This course deal with paradigm shifts of church ministry for mission by exploring David Bosch's *Transforming Mission*, a scholarly, in-depth study of major missionary paradigms from the first century until the present. Bosch's point is that the Christian faith is "intrinsically missionary." Jesus' Proclamation of the Kingdom of Heaven; the Beatitudes; Luke's understanding of mission that highlights repentance and forgiveness of sins, as well as economic justice and peace-making; and Paul's understanding of mission, which focuses on the church as an eschatological community in awaiting the ultimate renewal of all things with the Parousia, serve as major criteria to make paradigm shifts for church ministry and mission.

**PICC731 Systematic Theology for Mission (3 Credits)**

This course is an introduction to the contents, methods, and resources of Christian theology. Attention will be given to the understanding of traditional and contemporary formation of Christian doctrines of God, Christ, and the Holy Spirit and to the understanding of Churches with a view to the clearest possible understanding of the Christian faith.

**PICC732 Biblical Mission and Strategies (3 Credits)**

This course focuses on God's mission from the strategic point of view on his redemption. The entire Bible, particularly the Pauline epistles, give rich strategic views in terms of vision statements, dedication, resource management – human and financial – as well as leadership performances that every cross-cultural work must bear in mind.

**PICC741 Methodology of Ministry in Postmodern Thoughts (3 Credits)**

This course is designed to examine the relationship of theology and philosophy respectively in various stages of history—ancient, medieval, modern, and postmodern era, critically assess the current thought trends with a biblical perspective, explore the impacts of postmodern thoughts on Christian theology and practices in ministry and mission, and develop a strategy to advance Christian ministry and mission in the postmodern world.

**PICC750 Cross-Cultural Leadership (3 Credits)**

This course investigates the interrelationship of cross-cultural leadership and followership, i.e., how leaders lead followers, how followers follow leaders, and the interconnection between the two. In that each social setting places, specific demands, constraints, and requirements of legality and procedure upon leaders and followers, several theoretical and experiential tools from the Bible, social sciences and political anthropology are provided to illuminate contextual variations. These tools include: 1) social power in relation to leaders and followers, 2) four frames and four regimes to the study complex organizations, and 3) servanthood.

**PICC751 Education in Intercultural Context (3 Credits)**

This course is concerned with exploring Christian education, particularly the meaning and function of inclusive education in the cross-cultural context of a world characterized by social, economic and political change. Christian education in intercultural context is concerned with issues of equity, social justice and participation. The course will provide an inter-disciplinary approach and focus on research and ideas that will contribute to an awareness and understanding of cross-cultural insights and questions.

**ELECTIVE COURSES**

**PIC711 World Mission and Church (3 Credits)**

This course reviews the Biblical mandate of World Mission and provides strategic models for effective fulfillment of the Great Commission. The course attempts to find strategic models in Biblical texts: The Acts of the Apostles and the Pauline corpus.

**PICC743 Indigenous Church Planting and Growth (3 Credits)**

To truly fulfill the Great Commission, new churches must be planted in every group of people throughout the world. To plant churches in these diverse cultural settings, we must understand multiple issues that are unique to cross-cultural settings and then use appropriate strategies to cause those churches to grow, flourish, and reproduce. This course focuses on how and why we must plant indigenous churches that are self-governing, self-supporting and self-propagating.

**PICE760 Partnership in Mission & Ministry (3 Credits)**

This course stresses the building of teams and partnerships for success. The course explores ways that cultural diversity can hinder developing leadership in partnerships, and studies how to maximize the diverse talents of partners, how to resolve partner conflicts with finesse, and how to use the synergistic power of team planning to achieve goals in ministry.

**PICE762 Christian Encounters with Other Religions (3 Credits)**

A study of the religious perspective in human experience, and their bearing on the advocacy of the acceptance or rejection of the Gospel. It examines methods of confronting different religions for Christian evangelism in relation to religious beliefs and practices.

**PICE765 Trends of World Missions (3 Credits)**

This course presents the big picture of what God is doing around the world and offers a new strategy and method of missionary work for our radically changing world. The course examines the historical issues of missions, paradigm shifts, people groups, and emerging forces of missions on different continents.

**PICE766 Christian Mission and Social Transformation (3 Credits)**

This course is an overview of the perspective of evangelical missiology in the contemporary church. Its basic intention is not so much to provide practical training for missionary participation in the contemporary mission field; but rather to enable pastors, giving them a theological frame of reference to make choices and decide when they should become involved in missionary service, especially in relation to social transformation.

**PICE767 Business as a Mission (3 Credits)**

Covers mission enterprise as a task of laity in the Biblical sense. Business can be utilized as a means of mission outreach to the world. The course will provide tools for and examples of the Business as a Mission (BAM) principle which is a popular strategy of mission enterprise.

**PICE768 Studies on Ecumenical Involvement in Mission (3 Credits)**

An introductory course on the mission of the church with attention to historical developments, its socio-cultural context, methodological implementation, identification of current issues confronting the church in mission, and the growth of ecumenism based on the Bible.

**PICE769 Mission and Biblical Worldview (3 Credits)**

This course studies the biblical basis of missions and its principles and examines God's purpose in missions in the life of the local church and students, and a panorama of the history of missions. Through this study, students will understand and develop their biblical world perspectives and their lifestyles, including examination of major worldviews.

**PICE772 Global Contextual Studies Seminar (3 Credits)**

This course is to focus on discussions of deep development of global contextual studies. This seminar is designed for students who concentrate on global contextual studies. It aims to provide students with specific knowledge and research related to their interests and areas of emphasis.

**PICE776 Postmodern Issues for Mission (3 Credits)**

This course deal with postmodern challenges to Christianity, in which postmodernism is characterized by the mandates of postmodern ideology: "openness" (without the restraint of reason) and "tolerance" that rejects all moral absolutes. Moreover, postmodernism is gaining a clear and growing following in popular culture; Christians today face unique challenges as we seek to communicate the gospel in a compelling way. To speak to the "it's true for me because I believe it" mentality, Christian communicators must understand and critique the foundations of postmodern relativism. Christians must also develop new and creative pre-evangelistic approaches to establish common ground with our secular culture.

**PICE778 Cross-Cultural Discipleship (3 Credits)**

This course aims to identify a practical methodology of cross-cultural discipleship. Its aim is first to understand the *people* to whom we go. The Great Commission is about making *local* disciples of different nationals by reaching out to them; it also assumes that making disciples in cross-cultural settings may be one of the most critical ministries that the Church of Jesus Christ faces today.

**COMPREHENSIVE EXAMINATIONS & DISSERTATION****PICD780 Orientation for Comprehensive Examinations and Dissertation (0 Credit)**

This course offer orientation for the whole serial process of comprehensive exams, and dissertation proposal

preparation and writing.

**PICD781 Comprehensive Examinations Preparation (3 Credits)**

Comprehensive examinations require mastery of the field. They are composed of eight questions covering the five foundational courses, the four core elective courses, and the one research course in the Intercultural Studies program.

