



ACADEMIC STANDING POLICY AND PROCEDURES

The purpose of this policy is threefold: to establish standards of satisfactory academic progress; to establish procedures for identifying students who are not making satisfactory academic progress; and to encourage such students to take appropriate action to improve their academic performance.

1. Conduct Warning

Students are strongly encouraged to familiarize themselves with the Code of Conduct on page 30 of the university catalog. This catalog is on the university website (www.gcuniv.edu) and can be accessed at any time.

In brief, a student shall receive a Conduct Warning if, during the session, the student has committed any of the following offenses: plagiarism, cheating, collusion, infringement of library rules, disruption of class, or any other conduct which unreasonably impairs the rights of others to pursue their work, studies, or research.

2. Academic Warning

A student is placed on Academic Warning for the following session if, during the session, the student fails to earn a cumulative GPA of 2.00 or higher.

A student on Academic Warning shall be restored to good academic standing the following session if, during the session the student is on Academic Warning, he or she earns a cumulative GPA of 2.00 or higher.

3. Academic Probation

A student shall be placed on Academic Probation for the following session in any of the following situations:

1. If, during the session the student is on Academic Warning, the student fails to earn a cumulative GPA of 2.00 or higher.
2. If, during the session, the student has received three or more Conduct Warnings.
3. If, during the session, the student has received three Attendance Warning Letters for unexcused absences. Students should familiarize themselves with the ESOL Attendance Policy in the ESOL Catalog.

A student on Academic Probation shall be restored to good academic standing the following session in any of the following situations:

1. If, during the session the student is on Academic Probation due to low grades, the student earns a cumulative GPA of 2.00 or higher.
2. If, during the session the student is on Academic Probation due to misconduct, the student successfully completes and submits all extra assignments.
3. If, during the session the student is on Academic Probation due to poor attendance, the student successfully completes and submits all extra assignments.

A student on Academic Probation is ineligible for campus employment for that session. A student on Academic Probation is strongly encouraged to meet with a counselor to discuss an improvement plan.

4. Academic Suspension

A student will be placed on Academic Suspension the following session in the any of the following situations:

1. If, during the session the student is on Academic Probation due to low grades, the student fails to earn a cumulative GPA of 2.00 or higher.
2. If, during the session the student is on Academic Probation due to misconduct, the student fails to complete and submit all extra assignments, or receives a Conduct Warning.

A student who has been suspended is prohibited from enrolling in any course for one session. The student may reapply for admission after the suspension period and will be readmitted on Academic Probation/Suspension status.

However, if, during the probationary period, the student fails to be restored to good academic standing, the student will be placed on Academic Dismissal (see section 5 below).

5. Academic Dismissal

A student readmitted on Academic Probation/Suspension status following an Academic Suspension shall be placed on Academic Dismissal in any of the following situations:

1. If, during the session the student is on Academic Probation/Suspension due to low grades, the student fails to earn a cumulative GPA of 2.00 or higher.

2. If, during the session the student is on Academic Probation/Suspension due to misconduct, the student fails to complete and submit all extra assignments, or receives a Conduct Warning.
3. For international students: If, during any session, the student fails to meet the 75% attendance requirement. Students are strongly encouraged to familiarize themselves with the ESOL Attendance Policy in the ESOL catalog.

Special circumstances may be established by the university to allow the student on Academic Dismissal to be readmitted. The university shall inform, in writing, any student who is not making satisfactory academic progress. When a student has been placed on Academic Probation, Academic Suspension, or Academic Dismissal, such action shall be permanently indicated on the student's academic record.

A student who receives a Conduct Warning, or who is placed on Academic Warning, Academic Probation, Academic Suspension, or Academic Dismissal status may appeal such action by filing a written appeal with the Dean of Academic Affairs (or their designee) no later than 10 business days after the date of the written notice. The appeal shall include a brief outline of the reasons why the appeal should be granted. The decision of the Dean of Academic Affairs (or designee) on the appeal shall be final.