**PICD782 Dissertation Proposal Preparation (3 Credits)**

This course is designed to prepare students for dissertation proposals under a mentor's guidance. Upon the completion of the dissertation proposal, students will submit the proposal to the PhD Program Committee and take an oral test before the Committee.

**PICD783 Dissertation Research & Writing (12 Credits)**

This course provides the opportunity for dissertation research & writing. During these 12 credits, students will stay in contact with their faculty mentors and receive their guidance.

**CERTIFICATE PROGRAMS****ENGLISH FOR SPEAKERS OF OTHER LANGUAGES****MISSION STATEMENT**

The purpose of the Certificate program in ESOL is to develop students' academic and intercultural communication skills, vital to life in the United States. The program provides a complete course of instruction as well as electives in the linguistic and pragmatic aspects of the English language, thereby enabling students to acclimate to and fully participate in diverse communities ranging from local to international, and college to university. The curriculum also emphasizes a basic understanding of the Bible and the formation of a Christian worldview.

**OBJECTIVES**

- Offer a curriculum that is based on consistent quality and continuous research in order to stay abreast of trends in the field.
- Carefully evaluate each student individually during the recruitment process and provide the necessary academic guidance and support in order to enable them to achieve their English language learning goal.
- Build upon students' academic, linguistic, and cultural backgrounds.
- Assess and monitor students' academic progress utilizing an ongoing evaluation process.
- Encourage students to learn about American culture in order to bridge cultural differences and ease the transition into American schools and culture.
- Recruit and maintain highly qualified and experienced instructors who understand students' needs.
- Provide staff development in appropriate instructional, counseling, and assessment strategies for instructors and administrators.

**OUTCOMES**

- Communicate effectively by speaking clearly and coherently in academic, professional, and social settings.
- Implement the necessary writing skills and grammatical structures accurately and efficiently to



produce well-written, well-organized paragraphs, and essays.

- Apply essential reading and vocabulary strategies to comprehend, analyze, and explain ideas in texts.
- Demonstrate critical thinking and problem-solving skills by applying new language skills.
- Develop understanding of the various cultures in the United States.

**COMPONENTS AND REQUIREMENTS**

**PLACEMENT AND ORIENTATION**

Upon registration, new and transfer students are administered placement tests consisting of objective, speaking, and written aspects to determine their individual levels. Students may not select their own level of study and must follow the placement committee's decision. However, to ensure correct placement, class performance is observed during the first three days of the session, and placement adjustments may be made.

In addition to a placement assessment, students are given a brief orientation to Georgia Central University outlining our policies and procedures prior to the beginning of each quarter. Our faculty and staff are always available to assist students with questions and concerns they have.

**CURRICULUM**

**Core Courses (32 Credits)**

The major coursework requirements for the Certificate in ESOL are 32 credit hours. Core courses focus on the development of grammar, reading, speaking, listening, and writing. All skills are taught in order of difficulty, allowing students to develop the necessary skills in sequence. The program consists of a combination of lecture, in which the instructor uses a variety of language teaching methodologies designed to enhance language acquisition, and laboratory, which requires students to complete some practical work outside of class.

<b>Course</b>	<b>Course Title</b>	<b>Credits</b>	<b>Contact</b>	<b>Lab</b>
ESOL 100	Basic Communication I	4	128	32
ESOL 200	Basic Communication II	4	128	32
ESOL 300	Communication in Familiar Contexts I	4	128	32
ESOL 400	Communication in Familiar Contexts II	4	128	32
ESOL 500	Communication about a Range of Topics I	4	128	32

ESOL 600	Communication about a Range of Topics II	4	128	32
ESOL 700	Communication about Unfamiliar Topics	4	128	32
ESOL 800	Communication about Complex Topics	4	128	32
<b>Total:</b>		<b>32</b>	<b>1,024</b>	<b>256</b>

**Faith in Action Program: CMS200 Service Learning (1 credit)**

**Biblical and Theological Courses (12 Credits)**

Each ESOL student is required to complete 12 credit hours of biblical and theological studies.

<b>Course</b>	<b>Course Title</b>			<b>Credits</b>
BT 100	Christian Worldview			3
BS 101	A Survey of the Bible			3
ENGL 103	Theological English I			3
ENGL 104	Theological English II			3
<b>Total:</b>				<b>12</b>

**Institutional Requirement (Chapel)**

Students are required to take WS305 Institutional Requirement (chapel attendance/no credit) every semester enrolled until graduation. Students will receive a Pass/Fail grade.

**TOTAL CREDITS REQUIRED FOR GRADUATION: 45**

**ESOL FACULTY & STAFF**

Georgia Central University faculty and staff are all administrative and educational professionals with solid reputations in their respective fields. In addition to having worked in the United States, all ESOL instructors have acquired extensive intercultural and pedagogical skills via vast overseas experience. Moreover, the majority of them hold advanced degrees in Teaching English to Speakers of Other Languages, Linguistics, or Education. GCU’s commitment to quality and self-evaluation is evident not only in our teachers’ excellence, but also in our staff as evinced by our dedication to professional development locally and nationally.

**ADMISSION REQUIREMENTS**

**J-1 STUDENTS**

Submit the following to the Admissions Office:

- Completed GCU application form
- \$100 application fee
- \$100 SEVIS DS-2019 application fee
- Copy of passport information page
- Bank verification of sufficient funds for one academic year of study (approximately \$20,000 USD)
- If the student is not the bank account holder, the person responsible for the student's tuition, fees, and living expenses must provide an affidavit of support.
- Proof of immunization against measles, mumps, and rubella (MMR).
- Once all the required documents have been submitted, Georgia Central University will issue an DS-2019 form and acceptance letter within 15 business days. It is recommended to apply to Georgia Central University's ESOL program at least 60 days prior to the start of the desired session of study. The application may be faxed with supporting documents, but the original documents must be mailed or presented upon arrival.
- Sign the bottom of the DS-2019 form and pay a \$180 SEVIS fee (at <https://www.fmjfee.com/i901fee/index.jsp>), and print out Form I-901.
- Go to the American Embassy or Consulate to apply for a visa. Bring acceptance letter, DS-2019 form, and Form I-901, and all other documents required by the embassy or consulate.

**NON J-1 STUDENTS**

Submit the following to the Admissions Office:

- Completed GCU application form
- \$100 application fee
- Copy of passport information page or resident alien card

**COURSES DESCRIPTIONS****Grammar**

These courses are based on the idea that students learn more, remember more, and use language more effectively when they learn grammar in context. The grammar is presented in interesting contexts that are relevant to students' lives. Additionally, the courses make sure to point out the obvious connections between grammar and writing, demonstrated through writing models and enhanced by editing practice for relevant

application of target points. Students gain knowledge in both grammatical structures and a diverse array of topic areas. They learn how to use English grammar structures accurately in both speaking and writing.

### **Speaking and Listening**

The purpose of these courses is to help students develop the language skills needed to achieve academic success. Students will develop academic literacy skills by connecting to the real world through content, images, and video from National Geographic Digital Media. In these courses, students learn to become more active and informed listeners in lectures and conversations, as the courses include short controlled passages at the beginning levels to authentic lectures and video segments at the more advanced levels. Communication skills are taught and practiced through realistic contexts that model the academic classroom. Students also learn to participate more confidently in conversations and group discussions and to give both formal and informal presentations by learning presentation skills including organization, preparation, and delivery techniques. Instruction and feedback on pronunciation is also provided.

### **Reading**

Reading courses provide the essential reading skills and vocabulary development for maximum academic readiness. The readings tap into students' curiosity about the world, naturally encouraging inquiry and opportunities to synthesize information. They cover a wide range of real-world topics related to travel, natural history, wildlife, food, technology, science, culture, etc. Students learn essential reading skills by performing comprehension activities that cover question types commonly found on standardized tests. A comprehensive, three-part vocabulary development program builds student confidence as they encounter new or unfamiliar words in academic texts.

### **Writing**

In these courses, students are provided with clear explanations and extensive practical activities to help them write great sentences, paragraphs, and essays. Each course contains a wide variety of writing models in carefully selected rhetorical styles that provide practice in working with the writing process to develop a final piece of writing. Students perform structured activities that help them to quickly master writing tasks. The courses provide student writing models to help students focus on specific writing skills and multiple rhetorical structures. Students also engage in timed writing activities that prepare them for success on standardized tests like the TOEFL.

**DEPARTMENTAL CERTIFICATE PROGRAM (DCP): COMPUTER SCIENCE  
(NETWORKING)**

**MISSION STATEMENT**

The field of computer science leads to a variety of careers that all require core computer science skills. These skills include theory classes such as Computer Hardware, Data Structures, Databases, and Networks, as well as programming in different computer languages. Thereafter, within the field, areas of specialty lead into careers including software development, project management, system analysis, and maintenance among other areas. With the Internet being an integral part of everyday life, Web page authoring and Web application development have been other areas of high demand in the job market.

**GENERAL CURRICULAR REQUIREMENTS**

Students who successfully complete this departmental certificate program (DCP) may elect to receive an Associate degree by satisfying additional general education requirements listed on the Associate degree.

**DCP: NETWORKING**

The IT world is integrated by networks. Success in IT disciplines like database, website, or e-commerce development demands a supporting grasp of the network environment. Major technologies are the networks themselves, their fit within the operating platforms they connect to, specific network applications, and measures to achieve networks security. Network engineers and other qualified IT specialists must understand the various protocols, program interfaces with them, how networks are presented and managed on Unix and Windows platforms, specific server programs and their clients, and what the inherent risks are.

**CURRICULUM**

**DCP 4 Core Courses (36 credits)**

CS101 Introduction to Computer Science & Object-Oriented Programming (NEW)	3
CS221 Computer Networking	3
CS711 Technology Project Management I	3
CS741 Linux Network Administration	3
CS743 Windows Network Administration	3
CS770 Network Fundamentals & Architecture	3

CS775 Network Protocols and Analysis	3
CS778 Secure Server Installation & Administration	3
BT100 Christian Worldview*	3
BS101 A Survey of the Bible	3
SOC146 Christianity and Economic Thoughts*	3
HUM103 Introduction to Christian Ethics*	3

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**Faith in Action Program: CMS200 Service Learning (1 credit)**

**TOTAL**

**37 credit Hours**

**COURSE DESCRIPTIONS**

**CS560 Database Concepts and Applications (3 Credits)**

An introduction to database design and development. Database normalization, data integrity, concurrent updates, and data security will also be discussed and practiced. Emphasis will be on using at least two popular database management systems to build and maintain relational databases. The student will create databases, queries, custom forms and reports. Additionally, SQL programming will be used extensively.

**CS580 Internet Programming (3 Credits)**

Begins process of understanding theory and practice of programming for Internet. Covers a variety of languages, Internet standards, and the art of combining these tools within a multitier system including backend database.

**CS581 JavaScript and Dynamic HTML (3 Credits)**

This introductory programming course teaches the fundamentals of computer programming with the JavaScript language, the standard for client-side Web programming. It offers a thorough treatment of programming concepts with programs that yield visible or audible results in Web pages and Web-based applications. It shows how to use Core and Client-Side JavaScript and the Document Object Model to build interactive, high-performance Web sites.

**CS584 Programming with XML (3 Credits)**

Students learn key XML technologies (XML, XPath, XSL, XML Schema, RNG, DTD, XQuery, DOM) as

well as specific markup languages relevant to website development (XHTML, XHTML Mobile Profile, RSS, RDF, XSL-FO, SVG, DocBook, OOXML, OpenDocument, XForms). In addition, the course covers topics such as XML and databases (native XML databases and RDBMS), XML programming APIs (DOM and SAX), Apache Cocoon (an open-source XML publishing framework), and the role of XML in Web 2.0 to deliver data and functionality through Ajax and web services (SOAP and REST). Using these technologies, students develop dynamic, data-driven websites that are capable of delivering content in a variety of media formats (screen, text, print, graphics) to a variety of devices (desktop, handheld, mobile) for a variety of audiences.

### **CS586 Android Development (3 Credits)**

This course introduces mobile application development for the Android platform. Android is a software stack for mobile devices that includes an operating system, middleware and key applications. The Android SDK provides the tools and APIs necessary to begin developing applications on the Android platform using the Java programming language. Students will learn skills for creating and deploying Android applications, with particular emphasis on software engineering topics including software architecture, software process, usability, and deployment.

### **CS653 iOS Development with Objective-C (3 Credits)**

Learn advanced concepts in this second part of a two-semester course. First, review of the core concepts of iPad and iPhone App Development. Create games with Cocos2d, a framework for animating sprites and directing scene transitions. Pull photos and videos from the camera and RSS feeds from the Web; read and write SQLite databases. Use Box2D physics engine to create dynamic physics systems. Render 3D objects with OpenGL 2.0 ES, the industry standard for texture and lighting.

### **CS654 iOS Mobile App Development 3 Credits)**

In this course, we present Apple's approach to mobile app design and development, as reflected in the design of the iOS platform, the ModelView-Controller (MVC) paradigm and iOS's various high and low-level frameworks. Objective-C, the native programming language for iOS, is exposed and explained step-by-step. Students will be introduced to the Xcode integrated development environment, extensively using it to develop several applications from scratch. From our experience, learning iOS is best accomplished by doing. Accordingly, the course includes live demos and extensive individual lab work.

### **CS655 iOS Advanced Mobile App Development (3 Credits)**

Teach advanced topics in mobile app development for iOS such as using REST (Representational State Transfer) services, security, cloud integration, wireless networking for mobile apps, monetizing apps, and the

latest frameworks to create advanced apps.

**CIS230 Microsoft Excel (3 Credits)**

This course covers advanced Excel concepts including Excel lists, working with multiple worksheets and workbooks, working with Excel's editing and web tools, developing an Excel application, data tables and scenario management, using Solver for complex problem solving, importing data into Excel, and using VBA (Visual Basic for Applications) to enhance Excel.

**CIS232 Microsoft Access (3 Credits)**

This is a hands-on course where you will learn about relational databases and how to manage them by completing various activities using Microsoft Access 2010. Mastering the objectives that are presented in each real-world project will enable you to develop those skills essential to unlocking the potential of a fully functional RDBMS (relational database management system) as well as develop your logic thinking so you can develop the step-by-step procedures necessary to implement a solution to a structured problem.

**CIS235 QuickBooks (3 Credits)**

An introductory course of the QuickBooks Pro accounting software, including setting up a new company and chart of accounts; recording transactions with customers, vendors and employees; managing lists; running reports and customizing them; changing forms and generating letters

**CIS231 Advanced Excel with Visual Basic for Applications (3 Credits)**

Advanced Excel VBA Programming tutorial are for advanced users who are comfortable with the Basics and VBA programming concepts. In this class, students will learn how to develop the Forms and interact with the other applications, handling the files and other advanced VBA programming concepts. By end of this class, students will be comfortable with VBA and be confident to develop the tools to automate complex tasks. And will be able to create complex dashboards.

**CIS371 Microsoft Word I (3 Credits)**

The Microsoft Word 2007 Course was designed to give the experienced MS Word user a tour of the new version of Word, but to also introduce the new MS Word user a comprehensive look at the features and utilities that this word processing software offers.

**CIS339 Microsoft Outlook – Comprehensive Course (3 Credits)**

This course accurately and casually provides an introductory audience with an understanding of the needed



information to pass the Microsoft Office Specialist Certification Series. Students learn the commands in practical, real world applications. Perfect for office workers, professionals, and students who want to know both how and when to best apply Microsoft Outlook.

### **CERTIFICATE PROGRAM IN THEOLOGICAL STUDIES**

#### **PURPOSE**

This program is designed to equip laypersons for teaching the Bible in the church and the community. This Certificate will give you a brief introduction to the essentials of an undergraduate-level, theological education. This program is required 24 credit hours and provide you with an overview of the Bible, theology, ministry and Christian life.

#### **LEARNING OUTCOMES**

Through the course of their studies in this program, students will develop an integrated biblical and theological foundation for their faith and ministry. This will be accomplished through completing core theology courses, focused on the study of the 66 books of the Bible. Through these courses students will learn to respond biblically to the world. These learning outcomes are the pillars of this program:

- A holistic understanding of the Bible
- Theological foundations to draw from and reflect on
- The ability to integrate bible, theology, and culture
- The empowering of lay ministry in the church and society
- The validation of biblical and adaptive responses to contemporary issues

#### **CURRICULUM (25 credit hours total)**

##### **Theology Courses (12 credit hours):**

God; Jesus Christ; The Holy Spirit; Old Testament Survey; New Testament survey; Systematic theology; Church History; Christian spirituality; Christian education; Biblical counseling; Lay ministry; Evangelism and mission

##### **Bible Courses (9 credit hours)**

Biblical interpretation, Pentateuch, historical book, major prophets, Minor Prophets, Four Gospels and Acts,

Pauline letters, General Letters and Revelations,

**Elective Courses (3 credit hours)**

Christian ethics and society; marriage and family; biblical interpretation, Christian worship, biblical leadership, discipleship, cross-cultural communication, biblical healing, global mission, postmodernism & post-secularism.

**Faith in Action Program: CMS200 Service Learning (1 credit)**

**TRANSFERABILITY TO UNDERGRADUATE PROGRAM**

Coursework successfully completed for the Certificate programs with C- or above is transferable to other undergraduate programs, with the foundational units of Bible, theology and strategies for world missions.

**STUDENT RESOURCES**

GCU offers the following services and resources for students. Please contact the Department of Academic Affairs for more information:

- Computer and internet access
- Library facilities
- Academic Advising
- International Student Advising
- Student Government Association (SGA)
- Student lounge
- University-organized retreats
- Outdoor activities
- Career Advising
- On-Campus employment
- Financial assistance
- Personal counseling

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**BOARD OF TRUSTEES**

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Rev. Dr. Eunjo Lee	President, GCU Alumni Association
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*Founder, President, and CEO*

DMin, McCormick Theological Seminary

ThD, Christliche Gemeinde University, Wien, Austria

ThM, Dortmund University, Germany

MDiv, Chong Shin University, Korea

BA, Chong Shin University, Korea

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PhD, Foundations of Education, Southwestern Baptist Theological Seminary

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ThM, Gordon-Conwell Theological Seminary, S. Hamilton, MA

MDiv, Chongshin University, Seoul, Korea

BA, Seoul National University, Seoul, Korea

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PhD, Biola University

MA, Wheaton College Graduate School

MM, East-West Center for Mission Research and Development

BTh, Seoul Christian University, Korea

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*Chief Finance Officer*

MA, Taxation, Georgia State University

Certified Public Accountant

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*Distinguished Professor of Marketing*

*Dean, School of Business*

PhD, Marketing & International Business, University of Pittsburgh

MBA, Marketing, University of Hawaii

BA, English Literature, Kyung Hee University, Korea

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DMin, Christian Education & Cross Culture, Columbia Theological Seminary

MDiv & MA, Christian Education, New Brunswick Theological Seminary

BA, Christian Education, Presbyterian College & Seminary

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PhD in Electrical and Computer Engineering, Georgia Institute of Technology, GA

MS in Electrical and Computer Engineering, Georgia Institute of Technology, GA

BS in Electrical and Computer Engineering, Georgia Institute of Technology, GA

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DMA in Piano Performance, University of Minnesota

MM in Piano Pedagogy, University of Minnesota

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BM, University of Cincinnati

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MACE, Georgia Central University

MA Applied Arts, Ewha Women's University

BS Arts, Ewha Women's University

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MS Human Resource Development, Georgia State University

MA English, Université Félix Houphouët-Boigny, Abidjan, Ivory Coast

BA English, Université Félix Houphouët-Boigny, Abidjan, Ivory Coast

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DMin & MDiv, Georgia Central University

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BA in English Language & Literature, Daegu University, Korea

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*Head Librarian*

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BS in Liberal Arts, Excelsior University

State of Georgia Certified Librarian

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PhD Old Testament, Emory University, U.S.A.

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MDiv, Presbyterian University & Theological Seminary, Seoul, Korea

BA English and English Literature, Hannam University, Daejeon, Korea

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BS, University of Catolica, Asuncion, Paraguay

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Director, ESOL Program

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Director of Planning

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**FULL-TIME FACULTY**

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Distinguished Professor of Marketing, School of Business

PhD in Marketing & International Business, University of Pittsburgh

MBA Marketing, University of Hawaii

BA in English Literature, Kyung Hee University, Korea

*Dr. Ghymn has taught for more than forty years; at Pennsylvania State University, San Francisco State University, the University of Nevada, and at Kyung Hee University in Korea. He served as Dean of the School of Business at the United African University of Tanzania, Africa (2010-2011). He has more than 110 articles and publications in academic journals and proceedings to his credit.*

**William J. Stauff**

*Associate Professor of Business Administration*

Acting Dean, School of Business

PhD in Religion, Bethany Divinity College & Seminary

DSC, Bethany Seminary

MBA, Suffolk University

BS in Business Administration, Northeastern University

**CHRISTIAN EDUCATION**

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PhD Foundations of Education, Southwestern Baptist Theological Seminary

MDiv & MACE, Erskine Theological Seminary

BA Korean Language and Literature, Sung Shin Women's University, Seoul, Korea

*Dr. Song has served as a minister of education for children, youth, & collegiate at local Korean American churches in Georgia, Texas, Virginia, and Maryland. She has been involved educational missions in various mission fields. She lived in Kenya for two years for teaching mission. She is a member of North American Professors of Christian Education (NAPCE).*

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DMin Christian Education & Cross Culture, Columbia Theological Seminary

MDiv & MA Christian Education, New Brunswick Theological Seminary

BA Christian Education, Presbyterian College & Seminary

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DMin, Erskine Theological Seminary, Due West, SC  
 MATS, MACE, & MDiv, Erskine Theological Seminary  
 MDiv, The Presbyterian General Assembly Theological Seminary  
 BA, Dan Kook University, Seoul, Korea

**THEOLOGY**

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*Associate Professor of New Testament*

PhD New Testament, Fuller Theological Seminary, Pasadena, CA  
 ThM Biblical Theology, Gordon-Conwell Theological Seminary, S. Hamilton, MA  
 MDiv, Chongshin University, Seoul, Korea  
 BA, Seoul National University, Seoul, Korea

*Dr. Hwang has served Korean American pastors and Christian leaders at Fuller Theological Seminary for more than ten years and joined the faculty of GCU School of Divinity in fall 2017. As a New Testament scholar and ordained minister, he is interested in integrating advanced biblical studies with Christian life and practices in various settings. He is a member of Society of Biblical Literature and Evangelical Theological Society and serves the editorial board of the Korea Evangelical New Testament Studies.*

**Young Ihl Chang**

*Professor of Old Testament*

PhD Old Testament, Emory University, GA  
 ThM, Columbia Theological Seminary, GA  
 MDiv, Presbyterian University & Theological Seminary, Seoul, Korea  
 BA English & English Literature, Hannam University, Daejeon, Korea

*Dr. Chang worked as the 19th President of the Presbyterian University & Theological Seminary in Seoul, Korea. He has published many books and articles such as “Reading Psalm 23 in the Wilderness of Judah,” and “Chosen People by God.” He has also won several awards, such as the National Award of Global CEO, the Highest Order of Service Merit, and the Sixth Distinguished International Alumni. Most of all, Dr. Chang is known as a humble leader.*

**Kyueil Kwak**

*Assistant Professor of Church History & Theology*

PhD in Early Church & Spiritual Theology, Lutheran Theological Seminary, PA

STM in Historical Theology & Liturgy, Lutheran Theological Seminary, PA

MDiv, Biblical Theological Seminary, PA

BA in Environmental Science, Korea University, Korea

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PhD in Educational Studies, Talbot School of Theology, La Mirada, California

MAT in Youth, Family, and Culture, Fuller Theological Seminary, Pasadena, California

MDiv, Chongshin University

BA, Chongshin University

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DMin, Fuller Theological Seminary

ThM, International Theological Seminary

MDiv, Chong Shin University

BA, Chong Shin University

**Samuel S. Heo**

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*Director, NJ Extension Site*

DMin, Grace College and Theological Seminary

MDiv, Chongshin Theological Seminary

BA, California Graduate School of Theology

**MISSION (INTERCULTURAL) STUDIES**

**Eun Moo Lee**

*Associate Professor of Intercultural Studies*

*Director, PhD in Intercultural Studies Program*

PhD, Biola University  
 MA, Wheaton College Graduate School  
 MM, East-West Center for Mission Research and Development  
 BTh, Seoul Christian University, Korea

*Dr. Lee has 30 years of missionary work as a church planter and educator in the establishment of theological seminaries in Indonesia and Malaysia. He has also trained Asian and African church leaders during his services in Singapore. He has served with mission agencies as a director both in Global Partners (GP) and Asia Missions Association (AMA) for more than 10 years.*

**Young Moo Kim**

*Assistant Professor of Intercultural Studies*  
 PhD in Missiology, Theological Seminary of North West University, South Africa  
 ThM in Missiology & Sys. Theology, Graduate School of Chongshin University, Korea  
 MDiv, Korean Theological Seminary, Korea  
 BA in Theology, Kosin University, Korea

*Dr. Kim has served over 20 years as a missionary to South Africa, sent by Kosin Presbyterian Church of Korea. He has planted indigenous church in South African black village and built a kindergarten there. He is the Founder of Global Partnership Networking. He was an exchange scholar of OMSC (Overseas Ministries Study Center), and has taught at Kosin University, Korea Theological Seminary, and Mojadi College in South Africa. He is a member of the Korea Evangelical Missiological Society and the Golden Key International Honour Society.*

**COMPUTER SCIENCE**

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Yonsei University College of Theology

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PhD New Testament, Drew University

MA New Testament, New Brunswick Theological Seminary

ThM & MDiv, Presbyterian College and Theological Seminary

*Rev. Bin has many years of pastoral experiences at Namson Presbyterian Church and Somil Presbyterian Church, Daegu, Korea, and is currently the senior pastor of New York Grace Church (PCUSA).*

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DMin Ministry Education, Candler School of Theology at Emory University

MDiv Old Testament, Western Evangelical Seminary at George Fox University

MA & ThB, Yonsei University

*Rev. Dr. Hong is the senior pastor of Hamilton Korean United Methodist Church.*

*He also worked as an instructor at Atlanta Korean Bible College, teaching Old Testament.*

**Chan E. Jeon**

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DMin, School of Theology & Missions at Oral Roberts University

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BTh & BA Music, Seoul Presbyterian Theological College

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ThM, Harvard University

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ThM Old Testament & BA, Yonsei University, Seoul, Korea

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ThD Church History, Kernel University

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BA Law, Korea University, Seoul, Korea

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ThM New Testament Theology, Presbyterian College and Seminary, Seoul, Korea

BL Law, Hanyang University, Seoul, Korea

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ThM Princeton Theological Seminary

MDiv, New York Theological Seminary



BA, Konkuk University

**Hye Jin Lee**

*Adjunct Faculty of Church History*

MA, Boston University

MDiv, Duke Divinity School

MA, Seoul Theological Seminary

BA, Seoul National University

**Jae Hong Kim**

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M. Div., Columbia Theological Seminary

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MTh, Perkins School of Theology

MTh, The United Graduate School of Theology, Yonsei University

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DMin, Reformed Theological Seminary

STM, Biblical Theological Seminary

MDiv, Biblical Theological Seminary

BA, Westminster Graduate School of Theology

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ThM, Candler School of Theology

ThM, Presbyterian College & Theological Seminary

MDiv, Presbyterian College & Theological Seminary  
BA, Cheongju University

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*Adjunct Faculty of Mission Studies*

DMiss, Asbury Theological Seminary

DMin, Union Theological Seminary

ThM & BA, Methodist Theological Seminary, Seoul, Korea.

*Dr. Lee has worked as a full-time minister with Korean First UMC of Kentucky, First UMC in Flushing and Minnesota Korean Evangelical UMC.*

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PhD Candidate, Drew University

MDiv, Drew University

BA, Nyack College, New York

**Myoungho Yang**

*Adjunct Faculty of Preaching*

PhD Liturgical Studies, Drew University

MDiv, Gordon-Conwell Theological Seminary

MBA, Yonsei University, Seoul, Korea

BA, Chung-Ang University, Seoul, Korea

**Kwang Song Jeon**

*Adjunct Faculty of Old Testament*

PhD Old Testament, Union Theological Seminary

ThM, Harvard University

MA Religious Studies, Seoul National University, Seoul, Korea.

ThM Old Testament, & BA, Yonsei University, Seoul, Korea

**Chung Seong Kim**

*Adjunct Faculty of Church History*

ABD Church History, Union Theological Seminary, Richmond, VA

MDiv, McCormick Theological Seminary, Chicago, IL

MA History of Religion, Seoul National University, Seoul, Korea

BA Philosophy, Seoul National University, Seoul, Korea

**Jong Hyeon Kim**

*Adjunct Faculty of New Testament*

ABD, Columbia Theological Seminary, Atlanta, GA

ThM New Testament Ethics, Duke University, Durham, NC

THM New Testament Theology, Presbyterian College and Seminary, Seoul, Korea

BL Law, Hanyang University, Seoul, Korea

**Young Kuk Kim**

*Adjunct Faculty of New Testament*

Dallas Theological Seminary

MA, Lincoln Christian Seminary

MDiv, Lincoln Christian Seminary

BA, Seoul Christian University

**Uijin Hwang**

*Adjunct Faculty of Ministry*

PhD Candidate, Garrett Evangelical Theological Seminary

MDiv, Emory University

ThM, Yonsei Graduate University

BA, Yonsei University

**Woo Jin Shim**

*Adjunct Faculty of Christian Education*

ThM, Candler School of Theology in Emory Univ.

MA, Presbyterian College and Theological Seminary

MDiv, Presbyterian College and Theological Seminary

BA, Presbyterian College and Theological Seminary

**Eun Sang Cho**

*Adjunct Faculty of Ministry*

DMin, Chicago Theological Seminary

MDiv, MA Hanshin & McCormick

BA, Hanshin University

**Han Yong Choi**

*Adjunct Faculty of Ministry*

DMin, Maryland Theological College and Seminary

MDiv, Baptist University

BA, Bible Baptist College

**You Tae Kim**

*Adjunct Faculty of New Testament*

PhD New Testament, Drew University, NJ

ThM New Testament, Princeton Theological Seminary, NJ

MDiv, Korean Presbyterian Theological Seminary, Korea

BS Biochemistry, Yonsei University, Korea

**Joo Seob Lee**

*Adjunct Faculty of Bible Geography*

MDiv, Chongshin Theological Seminary, Seoul, Korea

MA, Jerusalem University College, Israel

BA, Calvin Theological Seminary, Seoul, Korea

**Daniel Chon**

*Adjunct Faculty of the New Testament*

PhD Cand. Bible and Witness, B. H. Carroll Theological Institute

MDiv, Southwestern Baptist Theological Seminary

MA Philosophy, Korea University, Korea

BA Linguistics, Korea University, Korea

**MISSION (INTERCULTURAL) STUDIES**

**Godfrey Chukwuidi Ndubuisi**

Affiliate Faculty of Intercultural Studies

PhD in Inter-cultural and Educational Studies, Trinity International University, Deerfield, Illinois

MDiv, Columbia International University, Columbia, South Carolina

MS, Arizona State University, Tempe, Arizona

**Dr. Song (Joseph) Cho**

Adjunct Faculty of Intercultural Studies in the Part-time Faculty list (intercultural studies)

Doctor of Intercultural Studies, Western Seminary, Portland, Oregon

MA in Christian Studies, Trinity Evangelical Divinity School, Deerfield, Illinois

MA in Spanish, Middlebury College in Spain

BA in Spanish, New York University

**Sangsoo Yoon**

*Adjunct Faculty*

PhD in International Development, William Carey International University

DMin, Fuller Theological Seminary, CA

MDiv Equ., Graduate School of Chongshin University, Korea

BA in Community Development, Sungyul University, Korea

*Dr. Yoon has served as a missionary to Ukraine since 1991 sent by GMS*

**Jonathan Bonk**

*Visiting Faculty*

PhD, University of Aberdeen, Scotland

Research Professor of Mission, Boston University School of Theology

Executive Director Emeritus, Overseas Ministries Study Center

**Yong Joong Cho**

*Adjunct Faculty*

PhD Trinity Evangelical Divinity School

Director, Global Hope International  
Former International Director, Global Partners Mission  
Served as a missionary in the Philippines since 1989.

**Jong Pyo Im**

*Adjunct Faculty*

PhD, Fuller School of Intercultural Studies  
Served as a missionary in Kenya since 1990

**Sudhir Isiah**

*Adjunct Faculty*

PhD, Fuller School of Intercultural Studies  
President, Bethany International University, Singapore

**Greg Paek**

*Adjunct Faculty*

DMiss, Fuller School of Intercultural Studies  
International Director, Global Partners

**Tom Steffen**

*Visiting Faculty*

DMiss, Biola University  
Professor Emeritus, Intercultural Studies (Biola University)

**Wanjong Kim**

*Adjunct Faculty*

PhD in Contemporary Philosophy, Yonsei University, Korea  
MA in Medieval Philosophy, Yonsei University, Korea  
BA in English, Correspondence College, Korea  
BA in Theology, Westminster Theological University, Korea

**Matthew Chitum**

*Adjunct Faculty*

D.IS, Western Seminary, OR

MDiv, Liberty Baptist Theological Seminary, VA

MAR in Church Growth, Liberty Baptist Theological Seminary, VA

BS in Religion, Liberty University, VA

**Joseph Chon**

*Adjunct Faculty*

PhD in Mission and Church Growth, Southern Baptist Theological Seminary, KY

MDiv in Theology, Fuller Theological Seminary, CA

BA in Biblical Studies, Simpson College, CA

**CHRISTIAN EDUCATION**

**Catherine Lee-Park**

*Adjunct Faculty of Christian Education*

DEdMin, Southwestern Baptist Theological Seminary

MACE, Golden Gate Baptist Theological Seminary

BA, University of Michigan

**Woo Jin Shim**

*Adjunct Faculty of Christian Education*

ThM, Candler School of Theology in Emory Univ.

MA, Presbyterian College and Theological Seminary

MDiv, Presbyterian College and Theological Seminary

BA, Presbyterian College and Theological Seminary

**PASTORAL CARE AND COUNSELING**

**Jung Ae Lee**

*Adjunct Faculty of Pastoral Care*

DMin, in Pastoral Care, New York Theological Seminary

MDiv, Asian Theological Seminary, Philippines

MA Intercultural Studies, Asian Theological Seminary

BTh, Methodist Theological Seminary, Seoul, Korea

*Dr. Lee also studied DMin Family Ministry Counseling courses at Asbury Theological Seminary and has training experience in CPE Internship at University of Kentucky.*

**Soo Il Lee**

*Adjunct Faculty of Counseling*

MA Counseling, Alliance Graduate School of Counseling at Nyack College

PhD Health Science, New York University

MEd recreation and Leisure Studies, Springfield College

MEd & BS, Physical Education, Seoul National University, Seoul, Korea

**David S. Lee**

*Adjunct Faculty of Psychology & Counseling*

DMin, McCormick Theological Seminary

STM, Chicago Theological Seminary

MA Christian Education, North Park Theological Seminary

MDiv, McCormick Theological Seminary

BA Christian Education, Seoul Theological University, Korea

**Soo Hyun Kim**

*Adjunct Faculty*

PhD, Soongsil University, Seoul, Korea

MS, Soongsil University, Seoul, Korea

BA, Seoul University of Education, Seoul, Korea

**MUSIC****Seyoung Jeong**

DMA in Piano Performance, West Virginia University

MM in Voice Performance, Easter School of Music

MM in Piano Performance, Duquesne University

MM in Piano Performance, Ewha Woman's University, Korea

BM in Sacred Music, Ehwa Woman's University, Korea



**Kyungmi Yang**

*Instructor of Choral Conducting*

MM Choral Conducting, Southwestern Baptist Theological Seminary, Fort Worth, TX  
 MA & BA Church, majoring in Choral Conducting, Seoul Theological University, Korea

*Ms. Yang has conducted many church choirs, including Shindorim Methodist Church in Seoul, South Korea and Southwestern Baptist Theological Seminary in Fort Worth, Texas. She also has a teaching experience at Seoul Theological University.*

**Tae Hwan An**

*Adjunct Faculty of Choral Conducting*

BA & MA Choral Conducting, Yonsei University, Seoul, Korea

*Mr. An is an experienced conductor who has worked with many choirs, including Sangbong Presbyterian Church, Namsan Methodist Church, Levi Men's Choir, Seongjong Men's Choir and Korean Community Presbyterian Church. He has won many awards, including a Bronze Medal from the Second Choir Olympics and First Prize from the National Competition for College Choral Groups.*

**Lusia Glagoleva**

*Adjunct Faculty of Piano*

PhD Piano Performance and Pedagogy, Saratov Conservatory, Russia  
 MA Piano Performance and Pedagogy, Donetsk Conservatory, Ukraine  
 BA Piano Performance, Pedagogy and Theory of Music, Tambov Musical College, Russia

*Besides her distinguished educational backgrounds, Dr. Glagoleva has performed concerts around the world, including*

- *Pianist – Atlanta Philharmonic Orchestra, Atlanta New Philharmonic Orchestra*
- *Mozart Festival – Germany*
- *Soloist – Donetsk Symphony, National Symphony Orchestra, Chamber Ensemble*
- *Solo Recitals – USA, Austria, Germany, Russia, Ukraine*

**Ji Sook Bae**

*Adjunct Faculty of Composition*

MA Music Composition, Sook Myung Women's University, Korea

BA Music Composition, Sook Myung Women's University, Korea

**Jae Won Chang**

*Adjunct Faculty of Organ*

KA, Hochschule für Musik und Tanz Köln, (Cologne University of Music), Germany

BA Church Music, Seoul Theological University, Korea

**Soo Nam Kim**

*Adjunct Faculty of Voice*

MA Voice, Mannes College of Music, New York Manhattan School of Music

BA Voice, Sook Myung Women's University, Korea

**Wook Young Jung**

*Adjunct Faculty of Piano*

MA Music, Georgia Central University

MM Piano Performance, Ewha Women's University, Korea

BM Piano Performance, Ewha Women's University, Korea

**Je Hwa Jang**

*Adjunct Faculty of Drum*

MA Church Music, Lordland University, Commerce, CA

BA Church Music, Yeshua University, Torrance, CA

AA Percussion Institute of Technology, Musicians Institute, Hollywood, CA

AA Music Performance and Composition, Seoul Institute of Arts, Seoul, Korea

**Il Gon Kim**

*Adjunct Faculty of Bass Guitar*

BA Music, Yeum Music Theological Seminary, Seoul, Korea

AA Composition, Seoul Institute of the Arts, Seoul, Korea

**Choong Ki Cho**

*Adjunct Faculty of Violin*

DMus Viola Performance, Florida State University, Florida

DMA Orchestral Conducting, Candidate, University of South Carolina, South Carolina

MA Violin Performance, University of Georgia, Athens, Georgia

BA Violin Performance, Seoul National University, Korea

**BUSINESS ADMINISTRATION****Rick I. Yi**

*Adjunct Faculty of Management*

PhD in Management, Warren national University

DMin, New Orleans Baptist Theological Seminary

MBA & MS in Systematic Management, Golden gate University

MA in International Affairs, Georgetown University

ThM, Liberty University

MDiv & MA, Luther Rice University & Seminary

BA in Computer Science & Management, Metropolitan State University of Denver

**Michael P. Marshall**

*Adjunct Faculty of Marketing*

PhD in Business, California University

MBA, California University

BA in Psychology & Social Human Behavior, Southern Illinois University

**Jeong Hoon Heo**

*Adjunct Faculty of International Business*

MBA International Business & Ecommerce, Georgia State University

BA Sociology, Yeungnam University, Korea

*Mr. Heo currently serves as President of Albright Company, Duluth, Georgia.*

**Arthur H. Kim**

*Adjunct Faculty of Economics*

MS Economics, University of Virginia

BS Economics, University in Maryland

**Song Ki Kim**

*Adjunct Faculty of Accounting*

MBA Accounting, Mercer University

BS Accounting, Georgia State University

MS Environmental Engineering, Hanyang University, Korea

BS Environmental Engineering, Sun Moon University, Korea

*Mr. Kim is currently working as a CPA at Kim & Company, Inc.*

**Hun (David) Shin**

*Adjunct Faculty of Accounting*

MAcc, University of South Carolina

BA English, Yonsei University, Korea

**Hyon C. Lee**

*Adjunct Faculty of Business Law*

MA (JD Equivalent) US. International Law, Handong Global University, Korea

MS Chemical Engineering, Hanyang University, Korea

BS Chemical Engineering, Hanyang University, Korea

**Jacques Fields**

*Instructor, Business Communication*

MBA, University of Phoenix, Japan

BA Business Administration, University of Missouri, Missouri

**Chan Jung Kang**

MS Accounting, Georgia State University

MS Taxation, Georgia State University

BA, Mercer University

**Chul Hong Park**

Dr. Palmer College of Chiropractic

BA, University of Oklahoma

**Elena Kang**

MBA, University of Georgia

BS, Georgia Institute of Technology

**Jae Sung Cha**

PhD, University of Michigan

MBA, Seoul National University, Korea

BA, Sungkyunkwan University, Korea

**GENERAL EDUCATION**

**Choon Myung Lee**

*Adjunct Faculty of Biology and Chemistry*

PhD Plant Biology, University of Georgia

MS & BS Agricultural Chemistry, Chonnam National University, Korea

*Dr. Lee is currently conducting post-doctoral research at Emory University School of Medicine.*

**Seong A Kim**

*Adjunct Faculty of Art & Literature*

PhD Arts, Chung Ang University, Korea

MA Creation of Literature, Chung Ang University, Korea

BA Sociology, Catholic University of Korea

**Jea Kwang Lee**

*Adjunct Faculty of Physical Education*

DCE, Cohen University

MBA, Kyung Hee University, Seoul, Korea

BA, Yong-In University, Korea

*Dr. Lee is a licensed Director of Athletics (golf, tennis, and squash), a certified coach (Judo and Taekwondo), and a certified instructor of physical education.*

**Iris Quinones**

*Instructor of Spanish*

BA, Caribbean University

MA, Universidad De Salamanca

**Jung Yeo Park**

PhD, Soongsil University, Korea

MS, Soongsil University, Korea

BA, Seoul University of Education, Korea

**ENGLISH FOR SPEAKERS OF OTHER LANGUAGES**

**Jacques Fields**

ESOL Instructor

MBA, University of Phoenix, Japan

BA Business Administration, University of Missouri, Missouri

**Rafael Miguel**

*ESOL Instructor*

BS English Education, Florida Memorial University

**Kristen C. Wallace**

*ESOL Instructor*

TESOL Teaching Certification, Kennesaw State University

MBA, Wake Forest University

BA Business Administration/Marketing, Clark Atlanta University

2018-2019 ACADEMIC CALENDAR

MONTH	DATE	DAY(S)	TITLES	REMARKS
JUL.	4	Tuesday	Independence Day	No Class/ Office Closed
	10	Tuesday	Faculty Workshop	All Full and Part-time Faculty
	16-20	5 days	Fall 2018 Registration	
	23-27	5 days	Fall 2018 Late Registration	Late Fee \$100
	27	Friday	Application Deadline for the Fall 2018 Semester	
			ESOL	
AUG.				
	17	Friday	New Students & New Faculty Orientation/Faculty Workshop	All Schools
	20, 21	Mon & Tue	Convocation Service	Fall Semester Begins
	20-24	5 Days	Course Change, Add & Drop	
SEP.	3	Monday	Labor Day	No Class/Office Closed
			ESOL	
	4-7	Any day	Each Committee Meeting	All Standing Committees
	10-14	Any day	Faculty Meeting for Each School	
	17-21	Any day	ECU Meeting	
	13	Wednesday	Graduate Level Education Committee/Admissions Committee Meeting	
	20	Wednesday	Library Committee/ Faculty Assessment Committee Meeting	
			ESOL	
OCT.	8-12	Any day	Each Committee Meeting	All Standing Committees
	15-19	Any day	Faculty Meeting for Each School	
	22-26	Any day	ECU Meeting	
	22-26	5 Days	Fall Outdoor Activity Week	No Classroom Activities
NOV.			ESOL	
	5---9	Any day	Each Committee Meeting	All Standing Committees
	12--16	Any day	Faculty Meeting for Each School	

	19-23	Any day	ECU Meeting	
			ESOL	
	19-23	1 Week	Thanksgiving Break (All Student)	No Class
	21-23	3 Days	Thanksgiving Break (Staff)	Office Closed
DEC.	3-7	5 Days	Final Exam Week	
	3, 4	Mon & Tue	Communion Service	Fall Semester Ends
	3-7	5 Days	Spring Semester Registration	Sch. Of Business starts on Tue
	12	Wednesday	Fall Semester Academic Records Due	
	10-14	5 Days	Spring Semester Late Registration	Late Fee \$100
			ESOL	
	14	Friday	Application Deadline for the Spring 2019 Semester	
	15	Saturday	December Graduation Day	No Graduation Ceremony
	24	Monday	Christmas Day Observed	Office Closed
	25	Tuesday	Christmas Day	Office Closed
JAN.	01-02	Mon & Tue	New Year's Day	Office Closed
	4	Friday	New Student Orientation/Faculty Workshop	All Schools
	7, 8	Mon & Tue	Convocation Service	Spring Semester Begins

	7-11	5 days	Course Change, Add & Drop, ESOL Session II Registration	
	14-18	Any day	Each Committee Meeting	All Standing Committees
	21-25	Any day	Faculty Meeting for Each School	
	28-2/1	Any day	ECU Meeting	
	24	Thursday	GCU's 26th Founding Day	
			ESOL	
FEB.	4-8	Any day	Each Committee Meeting	All Standing Committees
	11-15	Any day	Faculty Meeting for Each School	
	19-22	Any day	ECU Meeting	
	18	Monday	President's Day	No Class/Office Closed
MAR.	4-8	Any day	Each Committee Meeting	All Standing Committees
	11-15	Any day	Faculty Meeting for Each School	
	11-15	5 Days	Spring Outdoor Activity Week	No Class
	18-22	Any day	ECU Meeting	
			ESOL	
APR.	1-5	1 Week	Spring Break	No Class
	8-12	Any day	Each Committee Meeting	All Standing Committees
	15-19	Any day	Faculty Meeting for Each School	
	19	Friday	Good Friday	Office Closed
	21st	Sunday	Easter Sunday	
	22-26	5 Days	Final Exam Week	
	22, 23	Mon & Tue	Communion Service	Spring Semester Ends
	22-26	5 Days	Summer Session Registration	
	30	Tuesday	ECU Meeting	
			ESOL	
MAY	1	Wednesday	Spring Semester Academic Records Due	
	11	Saturday	26th Commencement	
	13-14	Mon-Tue	Faculty & Staff Retreat	Office Closed
	27	Monday	Memorial Day	No Class/Office Closed



			ESOL	
JUN.	3-28	4 Weeks	Summer Session I	2 weeks for each course
			ESOL	

**CONTACT INFORMATION**

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<p><b>GCU NEW JERSEY EXTENSION SITE</b>                  Georgia Central University NJES                  309 State St. Hackensack, NJ 07601                  Director: Dr. Sun Hee Choi  <b>Tel:</b> 201-566-0452  <b>Email:</b> <a href="mailto:admissions@gcuniv.edu">admissions@gcuniv.edu</a>  <a href="mailto:sunheechoi77@fgcuniv.edu">sunheechoi77@fgcuniv.edu</a></p>	<p><b>GCU Seoul, South Korea, Extension Site</b>                  Georgia Central University SKES                  71, Banpo-daero 14-gil, Seocho-gu                  Seoul, South Korea</p>
<p><b>GCU LIBRARY</b>                  Georgia Central University                  6789 Peachtree Industrial Blvd. Atlanta, GA 30360  <b>Tel:</b> 70-220-7926  <b>Fax:</b> 770-279-0308  <b>Web:</b> library.gcuniv.edu  <b>Email:</b> <a href="mailto:library@gcuniv.edu">library@gcuniv.edu</a></p>	<p><b>GCU RECRUITING OFFICE, KOREA</b>                  서울시 서초구 서초동 1599-2 LG 애클라트 #2019,                  Seoul, Korea  <b>Tel:</b> 02-598-5181  <b>Fax:</b> 02-598-5182  <b>Web:</b> www.gcuniv.edu  <b>Email:</b> <a href="mailto:admissions@gcuniv.edu">admissions@gcuniv.edu</a></p>